

DEPARTMENT OF PUBLIC WORKS

People serving people.

Robert Beaumont

DIRECTOR

November 6, 2012

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

Dear Board Members:

SUBJECT: Agreement for Professional Services between the County of Marin (County), Marin County Flood Control and Water Conservation District (District), Sonoma-Marina Area Transit District (SMART) and the Association of Bay Area Governments (ABAG).

RECOMMENDATIONS: 1) Execute the agreement; and 2) Authorize the Department of Finance to increase appropriations and revenue per the Fiscal Impact section below.

SUMMARY: Due to statewide budget reductions, the Regional Water Quality Control Board (Regional Board) reports that they do not have the staff to support timely review and processing of local agency permits. In order to address this problem, Regional Board management has offered to provide a dedicated staff person if funding could be provided. This report recommends the budget adjustments that need to be made to implement the ABAG agreement.

An agreement to fund a position at the Regional Board was considered by your Board on July 10, 2012 and the decision was made to table the agreement until a meeting could be held with Regional Board executive management. A summary of the meeting with the Regional Board on September 4, 2012 is provided in a separate staff report to your Board.

The ABAG agreement commits the County and the District to funding a dedicated permit staff position for the next two years. The agencies would have the option to extend the contract after this initial two year period. This ABAG staff position would be dedicated solely to processing permit applications for the County, the District and SMART. The obligation of these three agencies under this agreement is limited to providing funding and general work priorities as described in the attached contract and work plan.

FISCAL IMPACT: SMART is providing one-half of the cost of the position. The remaining half is being shared by the County and the District. The funding amounts shown below are based on the estimated cost for the ABAG staff position for specific projects being undertaken by the County and the District.

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Accounting

Airport

Building Maintenance

Capital Projects

Certified Unified Program
Agency (CUPA)

Communications
Maintenance

County Garage

Disability Access

Engineering & Survey

Flood Control &
Water Resources

Land Development

Purchasing

Real Estate

Reprographic Services

Road Maintenance

Stormwater Program

Transportation &
Traffic Operations

Waste Management

The amounts will be transferred from the flood control zone funds and other project funds as shown. Actual staff time charged by the ABAG staff person will be tracked and at project close out budget adjustments will be made so that only actual costs will be charged to the affected zone or project. The General Fund contribution to the contract is \$76,253 and utilizes existing budget funds with the balance of the contract cost coming from the flood control zones. Community Service Area 29 is contributing \$5,000 for the dredging of Paradise Cay. There is no increase in net County cost for the General Fund as a result of this action. The recommended budget adjustments are as follows:

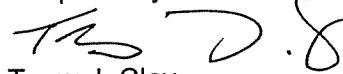
Fund	Fund Center	Commitment Item #	Increase Appropriation/ Amount
10000 (GF)	4100995071 (ABAG Permit Staffer)	5210100 (Professional Services)	\$248,760.00
10000 (GF)	4100995071 (ABAG Permit Staffer)	4640316 (Other Work – Government)	\$162,506.00
10000 (GF)	4100995071 (ABAG Permit Staffer)	4810110 (Transfers In)	\$86,254.00

Fund	Fund Center	Transfer from Commitment Item #	Transfer to Commitment Item #	Amount
23360 (CSA #29)	6274011000 (Paradise Cay)	5210100 (Professional Services)	5490120 (Transfers Out)	\$5,000
23710 (FCZ #1)	6210011000 (Novato)	5210100 (Professional Services)	5490120 (Transfers Out)	\$8,800
23720 (FCZ #3)	6214011000 (Richardson Bay)	5210100 (Professional Services)	5490120 (Transfers Out)	\$10,424
23730 (FCZ #4)	6215011000 (Bel Aire)	5210100 (Professional Services)	5490120 (Transfers Out)	\$4,740
23750 (FCZ #5)	6216011000 (Stinson Beach)	5210100 (Professional Services)	5490120 (Transfers Out)	\$6,365
23770 (FCZ #7)	6218011000 (Santa Venetia)	5210100 (Professional Services)	5490120 (Transfers Out)	\$3,925
23781 (FCZ #9)	6219011000 (Ross Valley)	5210100 (Professional Services)	5490120 (Transfers Out)	\$47,000

Fund	Fund Center	Transfer from Commitment Item #	Transfer to Commitment Item #	Increase Appropriation/ Amount
10000 (GF)	4100995031 (Road Projects)	5220400 (Construction)		\$74,056.00
10000 (GF)	4100995051 (Richardson Bay – EPA)	5210100 (Professional Services)		\$2,197.00
10000 (GF)	4100995071 (ABAG Permit Staffer)		5210100 (Professional Services)	\$76,253.00

REVIEWED BY: Department of Finance N/A
 County Counsel N/A
 Human Resources N/A

Respectfully submitted,



Tracy J. Clay

Principal Civil Engineer

FMBB Doc. #'s 100018436, 100018438 and 100018439 SA Doc. # 100931521

