

DRAFT MINUTES OF THE  
CSA 29 – PARADISE CAY ADVISORY BOARD MEETING  
HELD THURSDAY MAY 23, 2017  
AT THE TIBURON YACHT CLUB CLUBHOUSE  
400 TRINIDAD DRIVE, TIBURON, CA 94920

<u>Advisory Board (AB) Members Present</u>	<u>District Staff (Staff) Present</u>
Eric Lyons (EL), Chairperson	Hannah Lee (HL), Associate Civil Engineer
Bob Cerf (BC), Vice-Chairperson	Scott McMorrow (SM), Assistant Engineer
Harry Blake (HB)	
Bill Canada (BCa)	
Pat Lopez (PL)	
Gene Royal (GR)	<b><u>Others</u></b>
	Barbara Wambach, Strawberry Recreation District
<b><u>Advisory Board (AB) Members Absent</u></b>	Terry Graham, Strawberry Recreation District
	Rolf Kaiser, CSA29 Resident

Chairperson Lyons began the Advisory Board (AB) meeting at 1:01 p.m.

**Item 1. Approval of Meeting Minutes: June 23, 2016**

**Action by Advisory Board:** Approve minutes.

**M/S:** BC/HB, **Ayes:** All, **Nay:** None, **Abstain:** None

**Item 2. Open Time for Items Not on the Agenda**

Barbara Wambach and Terry Graham, both from the Strawberry Recreation District (SRD), introduced themselves and stated they were at today's meeting to gather information about the function of CSAs and CSA interaction with the County of Marin. They said that there was interest at SRD to form a CSA for SRD's navigation dredging.

**Item 3. Engineer's Report**

a) November 2016 Election Update

Staff gave an update on the successful November 2016 election CSA 29 Ballot measure. Please see the staff report for details.

b) Update on Potential 2019 Dredging Episode

Staff updated the AB that the next CSA 29 dredge could take place in calendar year 2019. EL mentioned that the South Cay entrance appeared to be building up silt in one spot. BC inquired about the possibility of permitting an emergency dredge in this location. PL asked if an emergency dredge would be permissible and cost-effective and suggested that he and EL explore this South Cay area in small craft and sound the bottom with poles to determine the extent of the silt build-up. The AB agreed that this sounding would be the next step to take.

**Item 4. Discuss Possible LAFCO Boundary Adjustment**

Staff presented a possible LAFCO boundary adjustment for CSA 29. This adjustment would remove six parcels from CSA 29 that are currently included in the CSA, yet have *historically not been assessed* an annual parcel tax because they have no waterfront. Also, this boundary adjustment would add one parcel to CSA 29 that is not currently included in the CSA, yet *has*

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*historically been assessed* an annual parcel tax because it benefits from the dredge. Staff presented a cost estimate of \$9,000 for the adjustment. This cost amount includes the required \$5,000 LAFCO fee, as well as \$4,000 for the required boundary adjustment that must be executed by a licensed land surveyor.

The six parcels recommended for removal from CSA 29 are:

APN 038-460-08  
APN 038-460-09  
APN 038-460-10  
APN 038-460-11  
APN 038-460-12  
APN 038-391-16

The one parcel recommended for inclusion in CSA 29 is:

APN 038-460-03

There was agreement among the AB to include the one parcel and remove the six parcels, yet there was some discussion among the AB regarding five of the six parcels to be removed. There was consensus that the parcels should be removed from the CSA, yet there were some questions as to whether the CSA should pay for the removal. This discussion centered around the issue that five of the parcels in question appeared in the tax rolls in 2011, and it was unclear why these five parcels appeared on the tax rolls at this time. Staff presented the board with the CSA 29 Metes and Bounds description that was created in 1991. This Metes and Bounds description defines the boundary of CSA 29, and in 1991 it included the area of the five parcels in the CSA. Staff agreed to inquire about the possibility of a cost share with the County of Marin for the boundary adjustment. The AB then discussed recommending the LAFCO Boundary Adjustment and agreed that it was in the best interest to proceed with the boundary adjustment.

**Action by Advisory Board:** Recommend to the Marin County Board of Supervisors that a LAFCO Boundary Adjustment be made to CSA 29 as described above, and that the cost for said boundary adjustment not exceed \$9,000.

**M/S:** EL/HB, **Ayes:** Five, **Nay:** One, **Abstain:** None

**Item 5. CSA 29 FY 2017-18 Budget Review**

Staff presented a draft FY 2017-18 CSA 29 budget to the AB. Please see the staff report for details. After some discussion, the AB recommended approval of the budget.

**Action by Advisory Board:** Recommend to the Marin County Board of Supervisors that the FY 2017018 CSA 29 budget be approved as presented

**M/S:** GR/HB, **Ayes:** All, **Nay:** None, **Abstain:** None

**Item 6. Schedule Next meeting**

The AB selected November 14, 2017 as the next AB meeting date.

The meeting was adjourned at 1:47 PM.