



OFFICE OF THE  
**COUNTY ADMINISTRATOR**

June 11, 2013

Matthew H. Hymel  
COUNTY ADMINISTRATOR

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Board of Supervisors  
County of Marin Board  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Appointment of Steven Woodside to position of County Counsel

Dear Board Members:

**RECOMMENDATION:** It is recommended that the Board approve the following:

1. Appoint Steven Woodside as County Counsel
2. Approve resolution
3. Approve employment contract

Steven Woodside has served as the Interim County Counsel since December, 2012. Mr. Woodside has indicated that he is interested in serving this role on an ongoing basis. Based on his performance and extensive experience, I am recommending the appointment of Steven Woodside as County Counsel. As you know, Mr. Woodside is a very experienced County Counsel, having served as County Counsel for Santa Clara County (1989-1998) and Sonoma County (1999-2010). Since graduation for UC Berkeley School of Law, his law practice has focused on advising and representing local government entities.

Consistent with Government Code, County Counsel serves for a four year term. Therefore, we are recommending that your Board adopt the attached resolution appointing Mr. Woodside from December 4, 2012 to December 5, 2016.

Lastly, we are recommending an employment agreement which include conditions of employment, including but not limited to, salary and benefits. His salary will remain the same bi-weekly amount of \$7,987 (top step). Benefits will be consistent with that of other County department heads with one exception. Mr. Woodside has agreed to not participate in our pension benefit system. Therefore, in lieu of contributions to the pension system, the County will pay Mr. Woodside 8.5% of base pay. This amount is less than what the County would otherwise pay to the pension system.

**FISCAL IMPACT:** Funds for this position are included in the County's budget. Since Mr. Woodside will not be participating in our pension system, this appointment will result in net savings to the County.

Please let me know if you have any questions or concerns.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Hymel", written in a cursive style.

Matthew H. Hymel  
County Administrator

Attachments

cc: Joanne Peterson, Director of Human Resources