



# COUNTY ADMINISTRATOR'S OFFICE

## 2018-20 BUDGET

### BOARDS AND COMMISSIONS BIENNIAL REPORT

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*Please note that this report should reflect accomplishments, goals, initiatives, etc. for the entire two year budget cycle (July 1, 2018 – June 30, 2020). The next time this report will be updated will be for the 2020-2022 budget cycle (July 1, 2020 – June 30, 2022).*

*Please fill out all sections. Click on the gray boxes where prompted to enter text. Any sections that are not applicable can be notated as "N/A".*

**I. Commission Name/Title**

Aviation Commission

**II. Commission Purpose/Mandate**

The Commission shall advise and recommend to the Board of Supervisors on matters relating to Marin County Airports, regulations of private airports, cooperation with military airports, and all other aviation matters.

**III. Accomplishments for 2016-18 budget cycle (July 1, 2016 – June 30, 2018)**

Continue to monitor updates concerning the Gross Field runway and taxiway extension  
Completed the Gross Field Wildlife Hazard Assessment  
Updated comparable lease rates from near-by Bay Area Airports  
Continue to update aircraft and insurance documentation for airport tenants  
Continue the Aviation Commission meetings at the Civic Center and adjusted times to accommodate larger numbers of the community  
Received multiple FAA grants for airport improvement projects totaling two million, seven hundred and eighty-nine thousand, four hundred, and thirty-six dollars (\$2,789,436.00)  
Completed a runway reconstruction and painting project for the runway including a new section of ramp area tie down

**IV. Goals and Key Initiatives for 2018-20 budget cycle (July 1, 2018 – June 30, 2020)**

*List the Board/Commission's most important goals (up to 5). These goals should be statements that reflect your highest priorities, which may or may not change over time.*

*Below each goal, list 1-5 key initiatives (activities) that the Board/Commission will be working on that will help make progress toward that particular goal. Typically, initiatives are discrete activities that can be achieved over the course of one or two years.*

**Goal #1:** Review and monitor the County's efforts for the proposed Gness Field runway and taxiway extension.

**2018-20 Key Initiatives for Goal #1**

Provide input on the environmental review process (EIS/EIR).  
Provide input to staff on the updated aviation forecast and other updated reports as they become available.  
Provide input to staff on the Airport Layout Plan update.

**Goal #2:** Continue to review and monitor security and safety considerations of aviation activities within the County of Marin

**2018-20 Key Initiatives for Goal #2**

Support County's effort to complete a Wildlife Hazard Management Plan.  
Review monitor and update security and safety considerations of all aviation related activities within the county.

**Goal #3:** Continue to support increased community awareness of the importance of aviation and the Gness Field Airport in approved methods as approved by the Commission

**2018-20 Key Initiatives for Goal #3**

Review web site information.  
Support community groups and youth groups regarding aviation awareness.  
Hold Aviation Commission sponsored meetings that encourage public participation.

**Goal #4:** Review and monitor aviation-related business at Gness Field and the County of Marin

**2018-20 Key Initiatives for Goal #4**

Provide input to potential businesses on airport issues and the airport environment. Review and recommend ideas on business proposals.  
Provide local collective knowledge from Commissioners regarding climate and operating challenges at Gness Field.

**Goal #5:** Gather and analyze information on the current status of the terms of all new and renewable leases at Gness Field Airport to recommend and update a new leasing policy.

**2018-20 Key Initiatives for Goal #5**

Gather comparable lease rates from near-by Bay Area airports.  
Gather comparable term length leases for comparable hangar space.  
Analyze information on current lease expiration dates and renewal options to determine

best practices.

**V. Key Challenges and Issues**

*Please list any challenges in achieving your 2018-20 budget cycle goals.*

Continue to obtain funding for the Environmental Impact Statement (EIS) and runway extension.

**VI. Additional Board/Commission Comments**

Click here to enter text.

**VII. Department Comments**

*If applicable, please provide any comments from the County department that this board/commission works with.*

Click here to enter text.