



MARIN COUNTY FREE LIBRARY

FY 2012—2013
Proposed Baseline Budget

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1/30/2012

Marin County Free Library

FY 2012/13

Proposed Baseline Budget

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Library Operations + Fund Centers (*)

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Summary Budget By G/L Account Line (Budget Level)

	Controlling Fund Center	
	Library Administrative Services	5400010000
	Library Outreach Services	5400030000
	Library Capital Improvements	5400040000
	Library Branch Operations	5400050000
	West Marin Branch Operations	5400060000

Budgeted Level	*Highlighted* SAP		FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	Increment/Reduc. % of Change FY 11/12 Vs. Req'd FY 12/13	% of Total FY 12/13 Direct Operating Budget
Acct#	(Exp Line)	Account Name					
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$5,571,047	\$5,571,047	\$0	0.00%	36.57%
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$411,929</u>	<u>\$414,929</u>	<u>\$3,000</u>	<u>0.73%</u>	<u>2.72%</u>
	5110210	Extra -Hire (Informational) -->	\$397,909	\$395,909	(\$2,000)	-0.50%	2.60%
	5110220	Special Appointments (Informational) -->	\$14,020	\$19,020	\$5,000	35.66%	0.12%
5110311		BI-LINGUAL PAY	\$0	\$0	\$0	0.00%	0.00%
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	0.00%
5110315		OUT OF CLASS PAY (TEMP PROMO)	\$0	\$0	\$0	0.00%	0.00%
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$34,466	\$34,466	\$0	0.00%	0.23%
5110335		VACATION PAYOUT	\$0	\$0	\$0	0.00%	0.00%
5120100		OVERTIME-REGULAR	\$19,297	\$19,297	\$0	0.00%	0.13%
5130510		BENEFITS - RETIREMENT BENEFITS	\$1,201,863	\$1,201,863	\$0	0.00%	7.89%
5130525		RETIREE HEALTH	\$383,220	\$383,220	\$0	0.00%	2.52%
5130530		RETIREMENT POB - MISC	\$255,479	\$255,479	\$0	0.00%	1.68%
5130635		BENEFITS-AUTO ALLOWANCE	\$9,600	\$9,600	\$0	0.00%	0.06%
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	0.00%
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$61,436	\$61,436	\$0	0.00%	0.40%
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$1,106,366	\$1,106,366	\$0	0.00%	7.26%
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$80,531	\$80,531	\$0	0.00%	0.53%
		Salaries and Benefits (5100000 series) Total	\$9,135,234	\$9,138,234	\$3,000	0.03%	59.98%

<i>Budgeted</i>	<i>*Highlighted*</i>				<i>Increment/Reduc.</i>	
<i>Level</i>	<i>SAP</i>		<i>FY 11/12</i>	<i>REQUESTED</i>	<i>FY 12/13</i>	<i>% of Change</i>
<i>SAP</i>	<i>Acct#</i>		<i>Modified</i>	<i>BASELINE BDGT</i>	<i>Baseline Bdgt</i>	<i>FY 11/12</i>
<i>Acct#</i>	<i>(Exp Line)</i>	<i>Account Name</i>	<i>Budget</i>	<i>FY 12/13</i>	<i>Increment/Reduc.</i>	<i>Vs. Req'd</i>
						<i>FY 12/13</i>
						<i>% of Total FY 12/13</i>
						<i>Direct Operating</i>
						<i>Budget</i>
<u>5200000</u>		<u>SERVICES & SUPPLIES (Budget Level)</u>				
5210100		PROFESSIONAL SERVICES	\$875,387	\$759,829	(\$115,558)	-13.20%
5210200		ADMINISTRATIVE & FINANCE SERVICES	\$251,250	\$251,250	\$0	0.00%
5210700		COMMUNICATIONS SERVICES	\$33,592	\$40,317	\$6,725	20.02%
5210800		UTILITIES	\$131,535	\$130,335	(\$1,200)	-0.91%
5210900		MAINTENANCE & REPAIR SVCS EQUIPMENT	\$50,250	\$50,250	\$0	0.00%
5211100		MAINT & REPAIR SVCS -LAND & BLDG	\$17,200	\$18,000	\$800	4.65%
5211200		RENT & OPERATING LEASES	\$499,598	\$499,848	\$250	0.05%
5211300		PROFESSIONAL DEV. & MEMBERSHIP EXP	\$27,500	\$36,000	\$8,500	30.91%
5211400		TRAVEL & LOCAL MILEAGE REIMB. EXP	\$42,112	\$47,512	\$5,400	12.82%
5211500		MISC SERVICES - TRADE	\$11,514	\$11,800	\$286	2.48%
5211600		COUNTYWIDE DUES & MEMBERSHIP (MARINet)	\$423,635	\$444,817	\$21,182	5.00%
5220100		OFFICE SUPPLIES	\$128,438	\$114,323	(\$14,115)	-10.99%
5220200		MAINTENANCE & REPAIR SUPPLIES EQUIPMENT	\$17,505	\$1,020	(\$16,485)	-94.17%
5220800		MISC SUPPLIES	\$1,189,657	\$1,402,345	\$212,688	17.88%
		Educ. Materials & A/Vs (Books & A/Vs Bdgt)	\$1,103,221	\$1,280,305	\$177,084	16.05%
5220900		EQUIPMENT OTHER	\$26,245	\$17,125	(\$9,120)	-34.75%
		Services and Supplies (5200000 series) Total	\$3,725,418	\$3,824,771	\$99,353	2.67%
		Total Direct Operating Cost	\$12,860,652	\$12,963,005	\$102,353	0.80%
						85.09%

<i>Budgeted</i> Level SAP Acct#	<i>*Highlighted*</i> SAP Acct# (Exp Line)	<i>Account Name</i>	<i>FY 11/12</i> <i>Modified</i> <i>Budget</i>	<i>REQUESTED</i> <i>BASELINE BDGT</i> <i>FY 12/13</i>	<i>Requested</i> <i>FY 12/13</i> <i>Baseline Bdgt</i> <i>Increment/Reduc.</i>	<i>Increment/Reduc.</i> <i>% of Change</i> <i>FY 11/12</i> <i>Vs. Req'd</i> <i>FY 12/13</i>	<i>% of Total FY 12/13</i> <i>Direct Operating</i> <i>Budget</i>
		<u>Fixed Assets</u>					
5230083		LVA Computer Equipment (Budget)	\$65,800	\$175,400	\$109,600	166.57%	1.15%
5482045		Vehicles (Budget)	\$309,742	\$30,974	(\$278,768)	-90.00%	0.20%
		Total Fixed Assets Cost	\$375,542	\$206,374	(\$169,168)	-45.05%	1.35%
		<u>Building Improvements</u>					
5220400		CONSTRUCTION (Budget)	\$290,000	\$1,200,000	\$910,000	313.79%	7.88%
5482015		BUILDING IMPROVEMENT (Budget)	\$410,000	\$250,000	(\$160,000)	-39.02%	1.64%
		Total Building Improvements Cost	\$700,000	\$1,450,000	\$750,000	107.14%	9.52%
5490120		Operating Transfer Out -Special Rev. Fund	\$66,000	\$120,000	\$54,000	81.82%	0.79%
5500000		<u>INTER-FUND CHARGES</u>					
5510220		Inter-Fund Vehicle Maintenance Expense	\$23,960	\$13,960	-\$10,000	-41.74%	0.09%
5510270		Inter-Fund DPW Bldg Maintenance Expense	\$250,940	\$257,214	\$6,274	2.50%	1.69%
5510230		Inter-Fund Vehicle Deprec. Expense	\$7,352	\$7,352	\$0	0.00%	0.05%
5510330		Inter-Fund County Telephone Charges	\$11,917	\$11,917	\$0	0.00%	0.08%
5510410		Inter-fund Expense - Landscape Maintenance	\$24,179	\$24,179	\$0	0.00%	0.16%
5510700		Inter-Fund Special Cost	\$167,749	\$171,943	\$4,194	2.50%	1.13%
5510800		Inter-Fund E Insurance	\$128,344	\$128,344	\$0	0.00%	0.84%
		Inter-Fund Charges (5500000 series) Total	\$614,441	\$614,908	\$4,194	0.68%	4.04%
		Total Dir. Operating Cost+Fixed Assets +Capital Projects	\$14,550,635	\$15,234,287	\$687,378	4.72%	100.00%
		(+) Total Projected Revenues	\$14,030,291	\$15,007,717	\$977,426	6.97%	
		(-)Total Proposed Expenditure Budget	\$14,550,635	\$15,234,287	\$683,652	4.70%	
		(=) Projected Budget Shortfall	(\$520,344)	(\$226,570)	(\$293,774)	-56.46%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Library Revenue Budget (Fund Center #5400011000)

Budgeted Level SAP Acct#	Account Name	Designated Cost Center		Cost Center #	Short ID	Notes
		Library Administrative Services		5400011100	ADM	
		FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
4110110	PROPERTY TAXES - CURRENT SECURED	\$6,389,121	\$6,484,958	\$95,837	1.50%	Projected 1.5% Growth
4110120	PROPERTY TAXES - CURRENT UNSECURED	\$143,509	\$143,509	\$0	0.00%	
4110140	PROPERTY TAXES - EXCESS ERAF	\$1,755,000	\$1,772,550	\$17,550	1.00%	
4110215	PROPERTY TAXES - SUPPLEMENTAL TAX UNSECURED	\$2,000	\$2,000	\$0	0.00%	
4110225	PROPERTY TAXES - SUPPLEMENTAL TAX REDEMPTION	\$8,000	\$8,000	\$0	0.00%	
4110510	PROPERTY TAXES - PRIOR UNSECURED	\$10,000	\$10,000	\$0	0.00%	
4120610	SPECIAL BENEFITS ASSESS - PARCEL TAX CURRENT	\$4,175,000	\$4,175,000	\$0	0.00%	Both Measure A (\$2.3 mil) & Prior Yr Library Measures (\$1.8 mil) Taxes
4410110	INTEREST ON POOLED INVESTMENT	\$30,000	\$30,000	\$0	0.00%	County Interest Income (\$25K)+ ERAF Interest Income (\$5K)
4511210	STATE - HOMEOWNERS PROP TAX RELIEF	\$46,500	\$46,500	\$0	0.00%	HOPPER
4530210	STATE - AID FOR LIBRARY SERVICES	\$70,000	\$0	-\$70,000	-100.00%	Direct Loans(\$0K) & PLF (\$0K)+ILL (\$0K)* Based on Governor's Proposed Budget (Jan 2012)
4570210	HAMILTON RDA PASS-THRU	\$30,000	\$30,000	\$0	0.00%	
4570215	NOVATO RDA PASS-THRU	\$12,000	\$12,000	\$0	0.00%	
4570220	HAMILTON RDA MITIGATION	\$20,000	\$20,000	\$0	0.00%	
4631810	CURRENT CHARGES - LIBRARY SERVICES	\$345,000	\$345,000	\$0	0.00%	Fines & Fees

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Library Revenue Budget (Fund Center #5400011000)

Budgeted Level SAP Acct#	Account Name	Designated Cost Center		Cost Center #	Short ID	Notes
		Library Administrative Services		540001100	ADM	
		FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
4640115	CURRENT CHARGES - MICROGRAPHIC SERVICES FEES	\$34,000	\$34,000	\$0	0.00%	Branches Copier & Microfilm Readers & Prt Mgmt Fees
4640323	CURRENT CHARGES - LITERACY	\$90,915	\$0	-\$90,915	-100.00%	Literacy Grants(\$0) & FLAGship 1st Five Grt (\$0) CSL FLAGship Grt (\$0K) -Governor's Proposed Budget (Jan 2012)
4640515	CURRENT CHARGES - INTERFUND REVENUE CHGS	\$0	\$0	\$0	0.00%	
4710615	MISC REVENUE - DONATIONS (GENERAL)	\$80,046	\$50,000	-\$30,046	-37.54%	
4710631	MISC REVENUE - CONTRACT REVENUE	\$360,000	\$360,000	\$0	0.00%	Co. Librarian Annual Salary, MariNet's Staff Salaries/Benefits, MariNet's Indirect Cost
4710642	MISC REVENUE & OTHER	\$34,200	\$34,200	\$0	0.00%	Leased Property Tax Exemptions (\$20K)+ Polling Place (\$200)
4810250	OPERATING TRANSFERS IN - OTHER	\$395,000	\$1,450,000	\$1,055,000	100.00%	Measure A Reserve +1B1M (\$14K)
	Total REVENUES	\$14,030,291	\$15,007,717	\$977,426	6.97%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
LIBRARY ADMINISTRATIVE SERVICES (ADM) - FUND CENTER #5400011000

