Date: October 27, 2020

To: All Holders of the CONTRACT DOCUMENTS for:

ASSESSMENT AND ASSOCIATED DESIGN SERVICES FOR A NEW SECURITY CAMERA SYSTEM
at the
Marin County, Jail Facility

From: Cam Isaza
Capital Planning and Senior Project Manager, DPW

Re: Clarifications

You are hereby advised of the following revisions and/or clarifications to said Contract Documents:

1. In order to provide an estimated fee, please confirm the extent of the subsystems to be included within the project scope.

The information available is to address the Jail Video Security System, Jail Programmable Logic Controller, Video Management System, Intercom system, public address system, and upgrades to existing Central Control Unit.

2. Please provide details for the required scope of work at Central Control unit and where this is located if not at the Jail?

The required scope regarding the Central Control unit, is to be considered part of the overall services provided by the selected firm. We are looking for assistance on all facets and components of the system. It is in Central Control (Dispatch) at the Jail.

3. Does the County have existing CAD drawing files of the facility that can be used by winning firm for drawing creation?

CAD as-built drawing files are available for the facility.
4. Are the equipment demonstrations described under Phase I, assumed to involve travel for site visits to other facilities, or would virtual tours or demonstrations by product vendors conducted at Marin County facilities be acceptable?

The intent of the request is for offsite travel to facilities so that Sheriffs personnel can review systems in operation.

5. RFQ page 8, Item IX: Submissions and Inquiries: The RFQ states that documents may be “electronically submitted”; however, in earlier sections it refers to providing hard copies. Do you require hard copies of Section I?

If you submit electronically there is no need to submit hard copies also. All electronic submissions are to be submitted to the following email: cisaza@marincounty.org as noted in IX. Submissions and Inquiries" Documents may be mailed, hand delivered, or electronically submitted....... by 5:00 PM, Thursday, November 5, 2020.

6. RFQ page 9, Item XI: General Requirements: Under County/Architect Form of Agreement, it states that the Architect is asked to respond in writing prior to submission of proposal that they accept the form of agreement. Is that acceptance to be done by email before the deadline? Or can we make a statement within our 15-page submittal signifying acceptance?

A statement accepting the terms and conditions of the County of Marin Standard Professional Service Agreement within your submission is acceptable.

7. If we include front & back covers, will they be included in the 15-page limit?

No.

8. What is the square footage of the facility?

Approximately 110,000 square feet

9. How many cells are there in the facility?

232

10. How many levels (to include mezzanines) does the building have?

4

11. What is the construction budget for the project?

The construction budget will be determined as part of the scope of services.
12. **What is the maximum occupancy of the facility?**
   
   Approximately 300 persons. This number includes both inmate and staff.

13. **What is the current average occupancy of the facility?**
   
   Approximately 190 persons.

14. **The RFP allows 15 pages; can these be double sided?**
   
   Yes, double sided will be accepted.

15. **Would the County be interested in SM&W to provide a separate proposal for IT infrastructure?**
   
   No

16. **Would you like the CCTV system to include or replace the existing Hikvision recorder in the control room or incorporate the cameras into the new system?**
   
   The intent of the services is that this will be determined upon completion and review of “Phase I – Evaluation/Assessment”.

17. **In the RFP there is a reference to controlling the electrical outlets and water to the cells and pods. Is this a requirement for the proposal or outside of the scope of work for replacing the CCTV system?**
   
   As part of the services, this will be determined upon completion and review of “Phase I – Evaluation/Assessment”.

18. **Would exposed conduit be acceptable in all areas of the Jail?**
   
   Any use of exposed conduit will be determined as the design progresses and will have to be reviewed for its use based on the area of proposed installation.

19. **Is there an estimated time to complete the project including design and construction?**
   
   There is no specified time for the project in the RFP. This is generally determined once a vendor is selected and during the contract negotiation period.

20. **How many pods in the building?**
   
   6 pods
21. **Will selected firm be responsible for front end specifications? Does county have boilerplate front end?**

The selected firm will only be responsible for the technical sections of the project specifications as they apply to their design. The County does have boilerplate front end.

