## RECORD OF SURVEY CHECK SHEET

**First Check**

<table>
<thead>
<tr>
<th>Description</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Paid</td>
<td>$________</td>
</tr>
<tr>
<td>Date Paid</td>
<td>___________</td>
</tr>
<tr>
<td>File No.</td>
<td>___________</td>
</tr>
<tr>
<td>Surveyor</td>
<td>___________</td>
</tr>
<tr>
<td>Checked By</td>
<td>___________</td>
</tr>
<tr>
<td>Survey Requested By</td>
<td>___________</td>
</tr>
<tr>
<td>Location</td>
<td>___________</td>
</tr>
</tbody>
</table>

Circle (0) indicates deficiency – Check (✓) indicates no deficiency

### Business and Professions Code, Chapter 15, Division 3, Section 8700 et seq.

- Map appears to create a division of land; Subdivision or Parcel Map required. (8762.5)
- Map orientation, title and map body to read from bottom or right side of sheet when north arrow points away from reader where practicable. (8764)
- North arrow. (8764)
- Scale. (8764)
- City, County or State boundary lines as required. (8764)
- Reference to adjacent tracts or other maps of record when pertinent. (8764(d))
- Legibility of map data. (8763)
- Street names and widths shown. (8764)
- Reference for all found monuments or statement of acceptance if used as a control monument (8764)
- Reference to deeds or official records if necessary for the establishment of lines or points (8764).
- Record measurements in parenthesis to be shown when beneficial to the interpretation of lines or points or substantially different from measured. (8764)
- Purpose indicated for all easements shown. (8764)
- Detail required for clarity. (8764)
- Arrows needed for clarity dimensions. (8764)
- No ditto marks. (8764)
- Spelling (8764)

### MAP TITLE
- Name of City, if applicable
- Name of County, California
- "RECORD OF SURVEY,"
- General description of land surveyed. (8764)
- Date of survey.
- Sheet number, when two or more sheets.

### CERTIFICATES
- County Recorder’s Certificate or space for same (8764.5)
- Surveyor’s Statement (8764.5)
- Signed, dated and sealed (8764.5 & 411(h))
- County Surveyor’s Statement (8764.5)
- Certificate per Sec. 8762.5, if applicable.
- Memorandum of oaths, if applicable (8760)
- No nontechnical certificates or statements on map. (8764.5)

### SURVEYOR’S NOTES
- Basis of Bearings: map of record, celestial observation, State Plane Coordinates, or County Surveyor’s Records.
- Found or Set monuments should be shown with distinguishing symbols and include type, size, LS or RCE No. (8764)
- Symbols and nonstandard abbreviations defined. (8764)

### MATHEMATICAL ACCURACY
- Map loop closures less than 0.02 ft*
- Bearings shown (8764)
- Distances shown. (8764)*
- Overall bearings shown
- Sum of parts equal total distance or delta.*
- Curve data shown. (Minimum = Delta, Radius, Arc length).*
- radial bearings shown where appropriate.
- Areas shown if required for survey
- Others

* Allowable tolerances for rounding are to be expected.

### MAP BODY
- Map material; tracing cloth or polyester base film; black ink. (8763)
- Map size: 18” x 26” or 460 x 660 mm (8763)

To the Surveyor:

Pursuant to Section 8767 of the land Surveyor’s Act, the subject map shall be corrected as indicated on the above check list and / or check print and returned to this office with:

- Corrected Prints
- The corrected original and the __________ filing fee (Payable to County Recorder)

(Name), County Surveyor

Deputy