		Designated Cost Center	Cost Center #	FTE		
		Library Administrative Service	5400011100	6.98		
		Accounting/Finance Services	5400011200	5.00		
		MariNet Staff Support	5400011300	3.00		
Budgeted	Highlighted*	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
Level	SAP					
SAP	Acct#					
Acct#	(Exp Line)					
Account Name						
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$1,189,554	\$1,189,554	\$0	0.00% Library Staff FTE
5110200		<u>SALARIES - EXTRA HIRE/SPEC. APPT (Total Budget)</u>	\$30,000	\$30,000	\$0	0.00% Extra-Hire Usage
5110210		Extra -Hire -->	\$30,000	\$30,000	\$0	0.00% Pass-thru acct + Lib Asst I & LI subs training costs (\$15K)
5110220		Special Appointments -->	\$0	\$0	\$0	0.00%
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$1,281	\$1,281	\$0	0.00%
5120110		OVERTIME-REGULAR	\$5,164	\$5,164	\$0	0.00%
5130510		BENEFITS - RETIREMENT BENEFITS	\$257,419	\$257,419	\$0	0.00% Retirement Benefit Costs
5130525		RETIREE HEALTH	\$82,079	\$82,079	\$0	0.00% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$54,719	\$54,719	\$0	0.00% County POB Payments
5130635		BENEFITS-AUTO ALLOWANCE	\$9,600	\$9,600	\$0	0.00% DeptHead Auto-Allowance
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$12,816	\$12,816	\$0	0.00% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$184,929	\$184,929	\$0	0.00% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$17,249	\$17,249	\$0	0.00% Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$1,844,810	\$1,844,810	\$0	0.00%
5200000		<u>SERVICES & SUPPLIES</u>				
5210100		<u>PROFESSIONAL SERVICES (Total Budget)</u>	\$396,364	\$402,000	\$5,636	1.42%
5210110		Professional Services -->	\$140,000	\$142,000	\$2,000	1.43% Sprint Courier (inter-library delivery services)
5210110		Professional Services -->	\$5,000	\$5,000	\$0	0.00% Ergonomic contracts
5210110		Professional Services -->	\$236,364	\$240,000	\$3,636	1.54% Facilities Project Consultants, Measure A Community Report, and other
5210110		Professional Svcs-Other -->	\$15,000	\$15,000	\$0	0.00% OneBook,One Marin Coordinator

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
LIBRARY ADMINISTRATIVE SERVICES (ADM) - FUND CENTER #5400011000

		Designated Cost Center	Cost Center #	FTE			
		Library Administrative Service	5400011100	6.98			
		Accounting/Finance Services	5400011200	5.00			
		MariNet Staff Support	5400011300	3.00			
Budgeted	Highlighted*			Requested	% of Change		
Level	SAP		FY 11/12	FY 12/13	Modified		
SAP	Acct#		Modified	BASELINE BDGT	FY 11/12		
Acct#	(Exp Line)	Account Name	Budget	FY 12/13	Baseline Bdgt	Vs. Req'd	
				Increment/Reduc.	FY 12/13	Notes	
5210200		<u>Administrative & Finance Services (Total Budget)</u>	<u>\$251,250</u>	<u>\$251,250</u>	<u>\$0</u>	<u>0.00%</u>	
	5210215	Banking Fees	\$250	\$250	\$0	0.00%	Bank Fees
	5210236	Property Tax Admin (SB 2557)	\$100,000	\$100,000	\$0	0.00%	Property Tax Collection Fee
	5210237	Special Parcel Tax Admin (Spec Assessment)	\$151,000	\$151,000	\$0	0.00%	Parcel Tax Collection Fee
5210700		<u>Communications Services (Budget)</u>	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$0</u>	<u>0.00%</u>	
	5210720	Communications Services - Cell Phone	\$1,500	\$1,500	\$0	0.00%	DCL Cellphone
5210900		<u>MAINTENANCE & REPAIR SVCS EOP(Total Budget)</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5210935	Maint & Repair Svcs- Office Equipment -->	\$1,000	\$1,000	\$0	0.00%	Office equipment & repair
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Total Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>	
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$0	\$0	\$0	0.00%	Co. Building & Landscape Maintenance Costs (budget moved to acct #5510270)
	5211125	Maint & Repair Svcs- Grounds Maint -->	\$0	\$0	\$0	0.00%	
	5211140	Maint & Repair Svcs (Building) - Other -->	\$500	\$500	\$0	0.00%	Minor Alternations & Minor Constructions
5211200		<u>RENT & OPERATING LEASES (Total Budget)</u>	<u>\$90,000</u>	<u>\$90,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5211220	Rent & Operating Leases-Eqp Rental -->	\$90,000	\$90,000	\$0	0.00%	Scott's Copier Lease New Copier Lease & Maintenance agreement)
5211300		<u>PROFESSIONAL DEVELOPMENT EXP (Budget)</u>	<u>\$27,500</u>	<u>\$36,000</u>	<u>\$8,500</u>	<u>30.91%</u>	
	5211315	Prof. Develop. Exp-Employee Educ Reimb -->	\$0	\$0	\$0	0.00%	Employee Tuition Reimbursements (STATE & County)
	5211325	Prof. Develop. Exp-Conference Fees -->	\$7,500	\$10,000	\$2,500	33.33%	Conference Budget -Local & Outside County (Non-Travel Exp)
	5211330	Prof. Develop. Exp-Memberships & Dues -->	\$5,000	\$6,000	\$1,000	20.00%	CLA Membership, Chamber of Commerce Fees, etc
	5211340	Professional Develop. Exp-Training -->	\$15,000	\$20,000	\$5,000	33.33%	Training Budget - Local & Outside County
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$25,000</u>	<u>\$32,000</u>	<u>\$7,000</u>	<u>28.00%</u>	
	5211410	Travel - Airline -->	\$7,000	\$7,000	\$0	0.00%	Conference Travel Budget (Travel Adv. outside County)
	5211430	Travel -Hotel & Lodging -->	\$15,000	\$22,000	\$7,000	46.67%	Conference Lodging Budget (Travel Adv. outside County)
	5211435	Travel - Meals -->	\$1,100	\$1,100	\$0	0.00%	Conference Meals (Travel Adv. ouside County)
	5211440	Travel - Mileage -->	\$500	\$500	\$0	0.00%	Conference Mileage (Travel Adv. ouside County)
	5211450	Travel-Parking-->	\$400	\$400	\$0	0.00%	Conference Parking Fee (Travel Adv. ouside County)
	5211455	Travel-Rental Car-->	\$0	\$0	\$0	0.00%	Conference Rental (Travel Adv. ouside County)
	5211460	Travel - Other -->	\$1,000	\$1,000	\$0	0.00%	Employee Reimb. Mileage & Meals Expenses (Local Travel-Non TA Exp Only)

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
LIBRARY ADMINISTRATIVE SERVICES (ADM) - FUND CENTER #5400011000

			Designated Cost Center	Cost Center #	FTE		
			Library Administrative Service	5400011100	6.98		
			Accounting/Finance Services	5400011200	5.00		
			MariNet Staff Support	5400011300	3.00		
Budgeted Level	Highlighted* SAP	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
5211500		<u>Misc Services - Trade (Total Budget)</u>	<u>\$10,714</u>	<u>\$11,000</u>	<u>\$286</u>	<u>2.67%</u>	
	5211520	Misc Services - Publications & Legal Notices -->	\$3,000	\$3,000	\$0	0.00%	Advertisements
	5211547	Misc Services -->	\$7,714	\$8,000	\$286	0.00%	Library On-line
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	<u>\$29,645</u>	<u>\$18,645</u>	<u>-\$11,000</u>	<u>-37.11%</u>	
	5220110	Office Supplies -->	\$1,855	\$1,855	\$0	0.00%	Pass-Thru Acct
	5220120	Office Supplies - Electronic Supplies -->	\$6,000	\$6,000	\$0	0.00%	Computer Supplies (i.e.cabling, PMgmt toners, network cards, etc)
	5220125	Office Supplies - Printing Supplies -->	\$21,000	\$10,000	-\$11,000	-52.38%	Printing Costs (new MCFL logo Printing Project)
	5220146	Office Supplies - Postage -->	\$790	\$790	\$0	0.00%	Postage (UPS, FedEx, stamps)
5220800		<u>Misc Supplies (Total Budget)</u>	<u>\$22,010</u>	<u>\$30,010</u>	<u>\$8,000</u>	<u>36.35%</u>	
	5220810	Misc Supplies -->	\$21,000	\$20,500	-\$500	-2.38%	Ergo Prevention (\$15K) + Teen Prog. (\$5K)+Spanish Libr Prog. (\$500)
			\$0	\$3,000	\$3,000	100.00%	Publicity -Remodeled libraries& new bookmobile
	5220810	Misc Supplies -->	\$300	\$300	\$0	0.00%	Library Comm Exp(\$300)
	5220827	Misc Supplies - Household Supplies -->	\$200	\$200	\$0	0.00%	Staff Room supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies- Educational Materials & A/Vs -->	\$510	\$510	\$0	0.00%	Professional Collection (net Central Collection Dev.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	\$0	\$0	0.00%	Pass-thru acct: Friends' Groups Book & A/V Purchases (\$0)
	5220832	Misc Supplies - Software Licenses & Other-->	\$0	\$5,500	\$5,500	0.00%	Records Management Digitalization Project
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$2,500</u>	<u>\$2,125</u>	<u>-\$375</u>	<u>-15.00%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
5230083		<u>LVA Computer Equipment (Total Budget)</u>	<u>\$1,700</u>	<u>\$5,550</u>	<u>\$3,850</u>	<u>226.47%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies (5200000 series) Total			\$859,683	\$881,580	\$21,897	2.55%	
5490120		Operating Transfer Out -Special Rev. Fund	\$66,000	\$120,000	\$54,000	81.82%	Library HR Consultant Salaries/Benefits
5500000		<u>INTER-FUND CHARGES</u>					
5510270		<u>Inter-Fund DPW Bldg Maintenance Expense</u>	\$36,420	\$37,331	\$911	2.50%	County Building Maintenance
5510330		<u>Inter-Fund County Telephone Charges</u>	\$11,917	\$11,917	\$0	0.00%	Admin & Civic Center Library's Lucent Telephone Usage
5510700		<u>Inter-Fund Special Cost</u>	\$167,749	\$171,943	\$4,194	2.50%	Annual County Overhead Chrg -State OMB 87
5510800		<u>Inter-Fund E Insurance</u>	\$128,344	\$128,344	\$0	0.00%	County Insurance Costs
Inter-Fund Charges (5500000 series) Total			\$344,430	\$349,534	\$5,104	1.48%	
Total Direct Operating Cost			\$3,114,923	\$3,195,924	\$81,001	2.60%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Library Technical Support Services (TEC) - Fund Center #5400012000

Designated Cost Center	Cost Center #	FTE
Library Technical Services	5400012100	9.52
Technology Support (TS)	5400012200	3.00

Budgeted Level	*Highlighted* SAP						
SAP	Acct#						
Acct#	(Exp Line)	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$781,948	\$781,948	\$0	0.00%	Library Staff FTE
5110200		<u>SALARIES - EXTRA HIRE/SPEC. APPT (Total Budget)</u>	\$10,915	\$10,915	\$0	0.00%	Extra-Hire Usage
	5110210	Extra-Hire -->	\$10,915	\$10,915	\$0	0.00%	Extra-hire (\$5,4K) + (10hrs/wk for sorter/processor, \$6.7K)
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5120110		OVERTIME-REGULAR	\$12,500	\$12,500	\$0	0.00%	Tech Support Staff
5130510		BENEFITS - RETIREMENT BENEFITS	\$169,214	\$169,214	\$0	0.00%	Retirement Benefit Costs
5130525		RETIREE HEALTH	\$53,954	\$53,954	\$0	0.00%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$35,970	\$35,970	\$0	0.00%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$7,043	\$7,043	\$0	0.00%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$150,303	\$150,303	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$11,338	\$11,338	\$0	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$1,233,185	\$1,220,685	\$0	0.00%	
5200000		<u>SERVICES & SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Total Budget)</u>	\$213,000	\$215,000	\$2,000	0.94%	
	5210110	Professional Services	\$83,000	\$85,000	\$2,000	2.41%	OCLC (\$20K) + NBCL(\$45K) + Collection HQ(\$20K)
	5210142	(TS) Professional Services- System Maintenance	\$130,000	\$130,000	\$0	0.00%	Network Monitoring & Data Lines Svcs
5210700		<u>Communications Services (Budget)</u>	\$2,600	\$2,600	\$0	0.00%	
	5210720	(TS) Communications Services - Cell Phones	\$1,200	\$1,200	\$0	0.00%	Cell Phones
	5210725	Communications Services - Land Lines	\$1,400	\$1,400	\$0	0.00%	Telephone Usage
5210900		<u>MAINTENANCE & REPAIR SVCS EOP (Total Budget)</u>	\$700	\$700	\$0	0.00%	
	5210935	Maint & Repair Svcs- Office Equipment -->	\$700	\$700	\$0	0.00%	Security Alarm Svcs (\$500) + Eqp Repairs (\$200)
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Total Budget)</u>	\$400	\$400	\$0	0.00%	
	5211140	Maint & Repair Svcs (Building) - Other -->	\$400	\$400	\$0	0.00%	Minor Alternations & Minor Constructions (\$400)
5211200		<u>RENT & OPERATING LEASES (Total Budget)</u>	\$125,600	\$125,600	\$0	0.00%	
	5211220	(TS) Rent & Operating Leases-Storage Rental	\$3,600	\$3,600	\$0	0.00%	Hamilton Storage Units (#5 & #6)
	5211270	Rent & Operating Leases-Office Space -->	\$122,000	\$122,000	\$0	0.00%	Rent (\$116K)+ Pass-Thru Exp

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Library Technical Support Services (TEC) - Fund Center #5400012000

