



DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

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Marin County Board of Supervisors
3501 Civic Center Drive
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SUBJECT: Amend Chapter 7.80 for the Certified Unified Program Agency (CUPA) of the Marin County Code and Increase Related Fees

Accounting

Dear Board Members:

Airport

RECOMMENDATION: It is recommended that your Board conduct a merit hearing and adopt an ordinance amending Chapter 7.80 of the Certified Unified Program Agency of the Marin County Code to increase related fees.

Building Maintenance

Capital Projects

SUMMARY: The Certified Unified Program Agency (CUPA) consolidates state environmental regulations for hazardous material and waste facilities and includes administration, permitting, inspection, and enforcement. The Marin CUPA includes the following regulated programs: Underground Storage Tank, Hazardous Materials Business Plan and California Accidental Release Prevention, Hazardous Waste Generator and Hazardous Waste Treatment, and Aboveground Storage of Petroleum Products.

Certified Unified Program Agency (CUPA)

Communications Maintenance

County Garage

Disability Access

As part of State requirements, local agency CUPAs are required to review fees periodically to ensure permit fees keep pace with program costs. Labor costs in the County have risen over the past two years. In order to keep pace with the Consumer Price Index in the Bay Area, the majority of employees in the County received a 3% Cost of Living Adjustment (COLA) in 2015 and are scheduled to receive another such increase in July 2016. Therefore the cost of providing these services has increased proportionally. It is requested that these fees be increased approximately 3% in FY 16/17 and 3% in FY 17/18 so that the fees more closely reflect the actual cost of CUPA program inspections. The FY 16/17 increase will be effective July 17, 2016. The fiscal year 2017-18 increase will be effective July 1, 2017.

Engineering & Survey

Flood Control & Water Resources

Land Development

Purchasing

Real Estate

FISCAL IMPACT: There are currently about 800 business and farms regulated under these programs and this proposed fee amendment will increase revenue by an estimated \$23,650.

Reprographic Services

Road Maintenance

Stormwater Program

Transportation & Traffic Operations

Waste Management

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REVIEWED BY: [] Department of Finance [X] N/A
 [X] County Counsel [] N/A
 [] Human Resources [X] N/A

Respectfully submitted,



Steve Devine
Program Manager

c: Julia Barnes

