December 14, 2022

SUBJECT: Questions and Answers for Request for Proposals (RFP) #2828–Janitorial Floor Maintenance Services (12 Locations)

1. Does the County provide supplies?
   a. The contractor is to provide their own floor cleaning supplies and equipment.

2. Are there preferred days of service?
   a. Yes. Please see page 22 of the RFP packet. This page indicates the services that are to happen on specific days.

3. Are bathroom floors included in the scope of work?
   a. No.

4. Will floorplans of the buildings be provided?
   a. We have floorplans available for the majority of the buildings. Floorplans will be provided to the contractor who is awarded this contract.

5. Do employees need to be live scanned for all buildings, or just specific high security buildings?
   a. All employees will need to be live scanned.

6. Is the square footage of each building provided?
   a. Yes. The square footage of each building can be found on page 21 of the RFP packet.

7. What company holds the current contract?
   a. ML Cleaning

8. Who is the contact person for this contract?
   a. County of Marin Building Maintenance – Allison Huggins (415) 473-6576

9. Are the stairs included in the scope of work?
   a. Yes. Stairwells are included in the scope of work on page 22 to be done two times per week.

10. Can contractor leave supplies on site, or do they have to remove everything with them at end of each day?
    a. Each building has a janitorial closet that can be used by the contractor to store supplies in.
11. Do you have a preferred start time for the remote sites (Point Reyes and Nicasio)?
   a. The preferred start time for both Point Reyes and Nicasio is anytime before 12:00 p.m. (noon).

12. Should the 5x week schedule on page 22 include vacuum or sweep offices?
   a. No. Office spaces only need to be vacuumed or swept twice per week.

13. The Children’s Center #2 site has 100% 5x week service but they have 2 offices…should it be 50%/50%?
   a. Even though this location has conference rooms and offices, we are requesting this location to be done 5 days per week as indicated in the scope of work.