			Designated Cost Center	Cost Center #	FTE		
			Library Technical Services	5400012100	9.52		
			Technology Support (TS)	5400012200	3.00		
Budgeted Level	*Highlighted* SAP		FY 11/12 Modified	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdg't	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
SAP	Acct#	Account Name	Budget	FY 12/13	Increment/Reduc.		
Acct#	(Exp Line)						
5211400		<u>TRAVEL EXP (Total Budget)</u>	\$3,000	\$1,600	-\$1,400	-46.67%	
	5211460	Travel - Other -->	\$3,000	\$1,600	-\$1,400	-46.67%	Employee Reimb. Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues & Memberships (Budget)</u>	\$54,103	\$56,808	\$2,705	5.00%	
	5211620	Consortium Membership Fees -->	\$54,103	\$56,808	\$2,705	5.00%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	\$44,350	\$45,600	\$1,250	2.82%	
	5220110	Office Supplies -->	\$38,250	\$39,500	\$1,250	3.27%	Office Supplies + Replacement delivery bins (\$1,250)
	5220120	(TS) Office Supplies - Electronic Supplies -->	\$4,500	\$4,500	\$0	0.00%	Computer Supplies (i.e.cabling, network cards, etc)
	5220146	Office Supplies - Postage -->	\$1,600	\$1,600	\$0	0.00%	Postage (UPS, FedEx, stamps)
5220200		<u>MAINTENANCE & REPAIR SUPPLIES EQUIPMENT (Budget)</u>	\$0	\$0	\$0	0.00%	
	5220215	Maint. & Repair Supplies - Software -->	\$0	\$0	\$0	0.00%	
5220800		<u>Misc Supplies (Total Budget)</u>	\$1,039,845	\$1,260,470	\$220,625	21.22%	
	5220810	Misc Supplies -->	\$6,000	\$6,000	\$0	0.00%	Book Repairs
	5220810	Misc Supplies -->	\$3,000	\$51,600	\$48,600	1620.00%	Special Projects (computer equipment & parts emergency fund)
	5220827	Misc Supplies - Household Supplies -->	\$120	\$120	\$0	0.00%	Staff Room supplies (paper towels, cleaning supplies, etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$1,018,750	\$1,200,000	\$181,250	17.79%	Central Collection Development (incl. Overdrive)
	5220830	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	\$0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
	5220832	(TS) Misc Supplies - Computer Licenses-->	\$11,975	\$2,750	-\$9,225	-77.04%	MS Windows & Office, Deep Freeze, & Anti-Virus Licenses
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	\$6,345	\$14,950	\$8,605	135.62%	
	5220917	Equipment Other-Misc Technology Purchases	\$6,345	\$14,950	\$8,605	135.62%	AWE Early Literacy Station Systems
5230083		<u>LVA Computer Equipment (Total Budget)</u>	\$23,400	\$19,450	-\$3,950	-16.88%	Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies (5200000 series) Total			\$1,513,343	\$1,743,178	\$229,835	15.19%	
5510220		<u>Inter-Fund Vehicle Maintenance Expense</u>	\$2,960	\$2,960	\$0	0.00%	County Garage Vehicle Maintenance (acct moved from Admin)
5510230		<u>Inter-Fund Vehicle Deprec. Expense</u>	\$7,352	\$7,352	\$0	0.00%	Technical Support Van (acct moved from Admin)
Inter-Fund Charges (5500000 series) Total			\$10,312	\$10,312	\$0	0.00%	
Total Direct Operating Cost			\$2,756,840	\$2,974,175	\$229,835	8.34%	

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

MOBILE LIBRARY SERVICES (MLS) - FUND CENTER #5400031000

		Designated Cost Center	Cost Center #	FTE			
		Mobile Library Services	5400031100	1.53			
Budgeted	*Highlighted*						
Level	SAP						
SAP	Acct#						
Acct#	(Exp Line)	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$102,128	\$102,128	\$0	0.00%	MLS Staff FTE
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$13,773	\$13,773	\$0	0.00%	Extra -Hire Usage
	5110210	Extra -Hire -->	13,773	13,773	\$0	0.00%	
	5110220	Special Appointments -->	0	0	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR</u>	\$0	\$0	\$0	0.00%	
5110313		<u>HOLIDAY PAY</u>	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		<u>OTHER - HOLIDAYS BANKED</u>	\$0	\$0	\$0	0.00%	
5130510		<u>BENEFITS - RETIREMENT BENEFITS</u>	\$22,101	\$22,101	\$0	0.00%	Retirement Benefit Costs
5130525		<u>RETIREE HEALTH</u>	\$7,047	\$7,047	\$0	0.00%	Retirement Health Costs
5130530		<u>RETIREMENT POB - MISC</u>	\$4,698	\$4,698	\$0	0.00%	County POB Payments
5130640		<u>BENEFITS-UNUSED FRINGE BENEFITS</u>	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		<u>OTHER EMPLOYER EXP-COMPENSATION INS</u>	\$915	\$915	\$0	0.00%	Workers Compensation
5140125		<u>OTHER EMPLOYER EXP-OTHER EXPENSES</u>	\$23,554	\$23,554	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		<u>OTHER EMPLOYER EXP-MEDICARE</u>	\$1,481	\$1,481	\$0	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$175,697	\$175,697	\$0	0.00%	
5200000		<u>SERVICES & SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$14,300	\$0	-\$14,300	-100.00%	
	5210110	Professional Services -->	\$14,300	\$0	-\$14,300	-100.00%	
5210700		<u>Communications Services (Budget)</u>	\$6,750	\$6,750	\$0	0.00%	
	5210715	Communications Services - Broadband	\$4,800	\$4,800	\$0	0.00%	BKM Satellite Internet Svcs (new Bookmobile)
	5210725	Communications Services - Land Lines	\$1,950	\$1,950	\$0	0.00%	Telephone Usage
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	\$150	\$150	\$0	0.00%	
	5210935	Maint & Repair Svcs- Office Equipment -->	150	150	\$0	0.00%	Office Equipment Repair

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

MOBILE LIBRARY SERVICES (MLS) - FUND CENTER #5400031000

		Designated Cost Center	Cost Center #	FTE		
		Mobile Library Services	5400031100	1.53		
Budgeted Level	*Highlighted* SAP					
SAP	Acct#					
Acct#	(Exp Line)	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13
						Notes
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	0	0	\$0	0.00%
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$202</u>	<u>\$202</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other -->	202	202	\$0	0.00%
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$16,608</u>	<u>\$17,438</u>	<u>\$830</u>	<u>5.00%</u>
	5211620	Consortium Membership Fees -->	16,608	17,438	\$830	5.00%
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$791</u>	<u>\$791</u>	<u>\$0</u>	<u>0.00%</u>
	5220110	Office Supplies -->	591	591	\$0	0.00%
	5220120	Office Supplies - Electronic Supplies -->	200	200	\$0	0.00%
5220200		<u>MAINTENANCE & REPAIR SUPPLIES-EQUIPMENT</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
	5220215	Maintenance & Repair Supplies - Other Maint. -->	0	0	\$0	0.00%
5220800		<u>Misc Supplies (Budget)</u>	<u>\$1,250</u>	<u>\$1,250</u>	<u>\$0</u>	<u>0.00%</u>
	5220830	Misc Supplies - Educational Materials & A/Vs -->	1,250	1,250	\$0	0.00%
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	\$0	0.00%
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$50</u>	<u>\$50</u>	<u>\$0</u>	<u>0.00%</u>
	5220917	Equipment Other-Misc Technology Purchases	\$50	\$50	\$0	0.00%
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$0</u>	<u>\$2,100</u>	<u>\$2,100</u>	<u>100.00%</u>
5482045		<u>Vehicles (Budget Only)</u>	<u>\$309,742</u>	<u>\$30,974</u>	<u>-\$278,768</u>	<u>-90.00%</u>
		Services and Supplies (5200000 series) Total	\$349,843	\$59,705	-\$290,138	-82.93%
5510220		<u>Inter-Fund Vehicle Maintenance Expense</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$0</u>	<u>0.00%</u>
5510270		<u>Inter-Fund DPW Bldg Maintenance Expense</u>	<u>\$5,700</u>	<u>\$5,843</u>	<u>\$142</u>	<u>2.50%</u>
		Inter-Fund Charges (5500000 series) Total	\$16,700	\$16,843	\$142	0.85%
		Total Direct Operating Cost	\$542,240	\$252,245	(\$289,995)	-53.48%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
LIBRARY BEYOND WALLS (LBW) - FUND CENTER #5400032000

		Designated Cost Center		Cost Center #	FTE	Notes	
		Library Beyond Walls		5400032100	0.85		
Budgeted	*Highlighted*	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13		
Level	SAP						
SAP	Acct#						
Acct#	(Exp Line)						
Account Name							
5100000		SALARIES & EMPLOYEE BENEFITS					
5110110		SALARIES - REGULAR STAFF	\$17,150	\$17,150	\$0	0.00%	LBW & Outreach Coordinators
5130510		BENEFITS - RETIREMENT BENEFITS	\$3,711	\$3,711	\$0	0.00%	Retirement Benefit Costs
5130525		RETIREE HEALTH	\$1,183	\$1,183	\$0	0.00%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$789	\$789	\$0	0.00%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$79	\$79	\$0	0.00%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$3,785	\$3,785	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$249	\$249	\$0	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$26,946	\$26,946	\$0	0.00%	
5200000		SERVICES & SUPPLIES					
5210700		Communications Services (Budget)	\$750	\$750	\$0	0.00%	
5210725		Communications Services - Land Lines	750	750	\$0	0.00%	Telephone Usage
5211400		TRAVEL EXP (Budget)	\$1,200	\$1,200	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211460		Travel - Other -->	1,200	1,200	\$0	0.00%	Employee Reimb. Expenses
5220100		OFFICE SUPPLIES (Budget)	\$675	\$675	\$0	0.00%	
5220110		Office Supplies -->	250	250	\$0	0.00%	Office Supplies
5220125		Office Supplies - Printing Supplies -->	400	400	\$0	0.00%	Printing Costs
5220146		Office Supplies - Postage -->	25	25	\$0	0.00%	Postage
5220800		Misc Supplies (Budget)	\$250	\$2,750	\$2,500	1000.00%	
5220810		Misc Supplies -->	250	2,750	\$2,500	1000.00%	Special Projects (LBW \$250)+ (Outreach \$2,500)
5230083		LVA Computer Equipment (Budget Only)	\$0	\$0	\$0	0.00%	Technology Replacement Plan FY 12/13 (Pg T-1)
		Services and Supplies (5200000 series) Total	\$2,875	\$5,375	\$2,500	86.96%	
		Total Direct Operating Cost	\$29,821	\$32,321	\$2,500	8.38%	

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Eservices (ESL) - FUND CENTER #5400033000

Budgeted Level	*Highlighted* SAP	Acct#	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
				Electronic Services		5400033100	1.00	
Acct#	(Exp Line)			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
<u>5100000</u>			<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110			<u>SALARIES - REGULAR STAFF</u>	\$69,024	\$69,024	\$0	0.00%	ESL Staff FTE
5110313			HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5130510			BENEFITS - RETIREMENT BENEFITS	\$14,937	\$14,937	\$0	0.00%	Retirement Benefit Costs
5130525			RETIREE HEALTH	\$4,763	\$4,763	\$0	0.00%	Retirement Health Costs
5130530			RETIREMENT POB - MISC	\$3,175	\$3,175	\$0	0.00%	County POB Payments
5130640			BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115			OTHER EMPLOYER EXP-COMPENSATION INS	\$38	\$38	\$0	0.00%	Workers Compensation
5140125			OTHER EMPLOYER EXP-OTHER EXPENSES	\$12,136	\$12,136	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140			OTHER EMPLOYER EXP-MEDICARE	\$1,001	\$1,001	\$0	0.00%	Medicare Cost
			Salaries and Benefits (5100000 series) Total	\$105,074	\$105,074	\$0	0.00%	
<u>5200000</u>			<u>SERVICES & SUPPLIES</u>					
5210100			<u>PROFESSIONAL SERVICES (Total Budget)</u>	\$14,500	\$14,500	\$0	0.00%	Brainfuse On-Line Tutor Services
5210700			<u>Communications Services (Budget)</u>	\$750	\$750	\$0	0.00%	
5210725			Communications Services - Land Lines	750	750	\$0	0.00%	Telephone Usage
5211400			<u>TRAVEL EXP (Budget)</u>	\$1,000	\$1,000	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211460			Travel - Other --->	1,000	1,000	\$0	0.00%	Employee Reimb. Expenses
5211500			<u>Misc Services - Trade (Total Budget)</u>	\$0	\$0	\$0	0.00%	
5211510			Misc Services --->	\$0	\$0	\$0	0.00%	
5220100			<u>OFFICE SUPPLIES (Budget)</u>	\$364	\$364	\$0	0.00%	
5220110			Office Supplies --->	364	364	\$0	0.00%	Office Supplies
5220125			Office Supplies - Printing Supplies --->	0	0	\$0	0.00%	Printing Costs
5220146			Office Supplies - Postage --->	0	0	\$0	0.00%	Postage

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Eservices (ESL) - FUND CENTER #5400033000

