

**DRAFT MINUTES OF THE  
CSA 29 – PARADISE CAY ADVISORY BOARD MEETING  
HELD THURSDAY MARCH 14, 2019  
AT THE TIBURON YACHT CLUB CLUBHOUSE  
400 TRINIDAD DRIVE, TIBURON, CA 94920**

<b><u>Advisory Board (AB) Members Present</u></b>	<b><u>District Staff (Staff) Present</u></b>
Eric Lyons (EL), Chairperson	Hannah Lee, Senior Civil Engineer
Bob Cerf (BC), Vice-Chairperson	Scott McMorrow, Assistant Engineer
Harry Blake (HB)	
Pat Lopez (PL)	
Gene Royal (GR)	<b><u>Others</u></b>
<b><u>Advisory Board (AB) Members Absent</u></b>	Barbara Wambach, SRD
Bill Canada (BCa)	Patty Cerf, CSA 29 Resident

Chairperson Lyons began the Advisory Board (AB) meeting at 10:05 a.m.

**Item 1. Approval of Meeting Minutes: October 10, 2018**

**Action by Advisory Board:** Approve minutes.

**M/S:** HB/BC, **Ayes:** All, **Nay:** None, **Abstain:** None

**Item 2. Open Time for Items Not on the Agenda**

No members of the public accepted the invitation to address the Advisory Board on items not on the agenda. Chairperson Lyons informed staff that Advisory Board (AB) member Canada will be submitting his resignation.

**Item 3. Engineer's Report**

a) Update on LAFCo Boundary Adjustment

Staff updated the AB on the status of the Marin LAFCo boundary adjustment. Please see the staff report for details.

b) Update on 2019 Dredging Episode

Staff updated the AB on the status of the 2019 dredge. Please see staff report for details. EL stated that the AB may like to consider postponing any dredging activities until 2020, and he asked staff to provide information on work items that may have to occur if the dredge is postponed. Staff responded that the completed chemical analysis should be valid for three years. Staff also stated work would also include a new conditions survey in 2020, as well completing project design, preparing a bid package, and a completing survey within 45 days of construction. BC asked if it would be possible to go out to bid in late 2019 or early 2020. Staff responded that this may be possible, and staff will research this issue. BC asked in the installation of a private aid to navigation (wooden piling) could be installed in the south entrance channel as part of the 2020 dredge project. Staff responded that staff would research the requirements for installing such an aid and would report back to the AB at the next AB meeting.

**Marin County Department of Public Works**

**Action by Advisory Board:** Recommend that CSA 29 2019 dredge episode be postponed until full dredge of the CSA occurs in 2020.

**M/S:** EL/HB, **Ayes:** All, **Nay:** None, **Abstain:** None

**Item 4. CSA 29 FY 2019-20 Budget Review**

Staff presented a draft FY 2019-20 budget. Please see staff report for details. Based on the action taken by the AB under Item 3 (postponing the dredge until 2020), staff recommended the following adjustments to the FY 2019-20 budget: Increase Professional Services to a total of \$100,000, and move \$710,000 for Construction from the 2018-19 budget into Construction for the 2019-20 Budget.

**Action by Advisory Board:** Recommend that the Board of Supervisors approve the CSA 29 FY 2019-20 Budget amended as follows: Increase Professional Services to a total of \$100,000 and move \$710,000 for Construction from the 2018-19 budget into Construction for the 2019-20 Budget.

**M/S:** ELHBL, **Ayes:** All, **Nay:** None, **Abstain:** None

**Item 5. Schedule Next meeting**

The AB indicated that they would like to meet in October 2019. Staff will send out a poll to determine best date.

The meeting was adjourned at 10:50 a.m.