

**Marin County Aviation Commission
Minutes of February 5th, 2015 Meeting
7pm - Board of Supervisors' Chambers
Marin Civic Center, San Rafael, CA**

Commission Chair: Humphrey Ogg

Commissioners Present at Roll Call: Don LeBrun, Richard Nave,
Douglas Watt

Commissioners Absent at Roll Call: Lou Franecke, Ernie Ganas,
Marius Nelsen

Staff Present: Dan Jensen (Airport Manager), Eric Steger (DPW),
Ann Hearty (recording secretary)

The Chair gaveled the meeting to order at 7:02 pm.

1. Minutes

Mr. Watt requested that in item 5, FFA be changed to FAA.

M/S Nave/Watt 4 ayes

2. Airport Manager's Report and Comments

- a. Mr. Jensen said there had been no incidents or accidents to report, but a float plane tried to land without its wheels deployed.
- b. The Manager stated that regarding the one informal complaint to the Federal Aviation Administration (FAA), a report was expected within two weeks.

{Mr. Nelson took his place on the dais.}

- c. Mr. Jensen reported that the airport hangar and insurance audit identified 21 units and 60 planes without documentation. He noted that as of February 5th, 19 units and 45 planes were now in compliance, leaving only 2 units and 15 planes on the field requiring follow up.
- d. The Manager said that the County will use the current EIS consultant to satisfy the FAA request.
- e. Mr. Jensen stated that the Division of Aeronautics needed to review the noise abatement signage and there will be no change until the site visit, expected before the next Aviation Commission meeting.

- f. The Manager reported that the quarterly maintenance of the AWOS system will cost \$1,500 to replace filters and heads.

3. Aviation Commissioners' Reports and Comments

- a. Commissioner Nelson commented that he was pleased the audit mailings had such a good response. He asked how long the additional EIR study will set the expansion process behind. Mr. Jensen estimated an additional 18 months.
- b. Commissioner Watt asked why the FAA made this additional request. Eric Steger relayed an independent review in Washington DC determined the County's Aviation Forecast is out of date and the FAA want a review of critical aircraft, runway length analysis studies, etc., as part of its decision making process.
- c. Commissioner Nelson asked if the \$1,500 will fix the AWOS problems. Mr. Jensen said this would be in addition to costs for a service call to fix the transformer on the transmitter.

4. Unfinished Business

Commissioner Nelson asked the timeline for Mr. Knight's application. The Airport Manager estimated within two weeks from FSDO. Mr. Jensen added he expected that FSDO will give direction on safe operations at Gness.

5. New Business

- a. Election of Officers - Five ballots were distributed to the Commissioners presented. The Clerk collected the completed ballots and tallied the results. Chair Ogg announced Humphrey Ogg was unanimously reelected Chair and Lou Franecke unanimously reelected Vice Chair for the 2015 calendar year.
- b. Aviation Commission Goals - Chair Ogg reviewed the draft, noting that it had been partially populated by staff. He asked Commissioners to send any ideas to Mr. Jensen or Chair Ogg, who will compile the suggestions for discussion at the next meeting. Mr. Steger stated the goals are requested by the Board of Supervisors.

6. Open Time

Ken Mercer of the Gness Field Community Association (GFCA) said the Board of Supervisors approved the Environmental Impact Report (EIR), so why do each of these things keep coming back at every juncture? He asked that the Airport develop a different way of dealing with the neighbors to bring some closure.

Mr. Knight stated that the communication he received from the FAA contained more information. He said that the FAA recommends the two parties work together to resolve this issue. Mr. Jensen distributed the response letter, saying it came in late just that afternoon. He summarized that the FAA has moved this issue to Flight Standards at FSDO and wants the Airport to write up a minimum standards procedure. Mr. Jensen offered that he expected to hear something on this matter within the next couple weeks. Commissioner Watt asked if staff can produce the procedure before the next meeting. Chair Ogg clarified that the process was a complaint was filed, then it is reviewed within Flight Standards, who will determine what is safe, and FSDO will communicate that decision. Commissioner Nelson questioned if the FAA makes the final decision that the Airport standards are required, why not move forward now? The Airport Manager declared it was unknown whether they would be required. Commissioner Watt asked what the process would become if the decision came back the proposed operation was unsafe. Mr. Jensen replied such a decision would be the final word.

7. Adjourn – M/S Nelson/Watt – All ayes

Meeting adjourned at 7:33 pm.