			Designated Cost Center	Cost Center #	FTE	
			Electronic Services	5400033100	1.00	
Budgeted	*Highlighted*		FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13
Level	SAP	Account Name				Notes
SAP	Acct#					
Acct#	(Exp Line)					
5220200		<u>MAINTENANCE & REPAIR SUPPLIES EQUIPMENT (Budget)</u>	\$17,505	\$1,020	-\$16,485	-94.17%
	5220215	Maint. & Repair Supplies - Software -->	\$17,505	\$1,020	-\$16,485	-94.17%
5220800		<u>Misc Supplies (Budget)</u>	\$43,111	\$38,945	-\$4,166	-9.66%
	5220810	Misc Supplies -->	7,166	3,000	-\$4,166	-58.14%
	5220830	Misc Supplies - Educational Materials & A/Vs -->	35,945	35,945	\$0	0.00%
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	\$700	\$0	\$0	0.00%
5230083		<u>LVA Computer Equipment (Budget Only)</u>	\$0	\$1,375	\$1,375	100.00%
Services and Supplies (5200000 series) Total			\$77,930	\$56,934	-\$2,791	-3.58%
Total Direct Operating Cost			\$183,004	\$162,008	(\$2,791)	-1.53%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
West Marin Literacy Services (WML) - Fund Center #5400034000

		Designated Cost Center	Cost Center #	FTE		
		Literacy Services	5400034100	0.59		
		MCFL & SRPL Jt Literacy Services	5400034200	0.00		
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
SAP	Acct#					
Acct#	(Exp Line)	Account Name				
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$31,441	\$31,441	\$0	0.00% WML Staff FTE=0.59
5110200		<u>SALARIES - EXTRA HIRE/SPEC. APPT (Budget)</u>	\$11,051	\$16,051	\$5,000	45.24% Extra-Hire & Special Appointment Usages
	5110210	Extra-Hire -->	\$3,495	\$3,495	\$0	0.00% Extra-Hire
	5110220	Special Appointments -->	\$7,556	\$12,556	\$5,000	66.17% WML - Office Asst (\$7,556)+ \$5K (Backfilled FFL State Grt)
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$6,804	\$6,804	\$0	0.00% Retirement Costs
5130525		RETIREE HEALTH	\$2,169	\$2,169	\$0	0.00% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,446	\$1,446	\$0	0.00% County POB Payments
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$576	\$576	\$0	0.00% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$6,939	\$6,939	\$0	0.00% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$456	\$456	\$0	0.00% Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$60,882	\$65,882	\$5,000	8.21%
5200000		<u>SERVICES & SUPPLIES</u>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$28,180	\$2,190	(\$25,990)	-92.23%
	5210110	Professional Services -->	\$26,590	\$0	(\$26,590)	-100.00% SRPL Joint Literacy Contract ended FY11/12
	5210120	Professional Services - Other -->	1,590	2,190	\$600	37.74% Janitorial(\$1,590)+(1) Special Cleaning (\$600)
5210700		<u>Communications Services (Budget)</u>	\$700	\$700	\$0	0.00%
	5210725	Communications Services - Land Lines	\$700	\$700	\$0	0.00% Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$1,200	\$1,200	\$0	0.00%
	5210810	Utilities-Electricity -->	\$1,200	\$1,200	\$0	0.00% PG&E (\$500)+ Propane (\$700)
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	\$800	\$800	\$0	0.00%
	5210935	Maint & Repair Svcs- Office Equipment -->	\$800	\$800	\$0	0.00% Office Equipment Repair
5211200		<u>RENT & OPERATING LEASES (Budget)</u>	\$16,000	\$16,000	\$0	0.00%
	5211270	Rent & Operating Leases-Office Space -->	\$16,000	\$16,000	\$0	0.00% Leased Space with Pt Reyes Library

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
 FY 2012-13 PROPOSED Baseline Budget
 West Marin Literacy Services (WML) - Fund Center #5400034000

Budgeted Level SAP Acct#	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center	Cost Center #	FTE	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
			Literacy Services	5400034100	0.59		
			MCFL & SRPL Jt Literacy Services	5400034200	0.00		
			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.		
5211400		<u>TRAVEL EXP (Budget)</u>	\$500	\$500	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	\$500	\$500	\$0	0.00%	Employee Reimb. Expenses
5211500		<u>Misc Services - Trade (Budget)</u>	\$800	\$800	\$0	0.00%	
	5211520	Misc Services - Publications & Legal Notices -->	\$800	\$800	\$0	0.00%	Advertisements & Legal Notices
5220100		<u>OFFICE SUPPLIES (Budget)</u>	\$1,768	\$1,768	\$0	0.00%	
	5220110	Office Supplies -->	\$1,000	\$1,000	\$0	0.00%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	\$168	\$168	\$0	0.00%	Computer Parts & Staff Printer Toners
	5220125	Office Supplies - Printing Supplies -->	\$100	\$100	\$0	0.00%	Printing Costs
	5220146	Office Supplies - Postage -->	\$500	\$500	\$0	0.00%	Postage
5220800		<u>Misc Supplies (Budget)</u>	\$13,600	\$13,600	\$0	0.00%	
	5220810	Misc Supplies -->	\$7,000	\$7,000	\$0	0.00%	Summer Reading Prog & Dance Palace
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$6,600	\$6,600	\$0	0.00%	Combined Materials Budget
Services and Supplies (5200000 series) Total			\$63,548	\$37,558	(\$25,990)	-40.90%	
Total Direct Operating Cost			\$124,430	\$103,440	(\$20,990)	-16.87%	

West Marin Literacy Revenue Budget					CLLS Grant \$0 - Governor Proposed FY12/13 Budget (Jan 2012)
4640323	CURRENT CHARGES - LITERACY	\$0	\$0	\$0	
Net Library Cost		(\$124,430)	(\$103,440)	\$20,990	-16.87%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
FLAGship Services (FLG) - Fund Center #5400035000

		Designated Cost Center	Cost Center #	FTE	Notes
		FLAGship Services	5400035100	0.00	
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdg't Increment/Reduc.	
SAP Acct#	Acct# (Exp Line)	Account Name		% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>			Extra -Hire & Special Appointment Usages
	5110210	Extra -Hire -->	\$15,600	\$0	Extra-Hire
		Salaries and Benefits (5100000 series) Total	\$15,600	\$0	
5200000		<u>SERVICES & SUPPLIES</u>			
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$82,904	\$0	
	5210110	Professional Services -->	\$82,904	\$0	SRPL FLAGship Contract Ended FY 11/12
5210700		<u>Communications Services (Budget)</u>	\$1,400	\$0	
	5210720	Communications Services - Cell Phones	\$1,400	\$0	Cellphone Usage
5211400		<u>TRAVEL EXP (Budget)</u>	\$200	\$0	
	5211460	Travel - Other -->	\$200	\$0	Employee Mileage & Meals Expenses (Local Mileage Only)
5220100		<u>OFFICE SUPPLIES (Budget)</u>	\$600	\$0	
	5220110	Office Supplies -->	\$600	\$0	Office Supplies
	5220125	Office Supplies - Printing Supplies -->	\$0	\$0	Printing Costs
5220200		<u>MAINTENANCE & REPAIR SUPPLIES-EQUIPMENT</u>	\$0	\$0	
	5220215	Maintenance & Repair Supplies - Other Maint. -->	\$0	\$0	
5220800		<u>Misc Supplies (Budget)</u>	\$3,400	\$0	
	5220830	Misc Supplies - Educational Materials & A/Vs -->	3,400	0	Combined Materials Budget
		Services and Supplies (5200000 series) Total	\$88,504	\$0	
5510220		<u>Inter-Fund Vehicle Maintenance Expense</u>	\$10,000	\$0	County Garage Vehicle Maintenance
		Total Direct Operating Cost	\$114,104	\$0	
<u>FLAGship Revenue Budget</u>					
4640323		CURRENT CHARGES - Literacy/FLAGship	\$114,030	\$0	1st Five Marin Grant + 1st Five Sonoma+ MLP
Net Library Cost			\$10,000	\$0	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Library Capital Improvements (Fund Center #5400041000)

			Designated Cost Center	Cost Center #			
			Technical Services Building	5400041100			
			Civic Center Library Building	5400041125			
			Corte Madera Library Building	5400041150			
			Fairfax Library Building	5400041175			
			Novato Library Building	5400041200			
			So. Novato Library Building	5400041225			
			Marin City Library Building	5400041250			
			Bolinas Library Building	5400041275			
			Inverness Library Building	5400041300			
			Point Reyes Library Building	5400041325			
			Stinson Beach Library Building	5400041375			
Budgeted	<u>Highlighted</u>						
Level	SAP						
SAP	Acct#						
Acct#	(Exp Line)	Account Name					
			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc. % of Change Modified FY 11/12 Vs. Req'd FY 12/13		
					Notes		
<u>5220400</u>		<u>Construction</u>	<u>\$290,000</u>	<u>\$1,200,000</u>	<u>\$910,000</u>	<u>313.79%</u>	
	5220410	Construction -->>	\$290,000	\$1,200,000	\$910,000	313.79%	Measure A Facilities Lobby Project
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	<u>\$120,000</u>	<u>\$250,000</u>	<u>\$130,000</u>	<u>108.33%</u>	Measure A Facilities - Other Improvement Projects
Total Building Improvements Cost			<u>\$410,000</u>	<u>\$1,450,000</u>	<u>\$1,040,000</u>	<u>253.66%</u>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Civic Center Library (CCE) - Fund Center #5400051000

Budgeted Level	*Highlighted* SAP	Acct#	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
				Civic Center Library		5400051100	11.87	
Acct#	(Exp Line)			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
<u>5100000</u>			<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110			<u>SALARIES - REGULAR STAFF</u>	\$641,071	\$641,071	\$0	0.00%	CCE's Staff FTE
5110200			<u>SALARIES - EXTRA HIRE/SPEC. APPT (Total Budget)</u>	<u>\$48,000</u>	<u>\$48,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5110210		Extra-Hire -->	\$48,000	\$48,000	\$0	0.00%	Extra-Hire Usage
	5110220		Special Appointments -->	\$0	\$0	\$0	0.00%	
5110313			HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326			OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319			SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,500	\$3,500	\$0	0.00%	
5120100			<u>OVERTIME-REGULAR (Budget)</u>	<u>\$105</u>	<u>\$105</u>	<u>\$0</u>	<u>0.00%</u>	
	5120110		Overtime-Regular Staff -->	\$105	\$105	\$0	0.00%	
5130510			BENEFITS-CO. RETIRE CONTRIB TIER I	\$138,728	\$138,728	\$0	0.00%	Retirement Costs
5130525			RETIREE HEALTH	\$44,234	\$44,234	\$0	0.00%	Retirement Health Costs
5130530			RETIREMENT POB - MISC	\$29,489	\$29,489	\$0	0.00%	County POB Payments
5140115			OTHER EMPLOYER EXP-COMPENSATION INS	\$7,704	\$7,704	\$0	0.00%	Workers Compensation
5140125			OTHER EMPLOYER EXP-OTHER EXPENSES	\$140,459	\$140,459	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140			OTHER EMPLOYER EXP-MEDICARE	\$9,296	\$9,296	\$0	0.00%	Medicare Cost
			Salaries and Benefits (5100000 series) Total	\$1,062,586	\$1,062,586	\$0	0.00%	
<u>5200000</u>			<u>SERVICES & SUPPLIES</u>					
5210700			<u>Communications Services (Budget)</u>	<u>\$3,735</u>	<u>\$5,360</u>	<u>\$1,625</u>	<u>43.51%</u>	
	5210715		Communications Services - Broadband	0	1,625	1,625	100.00%	Secondary HiSpeed Internet
	5210725		Communications Services - Land Lines	\$3,735	\$3,735	\$0	0.00%	Telephone Usage Costs
5210900			<u>MAINTENANCE & REPAIR SVCS EOP (Total Budget)</u>	<u>\$14,300</u>	<u>\$14,300</u>	<u>\$0</u>	<u>0.00%</u>	
	5210910		Maint & Repair Svcs- Equipment -->	\$14,300	\$14,300	\$0	0.00%	3M Sec. Maint.(\$6.4K); Microgr.Maint.(\$6,500); Eqp Reprs (\$200) Libramation Self-Chkt (\$700)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Civic Center Library (CCE) - Fund Center #5400051000

		Designated Cost Center		Cost Center #	FTE	
		Civic Center Library		5400051100	11.87	
Budgeted Level	*Highlighted* SAP			Requested FY 12/13	% of Change Modified FY 11/12	
SAP	Acct#		REQUESTED BASELINE BDGT	Baseline Bdgt	Vs. Req'd	
Acct#	(Exp Line)	Account Name	FY 11/12 Modified Budget	FY 12/13	FY 12/13	Notes
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Total Budget)</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>100.00%</u> Co. Building & Landscape Maintenance Costs
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$0	\$0	\$0	0.00% Building Maintenance (See new acct # 5510270)
	5211125	Maint & Repair Svcs- Grounds Maint -->	\$0	\$0	\$0	0.00% Grounds Maintenance
	5211140	Maint & Repair Svcs (Building) - Other -->	\$1,000	\$1,000	\$0	0.00% Minor Alternations & Constructions
5211200		<u>RENT & OPERATING LEASES (Total Budget)</u>	<u>\$600</u>	<u>\$550</u>	<u>-\$50</u>	<u>-8.33%</u>
	5211220	Rent & Operating Leases-Eqp Rental -->	\$600	\$550	-\$50	-8.33% B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other -->	\$500	\$500	\$0	0.00% Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$62,280</u>	<u>\$65,394</u>	<u>\$3,114</u>	<u>5.00%</u>
	5211620	Consortium Membership Fees -->	\$62,280	\$65,394	\$3,114	5.00% MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	<u>\$11,026</u>	<u>\$9,426</u>	<u>-\$1,600</u>	<u>-14.51%</u>
	5220110	Office Supplies -->	\$6,426	\$6,426	\$0	0.00% Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$1,600	\$0	-\$1,600	-100.00%
	5220120	Office Supplies - Electronic Supplies -->	\$2,500	\$2,500	\$0	0.00% Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	\$500	\$500	\$0	0.00% Printing Costs
5220800		<u>Misc Supplies (Total Budget)</u>	<u>\$5,200</u>	<u>\$5,200</u>	<u>\$0</u>	<u>0.00%</u>
	5220827	Misc Supplies - Household Supplies -->	\$200	\$200	\$0	0.00% Restroom supplies (paper towels, cleaning supplies, etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$5,000	\$5,000	\$0	0.00% Combined Materials Budget (Net Central Collection Develop.)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$0	\$0	\$0	0.00%
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	\$0	\$0	0.00% Pass-thru acct: Friends Groups' Book & A/V Purchases
	5220832	Misc Supplies - Computer Licenses-->	\$0	\$0	\$0	0.00%
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$2,275</u>	<u>\$0</u>	<u>-\$2,275</u>	<u>-100.00%</u>
	5220917	Equipment Other-Misc Technology Purchases	\$2,275	\$0	-\$2,275	-100.00% Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Total Budget)</u>	<u>\$7,700</u>	<u>\$22,625</u>	<u>\$14,925</u>	<u>193.83%</u> Technology Replacement Plan FY 12/13 (Pg T-1)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Civic Center Library (CCE) - Fund Center #5400051000

