



COMMUNITY DEVELOPMENT AGENCY  
PLANNING DIVISION

January 28, 2014

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DIRECTOR

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Marin County Board of Supervisors  
3501 Civic Center Drive  
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**SUBJECT:** Agreement with Marin Resource Conservation District to fund Stream Outreach Coordinator/Ombudsperson program

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Dear Board Members,

**RECOMMENDATION:**

- 1) Approve Professional Services Contract with the Marin Resource Conservation District (MRCD) in an amount not to exceed \$170,000; and
- 2) Authorize President to execute the Memorandum of Agreement with the MRCD.

**SUMMARY:**

On October 29, 2013, and concurrent with the adoption of the interim Stream Conservation Area (SCA) ordinance, your Board approved a SCA implementation work program which included a public education and outreach component that calls for the retention of an outreach coordinator to provide education, community engagement, and homeowner assistance services in order to help increase the awareness of creek stewardship and best stream management practices. This action implements the Countywide Plan's policies supporting riparian education, including Policy BIO-4.12 which states to: "Educate the public and County staff about the values, functions, and importance of riparian areas. Landowner education regarding the sensitivity of riparian corridors will be provided as part of the Natural Resource Information Program called for in Program BIO-1.c. An emphasis will be placed on public outreach to owners of developed properties encompassing or adjacent to Stream Conservation Areas where minimum setback distances are not provided. Information on regulations protecting riparian corridors should be available, together with general methods to minimize disturbance and improve habitat values."

The Marin Resource Conservation District (MRCD) is well-suited to provide this service and has a long, successful history of assisting landowners through education, conservation activities, and cooperative relationships. The MRCD currently coordinates several projects that promote and support water quality improvements, such as the Conserving Our Watersheds Program.

Attached is a proposed Professional Services Contract with MRCD that would fund implementation of the stream outreach coordinator/ombudsperson program by the MRCD for a period of two years, at a total cost not-to-exceed \$170,000.

**FISCAL/STAFFING IMPACT:**

Upon Board approval of this action, funding for the contract will be transferred from a Non-departmental set aside fund to the Community Development Agency, resulting in no net County cost impact to the CDA.

**REVIEWED BY: (These boxes must be checked)**

- |  |   |
|--|---|
| <input type="checkbox"/> Department of Finance | <input checked="" type="checkbox"/> N/A |
| <input type="checkbox"/> County Counsel        | <input checked="" type="checkbox"/> N/A |
| <input type="checkbox"/> Human Resources       | <input checked="" type="checkbox"/> N/A |

Respectively submitted,



Thomas Lai  
Assistant Director

MERIT Document #100020226

- Attachments: (1) Professional Services Contract  
(2) Memorandum of Agreement