

MARIN COUNTY FREE LIBRARY

Wednesday, November 12, 2014

Novato Library

-- PROPOSED MINUTES --

(1) CALL TO ORDER

Commissioners present elected to view the 2 hour mandatory AB1234 Ethics Education DVD prior to calling meeting to order.
Meeting called to order at 8:18 p.m.

(2) ROLL CALL/INTRODUCTION OF NEW COMMISSIONERS

Present

Barbara Schoen	Alison Howard	Arthur Whitman-Bradley
Cal Kurzman	Clifford Jacobs	Loretta Farley
Margaret Kathrein		

Absent with Notification

Martin Perlmutter	Bill Crandall	Joel Fugazzotto
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Also Present

Sara Jones, Director of County Library Services
Edna Guadiana, Senior Secretary
Janet Doerge, Branch Manager, Novato Library

(3) ADOPTION OF AGENDA

M/S/C --Farley/Jacobs -- Agenda approved as submitted.

(4) APPROVAL OF THE MINUTES

M/S/C—Farley/Kathrein -- Minutes approved as submitted.

(5) OPEN TIME FOR PUBLIC EXPRESSION

- Commissioner Farley reminded everyone that Book Passage along with the Point Reyes Bookstore will be hosting a “Book Angel” where one can purchase a book and this book will in turn be given to children who might otherwise not have a book in their home.
- President Schoen read a letter received from Bill Hale re: the use of Room 421, 423 & 425 at the Civic Center building.
- Commissioner Kurzman would like to see 3 items to discuss in future meeting agendas – 1) Relationship between the County Library and the Marin Literacy Program (What is our relationship with program and are we doing enough to help this program); 2) County Library and public school – what is our role in working with public schools, are we doing enough to help with public research in the library; 3) What is the role of reference librarian’s under the Single Point of Service – are they being phased out or what are their new responsibilities>

(6) READING AND CORRESPONDENCE FILE

Reading folder was circulated for all to read

(7) DIRECTOR OF COUNTY LIBRARY SERVICES REPORT FOR OCTOBER

- ✓ A thank you event was held for all Friends groups, the Foundation and the Commission on October 24th by the author of [The Public Library](#)- Robert Dawson. It was held in the Showcase Theatre in the Marin Center and books were available for purchase. It was very successful although book sales were light.
- ✓ In lieu of quarterly reports, Director Jones has asked all units to give her highlights, particularly those that are directly related to our three primary goals from the strategic plan. Beginning this month, reports will be included in the Director’s report to keep Commissioners abreast of library activities.

(8) AB1234 Ethics Training Video

All Commissioners viewed the mandatory AB1234 Ethics Education DVD, and completed the AB1234 quiz along with the AB1234 Ethics Education Proof of Participation Certificate.

8:30 p.m. M/S/C – Jacobs/Howard Recess as the Library Commission

8:32 p.m. Convene as the Measure A Advisory Committee

(9) MEASURE A – PROGRESS REPORT

Director Jones gave a brief update on where we are with the various remodel projects: CMA – which is final branch to be remodeled, will close after Thanksgiving and reopen on Tuesday, December 16. Total projected costs to complete major remodels since the passing of Measure in 2010 to the end date of June 30, 2015 will be \$2,649,014. Starting in 2015, we will have specific accounting measures for Measure A which will be separate from the general fund. Measure A generated 2.5 million per year, and a total of 12.5 million dollars over a 5 year period. After a brief question and answer period, President Schoen thanked Director Jones for her update.

8:30 p.m. M/S/C – Farley/Howard - Adjourn as the Measure A Advisory Committee

8:31 p.m. – Reconvene as Library Commission

(10) ANNOUNCEMENTS

- ✓ President Schoen reminded everyone that next month's meeting will be on **Thursday**, December 11 @ 7pm in Room 410B of the Civic Center.
- ✓ Director Jones announced that we now have informational recruitment folders for potential Library Commissioners, for anyone to take with them and hand out in an attempt to recruit new commissioners.

(11) ADJOURNMENT – M/S/C Kathrein/Howard – Meeting adjourned @ 8:45 pm