

MARINet Board Meeting  
June 21st, 2012  
Larkspur -Twin Cities Police Authority

Present: Anji Brenner, Mill Valley Public Library  
Abbot Chambers, Sausalito Public Library  
Gary Gorka, Dominican Library  
Gail Haar, Marin County Free Libraries  
Sara Houghton, San Rafael Public Library  
Linda Kenton, San Anselmo Public Library  
Jackie Shafer, Belvedere-Tiburon Public Library

Deb Moehrke, System Administrator

Absent: Frances Gordon, Larkspur Public Library

I. **Public Comment Period** - no members of the public present.

II. **Introduction of any guests** - no guests present.

III. **Approval of minutes from 5/17/2012 meeting.** Minutes approved (LK/AB)

IV. **Old Business:**

A. **Link+ Update:** Moehrke reported that as of 6/21, 10-15 pouches were ready for pick-up. She is not entirely sure how to read the data this early in the process, but thinks MARINet may have lent/borrowed 105 items in the first two days. Some issues already observed include:

1. server issues on the Link+ end have caused some problems such as holding non-holdable issues.
2. Libraries need to add a separate link allowing access to the catalog on locked down OPAC workstations.
3. MARINet is unfortunately getting inferior service from Tricor, presumably because their contract is ending. Implementation for switching couriers is in August.

The regional operational meeting on shipping is sometime in July and all libraries should have representation at this meeting. With Accurate (new courier service) the price is a flat rate per stop, so delivery fees will be much more controlled. The current setup includes contracting with MFCL to sort LINK+ materials for all libraries. This adds a day delay in delivery of LINK+ materials. Moehrke will send out information on pricing for Accurate (\$15,\$16, or \$17 stop) for those libraries who want to consider receiving their LINK+ materials directly. Libraries that elect to have their own stop will also need to also have a printer and scale.

Brenner requested that all libraries share a password so that any library would have the ability to place a request for a LINK+ item on behalf of any patron in the system. The directors of the city libraries favored this approach. Gail Haar said that she is unwilling to share a password with other MARINet libraries to make this possible. She indicated that her staff wanted to follow the Sacramento Public Library's policy, in which staff provided instruction to patrons in how to place their own LINK+ requests but would not place the requests for the patrons. Brenner expressed great concern that it is a disservice to patrons to require that they place holds themselves and that not all patrons have computers, or want to come to the library to place a request. Shafer indicated that they have home bound patrons living in unincorporated areas without computers who will be unable to use this service. All the city libraries will be sharing a password so they can place holds for patrons from any libraries (other than county patrons). Most libraries are getting positive responses from their patrons, except for when they can't place holds, though there are some "beginning" issues to overcome in delivery.

- B. **Sierra Update:** Moehrke's best guess is that implementation date will be in September or October, but has had difficulty getting confirmation on this from Innovative Interfaces.
- C. **Volume Record task force recommendations:** Moehrke gave a summary of the task force recommendations. A motion to accept recommendations as submitted by the task force, to direct staff to follow the recommendations going forward, and for the task force to reconvene and discuss implementation was approved (GG/SH).
- D. **Vote on dropping automatic request fees on system:** Motion to drop automatic .50 request fee on Millennium system approved (LK/GG). Moehrke recommended not placing automatic system fee for not picking up item - to wait and gather information. This issue will be placed on a future agenda 6 months from now.

## V. New Business:

- A. **Revised budget approval resolution.** Motion to approve budget with new wording that specifically breaks out sinking fund in a separate line was approved. (SH/JS)
- B. **Multi-year contract for Reporter:** MARINet could get a 15-20% discount to Encore Reporter if it commits to a three year contract. Included with that discount is a free subscription for that period to Decision Reporter. Discussion amongst Board about Reporter revealed that it was not being used very much by participating libraries because of initial disappointment with the product. There was also a general agreement from Board members that they may not be fully aware of capabilities; especially if there have been enhancements to the product.

Moehrke will set up a demo before the next meeting for a refresh of Encore Reporter and demo of Decision Reporter so that the Board can make a decision about the contract at the July Board meeting. The discount offer expires at the end of July.

- C. **Selection of Vice Chair for FY 12/13:** Abbot Chambers was nominated Vice Chair for 2012/2013. Motion approved (LK/AB).
- D. **Report by Gail Haar on NBC Meeting:** Jennifer Baker will be chair; Melanie Lightbody will be Vice Chair. NBC wants to dissolve but possibly can't because of contractual obligations related to PERS. There is not yet a definite structure for a membership fee for North Bay.
- E. **Mango Languages/Little Pym Subscription:** Motion to subscribe to the two databases approved (SH/GG).
- F. **Other non-action items:** Gorka inquired if board members were familiar with Chili Fresh. His interest in this product stems from a desire to have a resource that contains more reviews of academic materials. Chambers discussed Discover and Go, a museum and cultural pass program. There is a \$2500 set-up fee and \$600 fee for selected museums. Brenner expressed disappointment that other libraries did not join in on Mill Valley's contract when subscribing to Envisionware as it could have been a cost-saving measure for all participating libraries.

## VI. Standing Items for the agenda:

- A. **System Administrator's Report:** We will be using temporary bins until our permanent bins arrive, which will happen a month after Deb's approval of sample.
- B. **Correspondence:** letter from auditor re: system review as well as draft engagement letter for next year. Letter from an accountant in Sacramento who wants to submit a bid on the audit.

## C. Topics for future agenda:

- Mobile Catalog applications schedule in fall
- Executive session for personnel evaluation (Sept)
- Discover and Go
- Encore Reporter and Decision Center
- Automatic system fee for not picking up item (calendar for 6 months ahead)

VII: **Correspondence: Dominican:** very quiet, new provost is coming in next semester; happy to be providing teleconferencing capability for a program with Isabel Allende; **Mill Valley:** subscribing to JSTOR starting in new fiscal year(Foundation funded); last First Friday, another installment of *Naked Truth*, the Library's true storytelling live program, drew a record setting audience of 260 people, *Passport to the World*, the Library's

summer reading program for adults has close to 100 sign-ups; **Sausalito:** Expanded hours for the Children's Librarian is in their proposed budget; moving forward with remodel and most significant changes are creating better space for the Children's area that cuts down on noise for the rest of the Library, installing movable display shelving. Have Kindle Touch and iPad for patrons to experiment with in Library; the catalog search on the home page is Encore; **Bel-Tib:** Envisionware is up and running; the Children's Summer Reading program is in full swing; they did a stuffed animal sleepover; expansion project has heated up with the design review scheduled for 7/25; **San Rafael:** The Friends of the Library's Annual Book Sale is this Saturday, June 23rd. The Library's summer reading programs (adult, teen and children) brought in over 500 sign-ups on the first day. San Rafael's general fund was cut 2% but police didn't have to take the cut. The Library will be appealing the cuts because of a provision in Measure C that covers unequal treatment. They are doing a community needs assessment to figure out how to address a 14% deficit in Measure C spending. **San Anselmo:** 500 kids signed up for Summer Reading Program; Kenton met with tax oversight committee; June meeting usually is the meeting where they look forward to next year; San Anselmo is down a staff person due to injury; Michael Briggs is banned for 30 days from San Anselmo; They have Encore as the default catalog; **MCFL:** all branches started their summer reading programs on the same day; they have added hours to Bolinas and Stinson; each library got the equivalent of an additional day; MCFL is collaborating with the Marin History Museum at the County Fair; they did a fine-free week and are making progress on remodel; currently soliciting public input at the five branches in question. MCFL has a little extra money left over from Measure A for the year.