Designated Cost Center		Cost Center #	FTE
Civic Center Library		5400051100	11.87
FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13

Budgeted
Level
SAP
SAP
Acct#

Highlighted
SAP
Acct#
(Exp Line)

Account Name

Notes

5482050	<u>Furniture & Fixtures Equipment (Budget)</u>	\$0	\$0	\$0	0.00%	
5482055	<u>Furniture & Fixtures (Budget)</u>	\$0	\$0	\$0	0.00%	
	Services and Supplies (5200000 series) Total	\$108,616	\$124,355	\$15,739	14.49%	
5510270	<u>Inter-Fund DPW Bldg Maintenance Expense</u>	\$179,091	\$183,568	\$4,477	2.50%	County Building Maintenance
	Total Direct Operating Cost	\$1,350,293	\$1,370,509	\$15,739	1.17%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
California Room (CRM) - Fund Center #5400052000

		Designated Cost Center		Cost Center #	FTE	
		California Room		5400052100	2.00	
Budgeted	*Highlighted*			Requested	% of Change	
Level	SAP	FY 11/12	REQUESTED	FY 12/13	Modified	
SAP	Acct#	Modified	BASELINE BDGT	Baseline Bdgt	FY 11/12	
Acct#	(Exp Line)	Budget	FY 12/13	Increment/Reduc.	Vs. Req'd	Notes
					FY 12/13	
<hr/>						
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$130,620	\$130,620	\$0	0.00% CRM's Staff FTE
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Total Budget)</u>	<u>\$4,829</u>	<u>\$2,829</u>	<u>-\$2,000</u>	<u>-41.42%</u> Extra -Hire Usage
	5110210	Extra -Hire -->	\$4,829	\$2,829	-\$2,000	-41.42%
	5110220	Special Appointments -->	\$0	\$0	\$0	0.00%
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	\$600	\$600	\$0	0.00%
5130510		<u>BENEFITS-CO. RETIRE CONTRIB TIER I</u>	\$28,266	\$28,266	\$0	0.00% Retirement Costs
5130525		RETIREE HEALTH	\$9,013	\$9,013	\$0	0.00% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$6,009	\$6,009	\$0	0.00% County POB Payments
5130640		<u>BENEFITS-UNUSED FRINGE BENEFITS</u>	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		<u>OTHER EMPLOYER EXP-COMPENSATION INS</u>	\$1,459	\$1,459	\$0	0.00% Workers Compensation
5140125		<u>OTHER EMPLOYER EXP-OTHER EXPENSES</u>	\$24,124	\$24,124	\$0	0.00% Employer's Share of Employee's Fringe Benefits Costs
5140140		<u>OTHER EMPLOYER EXP-MEDICARE</u>	\$1,894	\$1,894	\$0	0.00% Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$206,814	\$204,814	-\$2,000	-0.97%
<hr/>						
5200000		<u>SERVICES & SUPPLIES</u>				
5210700		<u>Communications Services (Budget)</u>	<u>\$900</u>	<u>\$900</u>	<u>\$0</u>	<u>0.00%</u>
	5210725	Communications Services - Land Lines	\$900	\$900	\$0	0.00% Telephone Usage
5211100		<u>MAINT & REPAIR SVCS-LAND & BLDG (Total Budget)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u> Co. Building & Landscape Maintenance Costs
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$0	\$0	\$0	0.00% Building Maintenance (See new acct # 5510270)
	5211125	Maint & Repair Svcs- Grounds Maint -->	\$0	\$0	\$0	0.00% Grounds Maintenance
	5211140	Maint & Repair Svcs (Building) - Other -->	\$0	\$0	\$0	0.00% Minor Alternations & Constructions
5211200		<u>RENT & OPERATING LEASES (Total Budget)</u>	<u>\$2,400</u>	<u>\$2,400</u>	<u>\$0</u>	<u>0.00%</u>
	5211215	Rent & Operating Leases-Storage -->	\$2,400	\$2,400	\$0	0.00% Outside Public Storage
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$200</u>	<u>\$200</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other -->	\$200	\$200	\$0	0.00% Employee Mileage & Meals Expenses (Local Mileage Only)

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
California Room (CRM) - Fund Center #5400052000

		Designated Cost Center		Cost Center #	FTE		
		California Room		5400052100	2.00		
Budgeted Level	*Highlighted* SAP	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
Acct#	(Exp Line)						
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$4,152</u>	<u>\$4,360</u>	<u>\$208</u>	<u>5.00%</u>	
	5211620	Consortium Membership Fees -->	\$4,152	\$4,360	\$208	5.00%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	<u>\$1,132</u>	<u>\$1,132</u>	<u>\$0</u>	<u>0.00%</u>	
	5220110	Office Supplies -->	\$382	\$382	\$0	0.00%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$0	\$0	0.00%	
	5220120	Office Supplies - Electronic Supplies -->	\$250	\$250	\$0	0.00%	Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	\$500	\$500	\$0	0.00%	Printing Costs
5220800		<u>Misc Supplies (Total Budget)</u>	<u>\$15,800</u>	<u>\$12,000</u>	<u>-\$3,800</u>	<u>-24.05%</u>	
	5220810	Misc Supplies -->	\$12,000	\$9,000	-\$3,000	-25.00%	Preservation Exp
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$3,000	\$3,000	\$0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$800	\$0	-\$800	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$375</u>	<u>\$0</u>	<u>-\$375</u>	<u>-100.00%</u>	
	5220917	Equipment, Other-Misc Technology Purchases	\$375	\$0	-\$375	-100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Total Budget)</u>	<u>\$2,100</u>	<u>\$1,075</u>	<u>-\$1,025</u>	<u>-48.81%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
		Services and Supplies (5200000 series) Total	\$27,059	\$22,067	-\$4,992	-18.45%	
5510270		<u>Inter-Fund DPW Bldg Maintenance Expense</u>	<u>\$11,684</u>	<u>\$11,976</u>	<u>\$292</u>	<u>2.50%</u>	County Building Maintenance
		Total Direct Operating Cost	\$245,557	\$238,857	-\$6,700	-2.73%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Corte Madera Library (CMA) - Fund Center #5400053000

Budgeted Level	*Highlighted* SAP	Acct#	Account Name	Designated Cost Center	Cost Center #	FTE	Notes
				Corte Madera Library	5400053100	12.52	
Acct#	(Exp Line)			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13
<u>5100000</u>			<u>SALARIES & EMPLOYEE BENEFITS</u>				
5110110			<u>SALARIES - REGULAR STAFF</u>	\$625,304	\$625,304	\$0	0.00% Library Staff FTE
5110200			<u>SALARIES - EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$0</u>	<u>0.00%</u> Extra -Hire Usage
	5110210		Extra -Hire -->	70,000	70,000	\$0	0.00% Extra-hire (\$53,938) + Children's Librarian I (10hrs/PPD) (\$6,378)
5110313			HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326			OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319			SALARIES - OTHER SHIFT DIFFERENTIAL	\$4,000	\$4,000	\$0	0.00%
5120100			<u>OVERTIME-REGULAR (Budget)</u>	<u>\$105</u>	<u>\$105</u>	<u>\$0</u>	<u>0.00%</u>
	5120110		Overtime-Regular Staff -->	105	105	\$0	0.00%
5130510			BENEFITS-CO. RETIRE CONTRIB TIER I	\$135,316	\$135,316	0	0.00% Retirement Costs
5130525			RETIREE HEALTH	\$43,146	\$43,146	0	0.00% Retirement Health Costs
5130530			RETIREMENT POB - MISC	\$28,764	\$28,764	0	0.00% County POB Payments
5140115			OTHER EMPLOYER EXP-COMPENSATION INS	\$7,391	\$7,391	0	0.00% Workers Compensation
5140125			OTHER EMPLOYER EXP-OTHER EXPENSES	\$136,429	\$136,429	0	0.00% Employer's Share of Employee's Fringe Benefits Costs
5140140			OTHER EMPLOYER EXP-MEDICARE	\$9,067	\$9,067	0	0.00% Medicare Cost
			Salaries and Benefits (5100000 series) Total	\$1,059,522	\$1,059,522	\$0	0.00%
<u>5200000</u>			<u>SERVICES & SUPPLIES</u>				
5210100			<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$23,800</u>	<u>\$23,800</u>	<u>\$0</u>	<u>0.00%</u>
	5210120		Professional Services - Other -->	23,800	23,800	\$0	0.00% Janitorial (\$19,800), (2) Special Cleaning (\$4K)
5210700			<u>Communications Services (Budget)</u>	<u>\$2,000</u>	<u>\$3,625</u>	<u>\$1,625</u>	<u>81.25%</u>
	5210715		Communications Services - Broadband	0	1,625	1,625	100.00% Secondary HiSpeed Internet
	5210725		Communications Services - Land Lines	2,000	2,000	0	0.00% Telephone Usage
5210800			<u>Utilities (Budget)</u>	<u>\$35,570</u>	<u>\$35,570</u>	<u>\$0</u>	<u>0.00%</u>
	5210810		Utilities-Electricity -->	22,550	22,550	\$0	0.00% PG&E
	5210815		Utilities-Garbage Removal -->	1,320	1,320	\$0	0.00% Garbage
	5210820		Utilities-Sewage-->	2,500	2,500	\$0	0.00% Sewage
	5210835		Utilities-Water -->	9,200	9,200	\$0	0.00% Water

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Corte Madera Library (CMA) - Fund Center #5400053000

Budgeted Level	*Highlighted* SAP	Acct#	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
				Corte Madera Library		5400053100	12.52	
Acct#	(Exp Line)			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
5210900			<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	<u>\$6,325</u>	<u>\$6,325</u>	<u>\$0</u>	<u>0.00%</u>	
	5210910		Maint & Repair Svcs- Equipment -->	6,325	6,325	\$0	0.00%	3M Sec. Maint. (\$5.6K)+Redwood Sec. (\$500)+Eqp Rprs (\$200)
	5210910		Maint & Repair Svcs- Equipment -->	0	0	\$0	0.00%	
5211100			<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$0</u>	<u>0.00%</u>	Co. Building Maintenance Costs + Minor Constructions
	5211125		Maint & Repair Svcs- Grounds Maint -->	4,000	4,000	\$0	0.00%	Trees Trimming & Removal (\$4K)
	5211140		Maint & Repair Svcs (Building) - Other -->	1,000	1,000	\$0	0.00%	Minor Alternations & Construction
5211200			<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$675</u>	<u>\$675</u>	<u>\$0</u>	<u>0.00%</u>	
	5211220		Rent & Operating Leases-Equipment Rental -->	675	675	\$0	0.00%	B of A Visa Equipment Rental
5211400			<u>TRAVEL EXP (Budget)</u>	<u>\$800</u>	<u>\$800</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460		Travel - Other -->	800	800	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211600			<u>Countywide Dues & Memberships (Budget)</u>	<u>\$66,433</u>	<u>\$69,755</u>	<u>\$3,322</u>	<u>5.00%</u>	
	5211620		Consortium Membership Fees -->	66,433	69,755	\$3,322	5.00%	MarNet's JPA Annual Membership Charge
5220100			<u>OFFICE SUPPLIES (Budget)</u>	<u>\$7,951</u>	<u>\$7,951</u>	<u>\$0</u>	<u>0.00%</u>	
	5220110		Office Supplies -->	6,051	6,051	\$0	0.00%	Office Supplies
	5220120		Office Supplies - Electronic Supplies -->	1,400	1,400	\$0	0.00%	Computer Supplies (ex. Prt Mgmt toners) (\$1,400)
	5220125		Office Supplies - Printing Supplies -->	500	500	\$0	0.00%	Printing Costs (\$500)
5220800			<u>Misc Supplies (Budget)</u>	<u>\$8,500</u>	<u>\$8,500</u>	<u>\$0</u>	<u>0.00%</u>	
	5220827		Misc Supplies - Household Supplies -->	3,500	3,500	\$0	0.00%	Restroom supplies (paper towels, cleaning supplies, etc)
	5220830		Misc Supplies - Educational Materials & A/Vs -->	5,000	5,000	\$0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831		Misc Supplies - Friends Books & A/Vs Materials-->	0	0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
	5220832		Misc Supplies - Computer Licenses-->	\$0	\$0	\$0	0.00%	
5220900			<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$2,400</u>	<u>\$0</u>	<u>-\$2,400</u>	<u>-100.00%</u>	
	5220917		Equipment Other-Misc Technology Purchases	\$2,400	\$0	-\$2,400	-100.00%	Misc. Equipment (Scanner for Circ. Desk)
5230083			<u>LVA Computer Equipment (Budget Only)</u>	<u>\$2,800</u>	<u>\$13,025</u>	<u>\$10,225</u>	<u>365.18%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
			Services and Supplies (5200000 series) Total	\$162,254	\$175,026	\$12,772	7.87%	
5510270			Inter-Fund DPW Bldg Maintenance Expense	\$3,597	\$3,687	\$90	2.50%	County Building Maintenance
5510410			Inter-Fund Landscape Maintenance Expense	\$4,477	\$4,477	\$0	0.00%	County Landscape Maintenance
			Inter-Fund Charges (5500000 series) Total	\$8,074	-\$8,164	\$90	1.11%	
			Total Direct Operating Cost	\$1,229,850	\$1,242,712	\$12,862	1.05%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Fairfax Library (FAI) - Fund Center #5400054000