22. **Page 1 of the RFP (Introduction/Background) calls for the design of new intercom and public address. Please confirm if the scope of work will require complete replacement of these two systems including the headend equipment. Also, please confirm if there will be any additional new speakers or intercom in different areas?**

The County desires to have one system that will encompass all existing systems. The feasibility of such a system would be determined during the evaluation/assessment phase via recommendations.

23. **Page 1 (scope of work) of the RFP calls for replacing the control panel with touch screen technology and linking the cameras, doors, intercoms, area lighting, water controls and electrical outlets in the area to the new control panel. Our understanding during the walk that the existing system does not control any water controls or any electrical outlets in the area. Please provide any additional information of the existing systems and if there will be any additional scope for a new water controls or electrical outlets control?**

The existing system does not control any water controls or any electrical outlets. As part of the services, the inclusion of this feature will be determined upon completion and review of “Phase I – Evaluation/Assessment”.

24. **Page 1 (scope of work) of the RFP calls for additional 15-17 new cameras in the court tunnel and holding cells. Is it required in every holding cell? If yes then there will be more than 100 new cameras and not 15-17 new cameras.**

As part of the services, the need and number of additional cameras will be determined upon completion and review of “Phase I – Evaluation/Assessment”. There are only 4 active holding cells.

25. **Is there any scope for the access control system?**

As noted in the “II. Scope of Work” the existing system is integrated with the door control, intercom and movement systems, which provide camera views to the control room operator as door control buttons are activated. The replacement system will also provide this functionality.

26. **Based on the site walk and discussions, the existing touch screens are 12 years old. Are we replacing theses with new?**
As part of the services, the need for replacement of the existing touchscreens will be determined upon completion and review of “Phase I – Evaluation/Assessment”.

27. **Please confirm if the existing system should stay functional during the installation of the new system or if there will be multiple phases for different areas? If this is the case, then there should be new scope for power and structural. Please confirm.**

As part of the services, the feasibility of installing a new system and its integration into an existing security system while in operation will be determined upon completion and review of “Phase I – Evaluation/Assessment”.

28. **Please confirm there will be no scope for any architectural, mechanical or fire protection in this project?**

The County has no way of knowing which trades will be required for the preparation, assessment and evaluation of the project. The intent of the advertised Request for Proposals is for a qualified firm to assist the Sheriffs Dept. in selecting the best system for its facility. What that selection may require in its preparation for installation is unknown at this time.

29. **Are there any HVAC issues for the existing telecom rooms that house the existing systems that will require a mechanical scope?**

We are not aware of any HVAC issues in the existing telecom rooms.

30. **Is there currently a firm doing security work for the County (an incumbent)? If yes, will this firm be bidding on this opportunity.**

We are not aware of any firm actively performing work on the system on a regular basis. The Sheriffs dept has stated that periodically they will have companies come out to address issues that arise.

31. **“Movement systems” are mentioned in the RFP. Does this system entail remote locking/unlocking of doors from the control center? What are the “movement systems”?**

The existing system is setup so personnel in Central Control can view the facility via video and lock/unlock doors as needed.

32. **Will a complete existing security device/equipment list be provided to the awarded consultant?**

A list of devices/equipment can be provided. We cannot however confirm its accuracy.
33. Will all project meetings need to be attended in-person or are some teleconference/Web-based meetings acceptable?

This will be determined as project progresses.

34. The RFP states that 10 site visits are required during Construction Administration. This seems a bit excessive, is it possible to offer less site visits and still be considered fully responsive to the RFP?

Prepare proposal based on the information requested within the Request for Proposal.

35. Based on conversations at the site tour regarding installation contractors being present at the site tour ... Can the County please confirm whether firms hired for the assessment and design portion will be able to bid the actual construction project?

The selected firm for “assessment and design” of the project will not be allowed to bid on the installation of the specified system.

Bidders shall acknowledge receipt of this Clarification by signing this addendum and attaching it to the bid Proposal. Electronic signatures are acceptable.

Clarification No. 1 received by:

__________________________________________  __________________________
SIGNATURE                                  DATE