

Marin County Aviation Commission
DRAFT Minutes of October 6, 2016 Meeting
7pm - BOS Chambers
Marin Civic Center, San Rafael, CA

Commission Chair: Humphrey Ogg

Commission Vice-Chair: Louis Franecke

Commissioners Present at Roll Call: Richard Beach, Richard Nave,
Zev Rattet, Douglas Watt

Commissioners Absent at Roll Call: Marius Nelsen

Staff Present: Dan Jensen (Airport Manager)
Ann Hearty (Recording Secretary)

Chair Ogg gaveled the meeting to order at 7:02 pm.

1. Mr. Ogg started with two announcements; first Commissioner Nelsen had an excused absence and second, the next Commission meeting will be held in a different room in Civic Center, CC 410 B.
2. Minutes of the August 4, 2016 Meeting
Chair Ogg asked if the commissioners had a chance to review the minutes. **M/s Watt/Nave to approve the minutes as presented.** Commissioner Beach made a motion to re-open the minutes from June 2, 2016 at a future meeting. **Chair Ogg called for a roll call vote on Mr. Beach's motion to reopen the minutes from June 2, 2016, at a future meeting:**
 - Beach – Yes**
 - Franecke – No**
 - Nave – No**
 - Ogg – No**
 - Rattet – Abstain**
 - Watt – No**

Motion Failed to Pass: 1/4/1

Chair Ogg returned to the motion on the floor to approve the August 4, 2016, minutes as presented.

M/s: Watt/Nave to approve the minutes as presented

Vote: Aye – Nave, Ogg, Rattet, Watt

Nay – None

Abstain – Beach, Franecke

Motion Passed, 4/0/2

3. Airport Manager's Report and Comments

- a. Mr. Jensen commented there had been no incidents or accidents since the last meeting. Vice Chair Franecke said he witnessed a prop strike on Saturday, October 1st, in the afternoon. He indicated that the plane went around and landed safely.
- b. The Airport Manager reported that the AGIS is expected to perform a 3,500 and 8,500 overfly to start collecting data. Commissioner Beach asked if the GIS work will capture the undulations in the runway. Mr. Jensen indicated it would. He went on to state that the FAA will likely recommend that the Airport conduct a Wildlife Hazard Management Plan. The Manager said that geosurveying will start on October 7. Chair Ogg asked if that will interfere with landings and takeoffs. Mr. Jensen said he intended to notice the work for Airport users, but it was not expected to interrupt use. Mr. Beach asked that the Manager post both the Pavement Maintenance Management Plan and the Wildlife Assessment on the Airport website.
- c. Mr. Jensen indicated that the Fuel Facility Analysis will be complete in February 2017 with an emphasis on how much pilots call for the service. Mr. Beach asked if it would be a County or combined service dealing with direct fuel. The Manager said the concession could be County operated, self-serve, privately operated, or even a hybrid, depending on what matched the needs of the pilots.

Chair Ogg asked for any comment from the public. Public Comment Three wondered why the fuel use records weren't good enough to confirm the best solution. Vice Chair Franecke asked if those records were available to the public or the Commission. Commissioner Beach asked if the dredging equipment would leave the expected end point in quality condition for the skydiving operation. Mr. Jensen said it was the third time of this process and it had always been left in normal condition. Mr. Beach inquired if there were any vacancies at Gnos. The Manager noted that there had been three private hangars empty, but two of them had been rented in the last week. Commissioner Beach requested a report on delinquent insurance status for planes based at Gnos at the next meeting. He also asked for an update on the runway project EIS at the next meeting as well.

4. Unfinished Business

Chair Ogg asked if there was any unfinished business to address and seeing none, closed the item.

5. New Business

Chair Ogg asked if there was any new business to address and seeing none, closed the item.

6. Aviation Commissioners Reports and Comments

Chair Ogg stated that the Liaison Committee met; Scanlon Aviation was doing well and rented a new office space for flight instruction. He indicated he tours the Airport with the Manager several times a month. He mentioned he was impressed with the number of people on the field who were building their own experimental aircraft and thought the Commission should offer some recognition at a future meeting.

Commissioner Beach asked why the Commission had recorded meetings and now they do not. Chair Ogg said in the push for transparency and the desire for all information to be correct, Mr. Steger from DPW set forth a protocol for summary minutes, which do not require a recording. Mr. Beach appealed that full minutes and a recording be the protocol. Mr. Ogg offered that anyone can make their own recordings for their own use. Commissioner Beach requested that the final, approved minutes be made available on the Aviation Commission website. The Clerk agreed to post separate, approved minutes following each meeting. Chair Ogg asked if there was any public comment regarding Commissioners' reports and comments.

7. Presentation: GFCFA Airport Comparisons

Ken Mercer presented a quick survey of airports in the geographic region (not including San Jose, Oakland, or Santa Rosa) for characteristics and amenities. Commissioner Rattet said that it was important to understand how the A-87 fund was allocated and accounted for. Mr. Mercer said that the Commission and the public should understand how grants are processed. Chair Ogg stated that clarification of where the money comes from and how it is prioritized needs to be explained. Mr. Jensen said Gness updates its ACIP with the FAA every year. Commissioner Nave requested that a first string person from the Department of Finance come to the next

meeting and answer questions. Chair Ogg agreed that that the County should come and present their side regarding the grants.

The Commission thanked Mr. Mercer for his report and thought that it generated good discussion.

8. Open Time

Public Comment Four indicated he hand delivered a letter for Chair Ogg and the Manager and asked why it wasn't in the packet. Public Comment Five thanked Mr. Mercer for the presentation, discussed the likelihood of a 10 percent increase in rents, and agreed that those who make accomplishments in aviation at Gness should be recognized. Public Comment Six also congratulated Mr. Mercer on his presentation, asked what the process is for any hangar increase, and wondered if concerned individuals should approach the BOS directly. Chair Ogg stated that the Commission will start a dialog with the public and act as a bridge to the County staff. He emphasized that the Commission was the perfect forum to mediate and share information.

9. Adjourn

M/s Rattet/Franecke to adjourn the meeting

Vote: Aye –Beach, Franecke, Nave, Ogg, Rattet, Watt

Nay – None

Abstain - None

Motion Passed 6-0

The meeting was adjourned at 8:35 p.m.