			Designated Cost Center	Cost Center #	FTE		
			Fairfax Library	5400054100	9.08		
Budgeted Level	*Highlighted* SAP Acct#	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$569,284	\$569,284	\$0	0.00%	Library Staff FTE
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$48,000	\$48,000	\$0	0.00%	Extra -Hire Usage
	5110210	Extra -Hire -->	48,000	48,000	\$0	0.00%	
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,800	\$3,800	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$220	\$220	\$0	0.00%	
	5120110	Overtime-Regular Staff -->	220	220	\$0	0.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$123,193	\$123,193	0	0.00%	Retirement Costs
5130525		RETIREE HEALTH	\$39,281	\$39,281	0	0.00%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$26,187	\$26,187	0	0.00%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$6,132	\$6,132	0	0.00%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$119,806	\$119,806	0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$8,255	\$8,255	0	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$944,158	\$944,158	\$0	0.00%	
5200000		<u>SERVICES & SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$19,971	\$19,971	\$0	0.00%	
	5210120	Professional Services - Other -->	19,971	19,971	\$0	0.00%	Janitorial Svcs (\$15,971), (2) Special cleaning (\$4K)
5210700		<u>Communications Services (Budget)</u>	\$1,907	\$3,532	\$1,625	85.21%	
	5210715	Communications Services - Broadband	0	1,625	1,625	100.00%	Secondary HiSpeed Internet
	5210725	Communications Services - Land Lines	1,907	1,907	0	0.00%	Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$34,065	\$34,065	\$0	0.00%	
	5210810	Utilities-Electricity -->	28,240	28,240	\$0	0.00%	PG&E
	5210815	Utilities-Garbage Removal -->	3,025	3,025	\$0	0.00%	Garbage
	5210820	Utilities-Sewage-->	600	600	\$0	0.00%	Sewage
	5210835	Utilities-Water -->	2,200	2,200	\$0	0.00%	Water

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Fairfax Library (FAI) - Fund Center #5400054000

			Designated Cost Center		Cost Center #	FTE	
			Fairfax Library		5400054100	9.08	
Budgeted Level	*Highlighted* SAP	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
Acct#	(Exp Line)						
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	<u>\$7,120</u>	<u>\$7,120</u>	<u>\$0</u>	<u>0.00%</u>	
	5210910	Maint & Repair Svcs- Equipment -->	7,120	7,120	\$0	0.00%	Redwood Sec.(\$320)+Eqp Repairs (\$200), 3M Maint.(\$6.6K)
	5210910	Maint & Repair Svcs- Equipment -->	0	0	\$0	0.00%	
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>0.00%</u>	Co. Building & Landscape Maint. Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	1,000	1,000	\$0	0.00%	Minor Constructions
5211200		<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$700</u>	<u>\$700</u>	<u>\$0</u>	<u>0.00%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	700	700	\$0	0.00%	CCE - B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	1,000	1,000	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$62,280</u>	<u>\$65,394</u>	<u>\$3,114</u>	<u>5.00%</u>	
	5211620	Consortium Membership Fees -->	62,280	65,394	\$3,114	5.00%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$5,440</u>	<u>\$5,440</u>	<u>\$0</u>	<u>0.00%</u>	
	5220110	Office Supplies -->	3,940	3,940	\$0	0.00%	Office Supplies + Front door shades (\$300)
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$0	\$0	0.00%	
	5220120	Office Supplies - Electronic Supplies -->	1,000	1,000	\$0	0.00%	Computer Supplies (ex. Prt Mgmt toners) (\$1,000)
	5220125	Office Supplies - Printing Supplies -->	500	500	\$0	0.00%	Printing Costs (\$500)
5220800		<u>Misc Supplies (Budget)</u>	<u>\$6,600</u>	<u>\$6,600</u>	<u>\$0</u>	<u>0.00%</u>	
	5220827	Misc Supplies - Household Supplies -->	1,600	1,600	\$0	0.00%	Restroom supplies (paper towels, cleaning supplies, etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	5,000	5,000	\$0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$1,380</u>	<u>\$0</u>	<u>-\$1,380</u>	<u>-100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$1,380	\$0	-\$1,380	-100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$6,800</u>	<u>\$17,475</u>	<u>\$10,675</u>	<u>156.99%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
		Services and Supplies (5200000 series) Total	\$148,263	\$162,297	\$14,034	9.47%	
5510270		Inter-Fund DPW Bldg Maintenance Expense	\$7,185	\$7,365	\$180	2.50%	County Building Maintenance
5510410		Inter-fund Expense - Landscape Maintenance	\$8,192	\$8,192	\$0	0.00%	County Landscape Maintenance
		Inter-Fund Charges (5500000 series) Total	\$15,377	\$15,557	\$180	1.17%	
		Total Direct Operating Cost	\$1,107,798	\$1,122,012	\$14,214	1.28%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Novato Library (NOV) - Fund Center #5400055000

			Designated Cost Center	Cost Center #	FTE		
			Novato Library	5400055100	13.70		
Budgeted Level	Highlighted SAP		FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
Acct#	(Exp Line)	Account Name					
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$654,257	\$654,257	\$0	0.00%	NOV's Staff FTE
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$72,000	\$72,000	\$0	0.00%	Extra -Hire Usage
	5110210	Extra -Hire -->>	72,000	72,000	0	0.00%	Reg EH (\$65,463)+ 10hrs/ppd Children's Lib I (\$6,537)
5110311		BI-LINGUAL PAY	\$0	\$0	\$0	0.00%	
5110313		HOLIDAY PAY	\$3,800	\$3,800	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,502	\$3,502	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$105	\$105	\$0	0.00%	
	5120110	Overtime-Regular Staff -->>	105	105	0	0.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$141,581	\$141,581	0	0.00%	Retirement Costs
5130525		RETIREE HEALTH	\$45,144	\$45,144	0	0.00%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$30,096	\$30,096	0	0.00%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$9,637	\$9,637	0	0.00%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$149,686	\$149,686	0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$9,487	\$9,487	0	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$1,119,295	\$1,119,295	\$0	0.00%	
5200000		<u>SERVICES & SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$36,103	\$36,103	\$0	0.00%	
	5210110	Professional Services -->>	10,000	10,000	0	0.00%	Security Staffing Svcs
	5210120	Professional Svcs-Other -->>	26,103	26,103	0	0.00%	Janitorial Svcs(\$19,303) + (2) Spring Cleaning(\$6,800)
5210700		<u>Communications Services (Budget)</u>	\$5,000	\$5,000	\$0	0.00%	
	5210715	Communications Services - Broadband	800	800	0	0.00%	Comcast HiSpeed Internet
	5210725	Communications Services - Land Lines	4,200	4,200	0	0.00%	Telephone Usage

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Novato Library (NOV) - Fund Center #5400055000

		Designated Cost Center		Cost Center #	FTE		
		Novato Library		5400055100	13.70		
Budgeted Level	Highlighted SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes	
Acct#	(Exp Line)	Account Name					
5210800		<u>Utilities (Budget)</u>	<u>\$37,150</u>	<u>\$35,950</u>	<u>-\$1,200</u>	<u>-3.23%</u>	
	5210810	Utilities-Electricity -->	28,000	28,000	0	0.00%	PG&E
	5210815	Utilities-Garbage Removal -->	3,500	3,500	\$0	0.00%	Garbage
	5210820	Utilities-Sewage-->	1,550	350	-1,200	-77.42%	Sewage
	5210835	Utilities-Water -->	4,100	4,100	0	0.00%	Water
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	<u>\$10,670</u>	<u>\$10,670</u>	<u>\$0</u>	<u>0.00%</u>	
	5210910	Maint & Repair Svcs- Equipment -->	10,670	10,670	0	0.00%	Microgr.Maint(\$1,500); 3MMaint(\$8.5K)
	5210910	Maint & Repair Svcs- Equipment -->	0	0	0	0.00%	Eqp Rprs(\$220); Redwood Security (\$450)
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$6,000</u>	<u>\$6,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	0	0	0	0.00%	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211125	Maint & Repair Svcs- Grounds Maint -->	5,000	5,000	0	0.00%	Building Maintenance (See new acct # 5510270)
	5211140	Maint & Repair Svcs (Building) - Other -->	1,000	1,000	0	0.00%	Grounds Maint. (See new acct# 5510410) + Trees Trimming (\$5K)
						0.00%	Minor Repairs & Constructions
5211200		<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$1,400</u>	<u>\$1,400</u>	<u>\$0</u>	<u>0.00%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	1,400	1,400	\$0	0.00%	B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$3,600</u>	<u>\$3,600</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	3,600	3,600	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
						0.00%	Mileage & Meals Reimbursements (incl. Spanish LI Mileage)
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$70,587</u>	<u>\$74,116</u>	<u>\$3,529</u>	<u>5.00%</u>	
	5211620	Consortium Membership Fees -->	\$70,587	\$74,116	\$3,529	5.00%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$10,274</u>	<u>\$10,274</u>	<u>\$0</u>	<u>0.00%</u>	
	5220110	Office Supplies -->	7,774	7,774	0	0.00%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	0	0	0	0.00%	
	5220117	Office Supplies - Small Office Furniture & Eqp -->	0	0	0	0.00%	
	5220120	Office Supplies - Electronic Supplies -->	2,000	2,000	0	0.00%	Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	500	500	0	0.00%	Printing Costs
5220800		<u>Misc Supplies (Budget)</u>	<u>\$7,500</u>	<u>\$7,500</u>	<u>\$0</u>	<u>0.00%</u>	
	5220810	Misc Supplies -->	0	0	0	0.00%	
	5220827	Misc Supplies - Household Supplies -->	2,500	2,500	0	0.00%	Restroom supplies (paper towels, cleaning supplies, etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	5,000	5,000	0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases
	5220832	Misc Supplies - Computer Licenses-->	\$0	\$0	\$0	0.00%	

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Novato Library (NOV) - Fund Center #5400055000

		Designated Cost Center	Cost Center #	FTE		
		Novato Library	5400055100	13.70		
Budgeted Level	Highlighted SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdg't Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$3,215</u>	<u>\$0</u>	<u>-\$3,215</u>	<u>-100.00%</u>
	5220917	Equipment Other-Misc Technology Purchases	\$3,215	\$0	-\$3,215	-100.00%
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$4,200</u>	<u>\$48,125</u>	<u>\$43,925</u>	<u>1045.83%</u>
5482050		<u>Furniture & Fixtures Equipment (Budget)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Services and Supplies (5200000 series) Total			\$220,410	\$263,135	\$42,725	19.38%
5510270		<u>Inter-Fund DPW Bldg Maintenance Expense</u>	<u>\$7,263</u>	<u>\$7,445</u>	<u>\$182</u>	<u>2.50%</u>
5510410		<u>Inter-fund Expense - Landscape Maintenance</u>	<u>\$11,510</u>	<u>\$11,510</u>	<u>\$0</u>	<u>0.00%</u>
Inter-Fund Charges (5500000 series) Total			\$214,472	\$257,693	\$43,221	20.15%
Total Direct Operating Cost			\$1,333,767	\$1,376,988	\$43,221	3.24%
Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)						
Technology Replacement Plan FY 12/13 (Pg T-1)						
County Building Maintenance						
County Landscape Maintenance						

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

So. Novato Library (SNO) - Fund Center #5400056000

		Designated Cost Center	Cost Center #	FTE		
		So. Novato Library	5400056100	3.29		
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
Acct#	(Exp Line)	Account Name				
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$228,930	\$228,930	\$0	0.00%
5110200		<u>SALARIES - EXTRA HIRE/SPEC. APPT (Budget)</u>	\$17,211	\$17,211	\$0	0.00%
	5110210	Extra-Hire -->	17,211	17,211	0	0.00%
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,502	\$3,502	\$0	0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$105	\$105	\$0	0.00%
	5120110	Overtime-Regular Staff -->	105	105	\$0	0.00%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$49,540	\$49,540	\$0	0.00%
5130525		RETIREE HEALTH	\$15,796	\$15,796	\$0	0.00%
5130530		RETIREMENT POB - MISC	\$10,531	\$10,531	\$0	0.00%
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$1,823	\$1,823	\$0	0.00%
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$50,700	\$50,700	\$0	0.00%
5140140		OTHER EMPLOYER EXP-MEDICARE	\$3,319	\$3,319	\$0	0.00%
		Salaries and Benefits (5100000 series) Total	\$381,457	\$381,457	\$0	0.00%
5200000		<u>SERVICES & SUPPLIES</u>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$1,000	\$1,000	\$0	0.00%
	5210120	Professional Svcs-Other -->	1,000	1,000	0	0.00%
5210700		<u>Communications Services (Budget)</u>	\$1,600	\$3,225	\$1,625	101.56%
	5210715	Communications Services - Broadband	0	1,625	1,625	100.00%
	5210725	Communications Services - Land Lines	1,600	1,600	0	0.00%
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	\$1,125	\$1,125	\$0	0.00%
	5210910	Maint & Repair Svcs- Equipment -->	1,125	1,125	0	0.00%
	5210910	Maint & Repair Svcs- Equipment -->				
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	\$500	\$500	\$0	0.00%
	5211140	Maint & Repair Svcs (Building) - Other -->	\$500	\$500	0	0.00%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

