

**Marin County Aviation Commission
Minutes of the April 2nd, 2014 Meeting
Gross Field, Novato, CA**

Commission Chair: Humphrey Ogg

Commissioners Present: Ernie Ganas, Richard Nave,
Marius Nelsen, Don Lebrun, Douglas Watt

Commissioners Absent: Lou Franecke

Staff Present: Dan Jensen (AP Manager) Eric Steger (DPW)

1. Minutes

Minutes of the December 4th, 2013 meeting were approved
M/S Ganas/Nelsen All ayes

2. Airport Manager's Report and Comments

- a. Dan Jensen started the managers report by bringing up an urgency item to the Aviation Commission. The Aviation Commission was asked to add an agenda item to the list for changing the meeting location to the Marin County Board of Supervisors Chambers. It was motioned and seconded to add the agenda item.

M/S Watts/Nave All Ayes

There was an amendment to the motion to change the day of the week to Thursday's at 7:30pm that is to say, the first Thursday of each alternate month beginning June 5th, 2014 in room #329 at the Marin County Civic Center located at 3501 Civic Center Drive, San Rafael, CA 94943.

M/S Nelsen/Watts All Ayes

- b. Dan Jensen introduced Michael Knight with Golden Gate Skydiving. Mr. Knight gave a brief overview of his qualification and requested that the Aviation Commission approve his business plan to operate at Gross Field. Commissioner Nelsen asked the altitude that the jumpers would deploy the parachute and the answer was approximately five thousand feet, however the jumpers would not enter the pattern until they were at around two thousand feet. Commissioner Ganas asked Mr. Knight if he was aware of the winds and weather at Gross Field during the summer months. Mr. Knight said no but also stated that when the winds are to strong no parachutes operations would proceed. Commissioner Ogg also asked Mr. Knight several questions concerning how many days of the week he planned to operate jumps, what Safety Operating Procedures he would use at Gross Field and if he had planned on getting a business license. Mr. Knight said he could do about fifteen loads a day, and that his Safety operating procedures would be the same as Section Two of the handout he gave to the commission. A motion was made by commissioner Nelsen to table the issue until the next Aviation Commission meeting.

M/S Nelsen/Nave All Ayes

- c. Dan Jensen provided information concerning the EIS/EIR. Dan informed the commission that the Board of Supervisors certified the EIR on February 11, 2014 and that the FAA should have a Record of Decision by early July. Richard Nave explained that on March 31st, 2014 the Airport Land Use Commission had also approved the runway extension project as consistent with the airport land use.

- d. Dan Jensen gave an update on the status of the AWOS. He explained that he, Saaid Fakharzadeh and Eric Steger met with the FAA on February 18th concerning the airport projects and AWOS grant and that the Benefit Cost Analysis was complete.

3. Aviation Commissioners Reports and Comments

4. Old Business

5. New Business

Dan Jensen introduced Eric Steger, Department of Public Works Assistant Director who will replace Saaid Fakharzadeh for the airport. Eric gave a brief overview of the runway extension project and asked the commission to review the handout - Gness Field Vision and Stakeholders Workshop. Douglas Watt asked if this would be covering the same information that the EIR had just gone through. Eric said that was correct but the Board of Supervisors had requested this workshop and that many good recommendations may come from these meetings. Eric also stated that in July there would be a large public meeting that the Aviation Commission would be asked to attend and collect data for a report that would make recommendations to the Board of Supervisors for the runway extension project.

6. Open Time

7. Adjourn – Meeting adjourned at 8:35 pm