2020 UPDATE FOR MARIN COUNTY AIRPORT

Welcome
Marin County Airport
Gnoss Field
Pilots Lounge
Operations Office

07.17.20
OVERVIEW TOPICS

• Board of Supervisors Update Report – see 7/21/20 Agenda Item: https://bit.ly/32th2hV
• Budget Overview and Highlights
• 5-year Capital Improvements
  o FAA Grants and Funding
  o Runway Reconstruction
  o Runway Extension
• Tenant and Public Outreach
BUDGET OVERVIEW AND HIGHLIGHTS

The County Airport is:

- Self-sustaining operation outside of the County General Fund
- Relies on revenue from rents, leases and concessions for operations, as well as grants and entitlements from the Federal Aviation Administration (FAA) for major capital improvements.

Annual operating budget includes:

- Staff expenses (salary and benefits) for the Airport Manager and Airport Attendant
- Utilities (water, sewer, stormwater pumping, phones) and security services
- Operating expenses
- Routine maintenance, rehabilitation and repairs to facilities and equipment;
- Outside consultant services for FAA grant management and capital improvement design; implementation of capital improvements
- Indirect overhead (charged by the County). Note that Public Works has argued with DOF repeatedly that these charges are too high.
BUDGET HIGHLIGHTS
FY 20-21 BUDGET

The table below provides a summary of the actual revenue and expenditures for FY18-19, the FY19-20 fiscal year budget and the recently adopted FY20-21 budget.

<table>
<thead>
<tr>
<th>Category</th>
<th>FY18-19 Actuals</th>
<th>FY19-20 Budgeted</th>
<th>FY20-21 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$822,827</td>
<td>$839,500</td>
<td>$839,500</td>
</tr>
<tr>
<td>Revenue – Grants</td>
<td>$276,129</td>
<td>$*</td>
<td>$**</td>
</tr>
<tr>
<td>Revenue – All Sources</td>
<td>$1,098,956</td>
<td>$839,500</td>
<td>$839,500</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$950,279</td>
<td>$784,278</td>
<td>$720,487</td>
</tr>
<tr>
<td>Loan Obligation</td>
<td>$6,374</td>
<td>$49,871</td>
<td>$10,000</td>
</tr>
<tr>
<td>Indirect OH (A87)</td>
<td>$84,828</td>
<td>$105,917</td>
<td>$124,505</td>
</tr>
<tr>
<td>Total Expenditures/Costs</td>
<td>$1,044,744</td>
<td>$940,066</td>
<td>$854,992</td>
</tr>
</tbody>
</table>

* Received $69,000 CARES Act Funds in June  
** Executed grant agreement for $150,000 in June, expect to receive funds in FY21  
***DOF draws principal from Fund Balance, interests charged as expenditure
AIRPORT HIGHLIGHTS

FY 19 - 20 AND FY 20 - 21

FY19-20 Highlights
• Weathered PG&E PSPS Events
• COVID-19 Health Orders – “Essential Infrastructure,” including airports…”
• Received $69,000 in CARES Act Funds. Will be used to pay utility costs
• Met face-to-face with FAA San Francisco Airports District Office (ADO) to review ACIP

FY20-21 Activities
• No major capital improvements planned; engage tenants on Runway Extension Project
• Focus on annual/routine facility maintenance
• Continue to perform fiscal housekeeping – payback $1.1M bridge loan
• Release RFP for Airport Engineering Professional Services
AIRPORT HIGHLIGHTS

FY 20 - 21

• Examples of routine maintenance activities
### 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**AIRPORT CIP SUBMITTED TO FAA**

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Fiscal Year</th>
<th>Estimate*</th>
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<tbody>
<tr>
<td>Runway 13-31 Reconstruction Reimbursement</td>
<td>2020</td>
<td>$166,667</td>
</tr>
<tr>
<td>Runway 13-31 Reconstruction Reimbursement</td>
<td>2021</td>
<td>$166,667</td>
</tr>
<tr>
<td>Environmental Mitigation Plan Development and Permitting for Runway Extension</td>
<td>2022</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Design of Runway and Taxiway Extension</td>
<td>2023</td>
<td>$850,000</td>
</tr>
<tr>
<td>Environmental Mitigation for Runway Extension</td>
<td>2024</td>
<td>$6,200,000**</td>
</tr>
<tr>
<td>Phase 1 Runway and Taxiway Extension</td>
<td>2024</td>
<td>$4,100,000**</td>
</tr>
<tr>
<td>Phase 2 Runway and Taxiway Extension</td>
<td>2025</td>
<td>$2,229,927</td>
</tr>
<tr>
<td><strong>FY 20-25 Total Estimate</strong></td>
<td></td>
<td>$14,713,261</td>
</tr>
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</table>

*includes both FAA contribution and 10% local share (Airport fund)

**based on 1,100’ extension - lower estimate expected for 300’ extension.
RUNWAY 13-31 RECONSTRUCTION
CLOSEOUT

- Continue coordination with FAA on grants/entitlements
- Fully reconcile the $1.1M General Fund bridge loan
RUNWAY 13-31 EXTENSION ENVIRONMENTAL REVIEW
SUPPLEMENTAL EIS

Coming Soon
• Release of Record of Decision this summer
• Supplemental to the Final Environmental Impact Statement (S/FEIS) addresses a 300' Runway Extension

http://www.gnossfieldeis-eir.com/

Next Steps
• Develop and release a tenant and user online survey
• Develop a long-term financial plan
• Explore all alternatives within the approved environmental documents
OUTREACH PROGRAM
FOR TENANTS AND INTERESTED PUBLIC

• DPW continues to provide regular and timely updates – via email and webpage
• Future Project-specific Meetings

Summary of Published Updates
• August 2019
• January 2020
• June 2020
• COVID-19 (March, June)

Webpage: https://www.marincounty.org/depts/pw/divisions/transportation/airport
OUTREACH PROGRAM
FOR TENANTS AND USERS

- COVID-19 Safety Notices
- Airport Manager and Airport Attendant available to Tenants and Visitors, Users
- Friendly Reminders of County Code and Protocols

FACE COVERINGS are now mandatory for EVERYONE

When should I wear a face covering?
You should wear a face covering when coming into contact less than 6 feet with people you don't live with. Also...

IN PUBLIC SETTINGS
Workers engaged in areas where the public is present (or likely to be present) must wear face coverings.

STAY IN PLACE, MAINTAIN YOUR SPACE, COVER YOUR FACE.
#STAYHEALTHYMARIN #KEEPCOMMUNITY
MarinHhs.org/coronavirus

MEMORANDUM
DEPARTMENT OF PUBLIC WORKS

Marin County Airport – Gnoss Field Business Operating Standards and Aeronautical Activities

It is important to note that the Marin County Code/Code of Ordinances (MCC) addresses operations and activities at Gnoss Field.

This guidance has been developed in response to the need for notifying persons engaged in activity at Gnoss Field for which the County has no official records on file, no current up-to-date records or has deemed unacceptable or unauthorized. This guidance is not all encompassing and additional action may need to be followed by tenants, visitors or employees. The covers all activities at Gnoss Field. This guidance is provided as a courtesy and “first notice” to tenants, visitors and employees engaged in activities and appear not be informed of the guidance. The entire Marin County Code (MCC) is available...

Located at the airport shall be held financially responsible for any commercial, profit, gainful, non-profit, unlawful, without limitation, flight instruction or mechanical operations occurring at the Marin County Airport. Any such person or entity located at the airport shall be held financially responsible. The guarantee shall be as follows: Property damage, bodily injury, health or death occurring at the Marin County Airport. Any such person or entity located at...