So. Novato Library (SNO) - Fund Center #5400056000

		Designated Cost Center		Cost Center #	FTE		
		So. Novato Library		5400056100	3.29		
Budgeted	*Highlighted*						
Level	SAP						
SAP	Acct#						
Acct#	(Exp Line)	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
5211200		<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$162,134</u>	<u>\$162,134</u>	<u>\$0</u>	<u>0.00%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	800	800	0	0.00%	B of A Visa Equipment Rental
	5211270	Rent & Operating Leases-Office Space -->	161,334	161,334	0	0.00%	Monthly Rent (\$122,800)+ Pass-Thru Exp+HVAC
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	400	400	0	0.00%	Mileage & Meals Reimbursements
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$29,064</u>	<u>\$30,517</u>	<u>\$1,453</u>	<u>5.00%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	\$29,064	\$30,517	1,453	5.00%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$4,430</u>	<u>\$2,030</u>	<u>-\$2,400</u>	<u>-54.18%</u>	
	5220110	Office Supplies -->	3,528	1,128	-2,400	-68.03%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$0	\$0	0.00%	
	5220120	Office Supplies - Electronic Supplies -->	600	600	0	0.00%	Computer Supplies (ex. Prt Mgnt toners)
	5220125	Office Supplies - Printing Supplies -->	250	250	0	0.00%	Printing Costs
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage (UPS, FedEx, stamps)
5220800		<u>Misc Supplies (Budget)</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$0</u>	<u>0.00%</u>	
	5220810	Misc Supplies -->	0	0	0	0.00%	
	5220830	Misc Supplies - Educational Materials & A/Vs -->	2,500	2,500	0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$3,055</u>	<u>\$0</u>	<u>-\$3,055</u>	<u>-100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$3,055	\$0	-\$3,055	-100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$1,000</u>	<u>\$14,675</u>	<u>\$13,675</u>	<u>1367.50%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies (5200000 series) Total			\$206,808	\$218,106	\$11,298	5.46%	
Total Direct Operating Cost			\$588,265	\$599,563	\$11,298	1.92%	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Marin City Library (MCL) - Fund Center #5400057000

			Designated Cost Center		Cost Center #	FTE	
			Marin City Library		5400057100	4.41	
Budgeted	*Highlighted*		FY 11/12	REQUESTED	Requested	% of Change	
Level	SAP		Modified	BASELINE BDGT	FY 12/13	FY 11/12	
SAP	Acct#				Baseline Bdgt.	Vs. Req'd	
Acct#	(Exp Line)	Account Name	Budget	FY 12/13	Increment/Reduc.	FY 12/13	Notes
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$254,025	\$254,025	\$0	0.00%	Library Staff FTE
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$25,592	\$25,592	\$0	0.00%	Extra -Hire Usage
	5110210	Extra -Hire -->	25,592	25,592	0	0.00%	
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$1,600	\$1,600	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$262	\$262	\$0	0.00%	
	5120110	Overtime-Regular Staff -->	262	262	0	0.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$54,971	\$54,971	\$0	0.00%	Retirement Costs
5130525		RETIREE HEALTH	\$17,528	\$17,528	\$0	0.00%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$11,685	\$11,685	\$0	0.00%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$2,552	\$2,552	\$0	0.00%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$52,478	\$52,478	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$3,683	\$3,683	\$0	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$424,376	\$424,376	\$0	0.00%	
5200000		<u>SERVICES & SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$18,520	\$18,520	\$0	0.00%	
	5210120	Professional Services - Other -->	18,520	18,520	0	0.00%	Janitorial(\$16,120) + (2) Spring Cleaning(\$2.4K)
5210700		<u>Communications Services (Budget)</u>	\$1,750	\$3,375	\$1,625	92.86%	
	5210715	Communications Services - Broadband	0	1,625	1,625	100.00%	Secondary HiSpeed Internet
	5210725	Communications Services - Land Lines	1,750	1,750	0	0.00%	Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$9,050	\$9,050	\$0	0.00%	
	5210810	Utilities-Electricity -->	8,500	8,500	0	0.00%	PG&E
	5210815	Utilities-Garbage Removal -->	550	550	\$0	0.00%	Garbage

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Marin City Library (MCI) - Fund Center #5400057000

			Designated Cost Center	Cost Center #	FTE	
			Marin City Library	5400057100	4.41	
Budgeted Level	*Highlighted* SAP		FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13
SAP	Acct#	Account Name				Notes
Acct#	(Exp Line)					
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	<u>\$5,340</u>	<u>\$5,340</u>	<u>\$0</u>	<u>0.00%</u>
	5210910	Maint & Repair Svcs- Equipment -->	5,340	5,340	0	0.00%
						3M Sec. Maint.(\$4,410)+Bay Alarm Sec. (\$950)+Eqp Rprs(\$180)
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>0.00%</u>
	5211140	Maint & Repair Svcs (Building) - Other -->	1,000	1,000	0	0.00%
						Minor Constructions
5211200		<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$4,650</u>	<u>\$4,950</u>	<u>\$300</u>	<u>6.45%</u>
	5211220	Rent & Operating Leases-Equipment Rental -->	650	650	0	0.00%
						B of A Visa Equipment Rental
	5211270	Rent & Operating Leases-Office Space -->	4,000	4,300	300	7.50%
						Marin Gateway (\$4.3K) CAM+Utilities + \$1 rent/yr
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other -->	400	400	0	0.00%
						Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$16,608</u>	<u>\$17,438</u>	<u>\$830</u>	<u>5.00%</u>
	5211620	Consortium Membership Fees -->	16,608	17,438	830	5.00%
						MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$4,004</u>	<u>\$4,004</u>	<u>\$0</u>	<u>0.00%</u>
	5220110	Office Supplies -->	2,004	2,004	0	0.00%
						Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$0	\$0	0.00%
	5220120	Office Supplies - Electronic Supplies -->	1,750	1,750	0	0.00%
						Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	250	250	0	0.00%
						Printing Costs
5220800		<u>Misc Supplies (Budget)</u>	<u>\$3,750</u>	<u>\$3,750</u>	<u>\$0</u>	<u>0.00%</u>
	5220810	Misc Supplies -->	0	0	0	0.00%
	5220827	Misc Supplies - Household Supplies -->	1,250	1,250	0	0.00%
						Restroom supplies (paper towels, cleaning supplies, etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	2,500	2,500	0	0.00%
						Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%
						Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
	5220832	Misc Supplies - Computer Licenses-->	\$0	\$0	\$0	0.00%
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$1,300</u>	<u>\$0</u>	<u>-\$1,300</u>	<u>-100.00%</u>
	5220917	Equipment Other-Misc Technology Purchases	\$1,300		-\$1,300	-100.00%
						Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$2,800</u>	<u>\$12,200</u>	<u>\$9,400</u>	<u>335.71%</u>
						Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies (5200000 series) Total			\$69,172	\$80,028	\$10,855	15.69%
Total Direct Operating Cost			\$493,548	\$504,404	\$10,855	2.20%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Bolin Library (BOL) - Fund Center #5400061000

		Designated Cost Center		Cost Center #	FTE		
		Bolinas Library		5400061100	0.68		
Budgeted	*Highlighted*						
Level	SAP						
SAP	Acct#						
Acct#	(Exp Line)	Account Name	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$36,443	\$36,443	\$0	0.00%	BOL Staff FTE
5110200		<u>SALARIES-EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$24,137</u>	<u>\$24,137</u>	<u>\$0</u>	<u>0.00%</u>	Extra -Hire Usage
	5110210	Extra -Hire -->	22,102	22,102	0	0.00%	Extra-Hire - incl. 4hrs/wk staff help (\$3,992)+ LBAll (\$6K)
	5110220	Special Appointments -->	2,035	2,035	0	0.00%	Special Appt Contract - Bi-lingual Storyteller
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	<u>\$3,928</u>	<u>\$3,928</u>	<u>\$0</u>	<u>0.00%</u>	
		Shift Differential Pay	3,928	3,928	0	0.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$7,886	\$7,886	\$0.00	0.00%	Retirement Costs
5130525		RETIREE HEALTH	\$2,515	\$2,515	\$0.00	0.00%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,676	\$1,676	\$0.00	0.00%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0.00	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$1,053	\$1,053	\$0.00	0.00%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$8,043	\$8,043	\$0.00	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$528	\$528	\$0.00	0.00%	Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$86,209	\$86,209	\$0	0.00%	
5200000		<u>SERVICES & SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$6,250</u>	<u>\$6,250</u>	<u>\$0</u>	<u>0.00%</u>	
	5210120	Professional Services - Other -->	6,250	6,250	0	0.00%	Janitorial Cost(\$4,750)+ (2) Spring Cleaning(\$1500)
5210700		<u>Communications Services (Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>	
	5210725	Communications Services - Land Lines	500	500	0	0.00%	Telephone Usage
5210800		<u>Utilities (Budget)</u>	<u>\$2,600</u>	<u>\$2,600</u>	<u>\$0</u>	<u>0.00%</u>	
	5210810	Utilities-Electricity -->	2,600	2,600	0	0.00%	PG&E

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Bollnas Library (BOL) - Fund Center #5400061000

		Designated Cost Center	Cost Center #	FTE		
		Bolinas Library	5400061100	0.68		
Budgeted	*Highlighted*					
Level	SAP	FY 11/12	REQUESTED	Requested	% of Change	
SAP	Acct#	Modified	BASELINE BDGT	FY 12/13	Modified	
Acct#	(Exp Line)	Budget	FY 12/13	Baseline Bdg	FY 11/12	
	Account Name			Increment/Reduc.	FY 12/13	
					Notes	
5210900	<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	<u>\$550</u>	<u>\$550</u>	<u>\$0</u>	<u>0.00%</u>	
	5210935 Maint & Repair Svcs- Office Equipment -->	550	550	0	0.00%	Redwood Sec. Monitoring(\$400)+Equip Repairs (\$150)
5211100	<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$400</u>	<u>\$800</u>	<u>\$400</u>	<u>100.00%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140 Maint & Repair Svcs (Building) - Other -->	400	800	400	100.00%	Minor Repairs & Constructions
5211200	<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$11,100</u>	<u>\$11,100</u>	<u>\$0</u>	<u>0.00%</u>	
	5211270 Rent & Operating Leases-Office Space -->	11,100	11,100	0	0.00%	Bolinas Community, Inc(Lessor)
5211400	<u>TRAVEL EXP (Budget)</u>	<u>\$150</u>	<u>\$150</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460 Travel - Other -->	150	150	0	0.00%	Employee Reimb. Expenses
5211600	<u>Countywide Dues & Memberships (Budget)</u>	<u>\$8,304</u>	<u>\$8,719</u>	<u>\$415</u>	<u>5.00%</u>	MarNet's JPA Annual Membership Charge
	5211620 Consortium Membership Fees -->	8,304	8,719	415	5.00%	
5220100	<u>OFFICE SUPPLIES (Budget)</u>	<u>\$1,467</u>	<u>\$1,467</u>	<u>\$0</u>	<u>0.00%</u>	
	5220110 Office Supplies -->	765	765	0	0.00%	Office Supplies
	5220120 Office Supplies - Electronic Supplies -->	500	500	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125 Office Supplies - Printing Supplies -->	150	150	0	0.00%	Printing
	5220146 Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800	<u>Misc Supplies (Budget)</u>	<u>\$3,870</u>	<u>\$1,370</u>	<u>-\$2,500</u>	<u>-64.60%</u>	
	5220827 Misc Supplies - Household Supplies -->	120	120	0	0.00%	Restroom supplies (paper towels, cleaning supplies, etc)
	5220830 Misc Supplies - Educational Materials & A/Vs -->	1,250	1,250	0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831 Misc Supplies - Friends Books & A/Vs Materials-->	2,500	0	-2,500	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900	<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$750</u>	<u>\$0</u>	<u>-\$750</u>	<u>-100.00%</u>	
	5220917 Equipment Other-Misc Technology Purchases	\$750	\$0	-\$750	-100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083	<u>LVA Computer Equipment (Budget Only)</u>	<u>\$2,100</u>	<u>\$2,450</u>	<u>\$350</u>	<u>16.67%</u>	Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies' (5200000 series) Total		\$38,041	\$35,956	-\$2,085	-5.48%	
Total Direct Operating Cost		\$124,250	\$122,165	(\$2,085)	-1.68%	

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Inverness Library (INV) - Fund Center #5400062000

