September 23, 2014

Marin County Board of Supervisors
Marin County Civic Center
San Rafael, California 94903

SUBJECT: REQUEST TO AUTHORIZE PRESIDENT TO EXECUTE A LEASE AGREEMENT WITH LAS GALLINAS VALLEY SANITARY DISTRICT FOR ACCESS AND SECURITY IMPROVEMENTS AT JOHN F. MCINNIS COUNTY PARK

Dear Board Members:

RECOMMENDATION:
Authorize the President to execute the lease agreement.

SUMMARY:
The Las Gallinas Valley Sanitary District (LGVSD) is requesting permission to construct improvements affecting a portion of John F. McInnis County Park that are related to accessing its own facilities adjacent to the park. The work would improve safety for LGVSD staff members who inspect and maintain nearby existing sanitary district facilities, and would also improve security of the facilities. The project consists of constructing access pads, pathways, and stairs, and replacing an existing chain link fence with security fencing. In addition, the project includes a short road extension between the project site and an existing park road. When reviewing this proposal, staff discovered that an existing LGVSD fence encroaches onto McInnis Park. The proposed 10-year lease would also allow LGVSD to keep its existing facilities on county land. The project affects a 16,300 square-foot area of the park. The current McInnis Park Master Plan does not identify any park, recreation, or other uses for this area.

The LGVSD has concluded that the project qualifies for a categorical exemption pursuant to the California Environmental Quality Act.

FISCAL IMPACT:
The lease requires LGVSD to pay an annual fee of $1,000, plus the cumulative increase over the previous year using the local Consumer Price Index. In addition, the LGVSD agrees to reimburse Marin County Parks in the amount $6,500 for the cost of preparing and managing the lease.
REVIEWED BY:
[ ] Dept. of Finance
[ X ] County Counsel
[ ] Human Resources

[ ] N/A
[ X ] N/A
[ ] N/A

Senior Open Space Planner James Raives is the principal author of this report.

Respectfully submitted,

Ronald Miska
Assistant Director