

MARIN COUNTY FREE LIBRARY

Wednesday, February 13, 2013
South Novato Library

- - PROPOSED MINUTES - -

***Note:** Due to a lack of quorum on February 13, this Library Commission meeting was informational only.

- (1) CALL TO ORDER
Meeting started at 7:00 p.m. President Howard requested that everyone in attendance introduced themselves.

- (2) ROLL CALL/INTRODUCTION OF NEW COMMISSIONERS

Present

Barbara Schoen	Joel S. Fugazzotto	Albert Brewster
Alison D. Howard	Meredith Parnell	Jennifer Wallace

Absent with Notification

Bill Crandall	Cal Kurzman	Martin Perlmutter
David Fickbohm	Loretta Farley	Lisa Rosenberg
Yun Hwan Cha		

Also Present

Gail Haar, Director of County Library Services
Scott Bauer, Deputy Director of County Library Services
Andrew Yon, Administrative Services Manager
Edna Guadiana, Sr. Secretary
Janet Doerge, Branch Manager, Novato Libraries

- (3) ADOPTION OF AGENDA
Agenda not adopted, due to lack of quorum.

- (4) APPROVAL OF THE MINUTES
Minutes not approved, due to lack of quorum

(5) OPEN TIME FOR PUBLIC EXPRESSION -- NONE

(6) READING AND CORRESPONDENCE FILE

Reading folder was circulated for all to read

(7) BRANCH REPORT – SOUTH NOVATO

Janet Doerge, Branch Manager of the Novato libraries gave the Commission a brief presentation on what's been going on at the Novato branches.

- Novato will close from March 7th to April 1st for their remodel; Staff will be relocated to South Novato and other MCFL branches
- South Novato hours will be extended during the Novato closure on Mondays and half days on Fridays;
- The highest circulation for the South Novato library are DVD's and children's books;
- The Eureka Project will take place in the South Novato Library – Jennifer, the Children's librarian for the Novato libraries will be spearheading this project, which will be "apply subject headings to children books"; children and their families will decide what the subjects will be
- There are now E-books in the clouds – at South Novato and the Point Reyes libraries you can now browse and immediately download a book to one's device, provided one has the app on their device. You can also download a book by going to the MCFL's website.
- In the Fall of 2014, Technical Services will be relocating to Marin Commons
- The Novato Friends have donated \$17,000 for new carpet, blinds for the meeting room, darkening shades, and shelving for the Novato library
- There will be an informational board up in the Novato with the branch updates on it.

President Howard thanked Janet for her presentation.

(8) REPORTS OF COMMITTEE CHAIRS/OTHER LIAISONS

Commission Schoen asked if staff would once again be invited to this year's annual meeting/dinner, to which Director Haar stated "yes". Barbara announced that she is working with a local author to give a presentation at this year's annual meeting, and she also offered to host the event at her home as well. Those Commissioners who were present thanked Commissioner Schoen, and decided to take Commissioner Schoen up on her generous offer

(9) NEW BUSINESS

- a. Draft Budget: Andrew Yon, Administrative Services Manager gave a brief overview on the 2013/14 draft budget. After a brief discussion, and since there was not a quorum, it was decided to bring this item back next month for approval.

(10) OLD BUSINESS

- a. Commission Annual Report 2013/14: After a brief review of this revised item, and due to lack of a quorum and a fast approaching deadline, it was decided to submit the Library Commission Annual Report for 2013/14.
- b. Managing for Results Plan 2013/14: After a brief review of this item, and due to lack of a quorum and a fast approaching deadline, it was decided to submit the Library Commission Annual Report for 2013/14.

(11) PRESIDENT'S REPORT FOR JANUARY

None

(12) DIRECTOR OF COUNTY LIBRARY SERVICES REPORT FOR JANUARY

Director Haar reported on the following:

Classic Catalog update:

The interface of the classic catalog will be changed soon with some new features. Encore will not be changed at all. The look is changed, but also some of the underlying functionality will subtly change between the current 2004 version and the 2009/2011 version. The classic catalog will work the same as it does now, but newer features (such as "My Lists") will work in the new version...

Mobile Catalog news:

The mobile catalog (AirPAC and Encore Mobile) should also be up sometime this month; we don't have an exact date yet, but the day it's ready, we'll announce that it's available. The hurry is that Boopsie's contract is already expired and it should stop working any moment. How this will work is that patrons coming to the catalog using Smart Phones will be automatically redirected to "m.marinet.lib.ca.us" which is where AirPAC will live. It's a version of the catalog that's web-based, doesn't require a download, and fits a cell phone. There will be a link to the full-sized version of the catalog, and a link on the regular site to the mobile version, so anyone on any device can choose which interface they want to use.

Change is good, change is bad:

Some people are going to hate the fact that a page that has looked largely the same since 2005 is changing. This is understandable, but at the same time we're implementing about 25 different changes that have been requested by patrons over the years, and which can't be done in the current version of the catalog. We are not changing the catalog because we want to see it changed, but because it's just not possible to keep updating and adapting such an old core platform.

There has been some publicity in the IJ about taxes and floating homes. Our County Counsel has advised us that the special taxes imposed for Special Tax Zone No. 1, 2 and pursuant to Measure A, cannot be imposed on manufactured

homes or floating homes. We will issue refunds back 3 years to a few homeowners. Total won't be more than about \$5,500.

Remodels:

- Novato will close from March 7th to April 1st for their remodel.
- Inverness is in progress
- Point Reyes is scheduled to be completed in early April.
- What's next? Moving forward on Fairfax, Civic Center and Marin City. Revising Corte Madera plans and then will schedule their remodeling

(13) **ANNOUNCEMENTS**

- ✓ CALTAC: Workshop in Library Leadership is scheduled on Saturday, March 16 from 9-1 at the San Mateo Public Library. Any Commissioner who would like to attend is asked to contact Edna to register them.

(14) **ADJOURNMENT** – Informational meeting ended @ 8:10 p.m.