December 28, 2022

SUBJECT: Questions and Answers for Request for Proposals (RFP) #2826 – SAP Data Conversion

1. Do we need to submit details/resumes regarding identified resources?
   a. Yes

2. Do you need complete resume or summary only?
   a. Summary, highlighting relevant experience.

3. We are not yet sure of when the project will start for each specific skill and hence the submitted resources might not be available at that time. Can we submit representative resumes, or the County needs specific resumes of individuals?
   a. Representative resumes are okay if the skills and experience are similar to who end up being assigned on the project.

4. Can we please have details regarding the IT/System landscape at the County?
   a. We are a Microsoft shop and utilize virtual servers for most applications and databases. Not sure what other specifics you’d need.

5. Can you please share the current support team structure for IT support at the County?
   a. It is a separate department with teams specializing in specific areas. This product will be managed by a central team with DBA resources available for on-going support.

6. Are all the resources required to work onsite? Or remote work is an option?
   a. This would be a remote assignment. We use Teams and Zoom for meetings. In person is available, if necessary, but remote is preferred.

7. Can you please share the Current and To-be landscape details?
   a. We currently have an older SAP system and wish to move it to SQL. We are interested in working with the chosen vendor on specifics of the To-Be.

8. Please share details regarding customizations and interfaces.
   a. Nothing at this time.

9. Can the County provide Microsoft Word copy or fillable PDF forms?
   a. We can provide needed tools after the Award of the contract.
10. Does the County plan to select a single vendor or multiple vendors for this RFP?
   a. Single

11. Is this a new RFP or there are any incumbents?
   a. This is a new RFP.

12. If there are incumbents, can we have the names and if possible, a copy of their past contract with the County?
   a. None

13. Does County have any visa constraints for resources submitted? Is a resource on H1B visa acceptable?
   a. As a remote assignment we have no visa constraints.

14. Can you provide a clarification regarding recycled product preference? What kind of recycled products are supposed to be involved under this preference?
   a. This is standard language and not relevant specifically to this project.

15. Will California Public Utilities Commission MBE’s certificate come under Local Business Preference or not for this RFP? Please specify.
   a. Yes, Local Business Preference and other preferences and certifications listed within the RFP will be considered.

16. As per the Minimum Qualification, proof of SAP database knowledge is essential. Please specify the type of proof that is required as per the qualification. Are we supposed to submit it with the proposal or at the time of award?
   a. Time of proposal. Experience with SAP is essential to this project and proof is needed before award.

17. What is the contract award amount?
   a. It is not set – based on proposals.

18. Is the project remote, onsite, or hybrid?
   a. Remote

19. What is the new ERP system?
   a. Tyler Munis – but not experience with that is needed for this project.

20. What is the ETL tool? any preference of ETL tool?
   a. No tool at this time – Vendor choice.

21. What is the Data Volume or Data Size?
   a. Data includes payroll records – estimating millions

22. How many sources are involved?
   a. One SAP instance
23. How many reports are we looking to build, and do we have an estimated complexity for those?
   a. **Between 5-10 depending. Medium complexity.**

24. What is the reporting/dashboards currently in place and how many need to be created?
   a. **There are none for these reports currently. We would only need one – simple with links.**

25. How many tables/schemas are in the data warehouse?
   a. **Establishing this is part of the project**

26. Is it an enterprise data warehouse?
   a. **It would be a SQL database with a SSRS front end.**

27. Are you open to recommendations in choosing tools?
   a. **Yes, for how the project is done, but no for end result. Must be Microsoft SQL**

28. How is the classification in terms of data sensitivity: internal, public, confidential? Any other security requirements?
   a. **Confidential. We would ask vendor to sign an NDA due to access to SSNs.**

29. Is this moving one time to SQL database or are you looking for recommendation in setting up data-mart with Data warehouse in SQL?
   a. **This is a one time SQL move, but is part of a larger structure, so we’d definitely be interested in discussing strategies.**

30. Are you open to setting up another database system, potentially a cloud solution?
   a. **Possibly. This data will be integrated with current data from our system, so it would have to cover multiple sources.**

31. What SQL Database? MS SQL Server, Oracle, HANA, etc?
   a. **MS SQL**

32. Is this moving one time to SQL database or are you looking for recommendation in setting up data-mart with Data warehouse in SQL?
   a. **Dup of 29**

33. For reporting, are you looking to UNION data from new ERP into SQL databases as well or you only want to report the archive data out of SQL?
   a. **A few of the reports would be Union, but there is a consistent key between the two so it should be straightforward.**