



OFFICE OF THE
COUNTY ADMINISTRATOR

Matthew H. Hymel
COUNTY ADMINISTRATOR

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Board of Supervisors
County of Marin
3501 Civic Center Drive
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SUBJECT: Amendment to Personnel Management Regulation Section 1.2

Dear Board Members:

RECOMMENDATION: Conduct first reading of the Ordinance and set the merit hearing for February 3, 2015

SUMMARY: As the attached ordinance indicates, we recommend amending Personnel Management Regulation (PMR) 1.2 to include the Assistant Director of Human Resources classification. PMR 1.2 designates a limited number of positions that are outside the merit system, including deputies and chief assistants to elected officials and to some department heads. A recruitment to fill the vacant Assistant Director of Human Resources position is being initiated.

Please conduct the first reading today and set the merit hearing for February 3, 2015, at 10:30 a.m. Please let me know if you have any questions or concerns.

Respectfully Submitted,

Matthew H. Hymel
County Administrator