



COMMUNITY DEVELOPMENT AGENCY

Brian C. Crawford
DIRECTOR

June 10, 2014

Marin County Civic Center
3501 Civic Center Drive
Suite 308
San Rafael, CA 94903
415 473 6269 T
415 473 7880 F
415 473 2255 TTY

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Request from the Community Development Agency to consider the establishment of the Marshall Phase 2 Community Wastewater System Assessment District in West Marin.

Building and Safety
Environmental Health Services
Planning
Environmental Review
Housing
Sustainability
Code Enforcement
GIS
Federal Grants

www.marincounty.org/cda

Dear Board Members,

RECOMMENDATIONS:

- (a) Conduct hearing;
- (b) Consider any protests received; and
- (c) Continue hearing to a later item on the agenda to allow for tabulation of ballots.

RECOMMENDATIONS FOR CONTINUED HEARING:

- (d) Announce results of election; and
- (e) Consider adopting resolution determining results of the election, confirming assessments, approving Final Engineer's Report, and ordering improvements and work as described in the Resolution of Intention and Final Engineer's Report.

SUMMARY:

The completion of the Marshall Phase 2 Community Wastewater System will replace septic systems on 18 parcels along Tomales Bay with connections to the Marshall Phase 1 Community Wastewater System for wastewater treatment and disposal. The wastewater treatment and disposal at the Community System will improve water quality in Tomales Bay and support public health and beneficial uses of the bay.

On April 22, 2014, your Board adopted Resolution No. 2014-29 amending and restating prior resolutions related to the conduct of special assessment proceedings for the proposed Marshall Phase 2 Community Wastewater System Assessment District. The resolution also approved a revised boundary map for the proposed assessment district, preliminarily approved a revised Preliminary Engineer's Report and called for a public hearing and election on the assessment district formation on June 10, 2014.

Notice of the public hearing was mailed together with an assessment ballot to each of the owners of properties to be assessed within the proposed assessment district. The notice instructed the property owners to vote, sign the ballot, and return the ballot to the Environmental Health Services Division of the Community Development

Agency (EHS). Any sealed ballots received by EHS have been stored in a locked office until the public hearing.

After the public hearing has opened and affected property owners have been provided the opportunity to protest the formation of the assessment district, the hearing will be continued to allow for tabulation of the ballots by a Deputy Clerk of the Board of Supervisors and the EHS Deputy Director.

The hearing will continue later in the meeting on June 10th so the election results can be announced. If 50% or more of the ballots cast in the election, weighted by the amount of the respective assessments, are in favor of the establishment of the assessment district, your Board can then consider adopting the attached resolution determining the results of the election, confirming assessments, approving Final Engineer's Report, and ordering improvements and work as described in the Resolution of Intention and Final Engineer's Report.

FISCAL/STAFFING IMPACT:

The recommended actions will not increase the agency's net county cost to the general fund. The cost of this project is expected to be fully supported by the grant funds and assessments on properties in the Assessment District.

REVIEWED BY: (These boxes must be checked)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Department of Finance | <input type="checkbox"/> N/A |
| <input checked="" type="checkbox"/> County Counsel | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Human Resources | <input checked="" type="checkbox"/> N/A |

SIGNATURE:



Rebecca Ng, R.E.H.S.
Deputy Director



Brian C. Crawford
Director

Attachments:

1. Proposed Resolution
2. Final Engineer's Report