		Designated Cost Center		Cost Center #	FTE	Notes
		Inverness Library		5400062100	0.83	
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdg't Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
Acct#	(Exp Line)	Account Name				
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$44,303	\$44,303	\$0	0.00% INV Staff FTE
5110200		<u>SALARIES-EXTRA HIRE/SPEC. APPT (Budget)</u>	\$7,361	\$7,361	\$0	0.00% Extra -Hire Usage
	5110210	Extra -Hire -->	7,361	7,361	0	0.00% Extra-Hire - incl. 1hr per wk add'l support \$1,155
	5110220	Special Appointments -->	0	0	0	0.00% Special Appt Contract
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	\$600	\$600	\$0	0.00%
		Shift Differential Pay	600	600	0	0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$314	\$314	\$0	0.00%
	5120110	Overtime-Regular Staff -->	314	314	0	0.00%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$9,587	\$9,587	\$0	0.00% Retirement Costs
5130525		RETIREE HEALTH	\$3,057	\$3,057	\$0	0.00% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$2,038	\$2,038	\$0	0.00% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$702	\$702	\$0	0.00% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$9,778	\$9,778	\$0	0.00% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$642	\$642	\$0	0.00% Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$78,382	\$78,382	\$0	0.00%
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$4,750	\$4,750	\$0	0.00%
	5210120	Professional Services - Other -->	4,750	4,750	0	0.00% Janitorial Cost(\$3,300)+ (2) Spring Cleaning(\$1,450)
5210700		<u>Communications Services (Budget)</u>	\$375	\$375	\$0	0.00%
	5210725	Communications Services - Land Lines	375	375	0	0.00% Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$2,500	\$2,500	\$0	0.00%
	5210810	Utilities-Electricity -->	2,500	2,500	0	0.00% PG&E

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)
FY 2012-13 PROPOSED Baseline Budget
Inverness Library (INV) - Fund Center #5400062000

		Designated Cost Center	Cost Center #	FTE		
		Inverness Library	5400062100	0.83		
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdg't Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
5210900		<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	<u>\$550</u>	<u>\$550</u>	<u>\$0</u>	<u>0.00%</u>
	5210935	Maint & Repair Svcs- Office Equipment --->	550	550	0	0.00%
						Redwood Sec. Monitoring(\$400)+Equip Repairs(\$150)
5211100		<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>
	5211140	Maint & Repair Svcs (Building) - Other --->	400	400	0	0.00%
						Co. Building & Landscape Maintenance Costs+ Minor Constructions
						Minor Repairs & Constructions
5211200		<u>RENT & OPERATING LEASES (Budget)</u>	<u>\$8,652</u>	<u>\$8,652</u>	<u>\$0</u>	<u>0.00%</u>
	5211270	Rent & Operating Leases-Office Space --->	8,652	8,652	0	0.00%
						Inverness Foundation (Lessor)
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$575</u>	<u>\$575</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other --->	575	575	0	0.00%
						Employee Mileage & Meals Expenses (Local Mileage Only)
						Employee Reimb. Expenses
5211600		<u>Countywide Dues & Memberships (Budget)</u>	<u>\$8,304</u>	<u>\$8,719</u>	<u>\$415</u>	<u>5.00%</u>
	5211620	Consortium Membership Fees --->	8,304	8,719	415	5.00%
						MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$1,187</u>	<u>\$1,187</u>	<u>\$0</u>	<u>0.00%</u>
	5220110	Office Supplies --->	535	535	0	0.00%
						Office Supplies
	5220120	Office Supplies - Electronic Supplies --->	450	450	0	0.00%
						Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125	Office Supplies - Printing Supplies --->	150	150	0	0.00%
						Printing
	5220146	Office Supplies - Postage --->	52	52	0	0.00%
						Postage
5220800		<u>Misc Supplies (Budget)</u>	<u>\$1,400</u>	<u>\$1,400</u>	<u>\$0</u>	<u>0.00%</u>
	5220827	Misc Supplies - Household Supplies --->	150	150	0	0.00%
						Restroom supplies (paper towels, cleaning supplies, etc)
	5220830	Misc Supplies - Educational Materials & A/Vs --->	1,250	1,250	0	0.00%
						Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials--->	0	0	0	0.00%
						Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$100</u>	<u>\$0</u>	<u>-\$100</u>	<u>-100.00%</u>
	5220917	Equipment Other-Misc Technology Purchases	\$100	\$0	-\$100	-100.00%
						Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$0</u>	<u>\$2,375</u>	<u>\$2,375</u>	<u>-100.00%</u>
						Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies (5200000 series) Total			\$28,793	\$31,483	\$2,690	9.34%
Total Direct Operating Cost			\$107,175	\$109,865	\$2,690	2.51%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Point Reyes Library (PRE) - Fund Center #5400063000

Budgeted Level	*Highlighted* SAP	Acct#	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
				Point Reyes Library		5400063100	2.41	
				FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13	
5100000			<u>SALARIES & EMPLOYEE BENEFITS</u>					
5110110			<u>SALARIES - REGULAR STAFF</u>	\$161,266	\$161,266	\$0	0.00%	PTR Staff FTE
5110200			<u>SALARIES - EXTRA HIRE/SPEC. APPT (Budget)</u>	\$21,699	\$21,699	\$0	0.00%	Extra -Hire Usage
	5110210		Extra -Hire -->	17,270	17,270	0	0.00%	Extra Hire - incl. training staff (\$335)+Itinerant Tech (\$2.4K) CLS special training(\$616)+ Add'l EH to cover Storytimes (\$1,080)
	5110220		Special Appointments -->	4,429	4,429	0	0.00%	Special Appt Contract - Preschool Storyteller
5110313			HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326			OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319			<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	\$4,149	\$4,149	\$0	0.00%	
			Shift Differential Pay	4,149	4,149	0	0.00%	
5120100			<u>OVERTIME-REGULAR (Budget)</u>	\$417	\$417	\$0	0.00%	
	5120110		Overtime-Regular Staff -->	417	417	0	0.00%	
5130510			BENEFITS-CO. RETIRE CONTRIB TIER I	\$34,898	\$34,898	\$0	0.00%	Retirement Costs
5130525			RETIREE HEALTH	\$11,127	\$11,127	\$0	0.00%	Retirement Health Costs
5130530			RETIREMENT POB - MISC	\$7,418	\$7,418	\$0	0.00%	County POB Payments
5130640			BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115			OTHER EMPLOYER EXP-COMPENSATION INS	\$1,304	\$1,304	\$0	0.00%	Workers Compensation
5140125			OTHER EMPLOYER EXP-OTHER EXPENSES	\$29,183	\$29,183	\$0	0.00%	Employer's Share of Employee's Fringe Benefits Costs
5140140			OTHER EMPLOYER EXP-MEDICARE	\$2,338	\$2,338	\$0	0.00%	Medicare Cost
			Salaries and Benefits (5100000 series) Total	\$273,799	\$273,799	\$0	0.00%	
5200000			<u>SERVICES & SUPPLIES</u>					
5210100			<u>PROFESSIONAL SERVICES (Budget)</u>	\$8,625	\$8,625	\$0	0.00%	
	5210120		Professional Services - Other -->	8,625	8,625	0	0.00%	Janitorial Svcs(\$4,800)+ (2) Spring Cleaning(\$1650) Handyman(\$3,000)
5210700			<u>Communications Services (Budget)</u>	\$700	\$700	\$0	0.00%	
	5210725		Communications Services - Land Lines	700	700	0	0.00%	Telephone Usage
5210800			<u>Utilities (Budget)</u>	\$4,400	\$4,400	\$0	0.00%	
	5210810		Utilities-Electricity -->	4,400	4,400	0	0.00%	PG&E + Propane

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Point Reyes Library (PRE) - Fund Center #5400063000

Budgeted Level	*Highlighted* SAP	Acct#	Account Name	Designated Cost Center	Cost Center #	FTE	Notes
				Point Reyes Library	5400063100	2.41	
Acct#	(Exp Line)			FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified Vs. Req'd FY 12/13
5210900			<u>MAINTENANCE & REPAIR SVCS EQUIP (Budget)</u>	\$670	\$670	\$0	0.00%
	5210935		Maint & Repair Svcs- Office Equipment -->	670	670	0	0.00%
							Redwood Sec. Monitoring(\$500)+Equip Repairs(\$170)
5211100			<u>MAINT & REPAIR SVCS -LAND & BLDG (Budget)</u>	\$500	\$500	\$0	0.00%
	5211140		Maint & Repair Svcs (Building) - Other -->	500	500	0	0.00%
							Co. Building & Landscape Maintenance Costs+ Minor Constructions
							Minor Repairs & Constructions
5211200			<u>RENT & OPERATING LEASES (Budget)</u>	\$41,137	\$41,137	\$0	0.00%
	5211270		Rent & Operating Leases-Office Space -->	41,137	41,137	0	0.00%
							Marks Creamery@Montly Rent(\$3.2K)
5211400			<u>TRAVEL EXP (Budget)</u>	\$3,200	\$3,200	\$0	0.00%
	5211460		Travel - Other -->	3,200	3,200	0	0.00%
							Employee Mileage & Meals Expenses (Local Mileage Only)
							Employee Reimb. Expenses+Itinerat mileage (\$500)
5211600			<u>Countywide Dues & Memberships (Budget)</u>	\$16,608	\$17,438	\$830	5.00%
	5211620		Consortium Membership Fees -->	16,608	17,438	830	5.00%
							MarNet's JPA Annual Membership Charge
5220100			<u>OFFICE SUPPLIES (Budget)</u>	\$1,717	\$1,952	\$235	13.69%
	5220110		Office Supplies -->	765	1,000	235	30.72%
							Office Supplies
	5220120		Office Supplies - Electronic Supplies -->	650	650	0	0.00%
							Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125		Office Supplies - Printing Supplies -->	250	250	0	0.00%
							Printing
	5220146		Office Supplies - Postage -->	52	52	0	0.00%
							Postage
5220800			<u>Misc Supplies (Budget)</u>	\$6,071	\$1,500	-\$4,571	-75.29%
	5220827		Misc Supplies - Household Supplies -->	250	250	0	0.00%
							Restroom supplies (paper towels, cleaning supplies, etc)
	5220830		Misc Supplies - Educational Materials & A/Vs -->	1,250	1,250	0	0.00%
							Combined Materials Budget (Net Central Collection Develop.)
	5220831		Misc Supplies - Friends Books & A/Vs Materials-->	4,571	0	-4,571	0.00%
							Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900			<u>EQUIPMENT OTHER (Total Budget)</u>	\$1,425	\$0	-\$1,425	-100.00%
	5220917		Equipment Other-Misc Technology Purchases	\$1,425	\$0	-\$1,425	-100.00%
							Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083			<u>LVA Computer Equipment (Budget Only)</u>	\$7,000	\$5,250	-\$1,750	-25.00%
							Technology Replacement Plan FY 12/13 (Pg T-1)
5482055			<u>Furniture & Fixtures (Budget)</u>	\$0	\$0	\$0	0.00%
			Services and Supplies (5200000 series) Total	\$92,053	\$85,372	-\$6,681	-7.26%
			Total Direct Operating Cost	\$365,852	\$359,171	(\$6,681)	-1.83%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Stinson Beach Library (STB) - Fund Center #5400065000

		Designated Cost Center	Cost Center #	FTE	
		Stinson Beach Library	5400065100	0.64	
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13
Acct#	(Exp Line)	Account Name			Notes
5100000		<u>SALARIES & EMPLOYEE BENEFITS</u>			
5110110		<u>SALARIES - REGULAR STAFF</u>	\$34,299	\$34,299	\$0 0.00% STB Staff FTE
5110200		<u>SALARIES - EXTRA HIRE/SPEC. APPT (Budget)</u>	\$7,361	\$7,361	\$0 0.00% Extra -Hire Usage.
5110210		Extra -Hire -->	7,361	7,361	0 0.00% Extra-Hire
5110220		Special Appointments -->	0	0	0 0.00% Special Appt Contract
5110313		HOLIDAY PAY	\$0	\$0	\$0 0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0 0.00%
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	\$4,004	\$4,004	\$0 0.00%
		Shift Differential Pay	4,004	4,004	0 0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$0	\$0	\$0 0.00%
5120110		Overtime-Regular Staff -->	0	0	0 0.00%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$7,422	\$7,422	\$0 0.00% Retirement Costs
5130525		RETIREE HEALTH	\$2,367	\$2,367	\$0 0.00% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,578	\$1,578	\$0 0.00% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0 0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$212	\$212	\$0 0.00% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$7,570	\$7,570	\$0 0.00% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-MEDICARE	\$497	\$497	\$0 0.00% Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$65,310	\$65,310	\$0 0.00%
5200000		<u>SERVICES & SUPPLIES</u>			
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$7,120	\$7,120	\$0 0.00%
5210120		Professional Services - Other -->	7,120	7,120	0 0.00% Janitorial Svcs(\$5,460)+ (2) Spring Cleaning(\$1660)
5210700		<u>Communications Services (Budget)</u>	\$675	\$675	\$0 0.00%
5210725		Communications Services - Land Lines	675	675	0 0.00% Telephone Usage

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2012-13 PROPOSED Baseline Budget

Stinson Beach Library (STB) - Fund Center #5400065000

		Designated Cost Center	Cost Center #	FTE			
		Stinson Beach Library	5400065100	0.64			
Budgeted Level	*Highlighted* SAP	FY 11/12 Modified Budget	REQUESTED BASELINE BDGT FY 12/13	Requested FY 12/13 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 11/12 Vs. Req'd FY 12/13		
SAP	Acct#						
Acct#	(Exp Line)	Account Name			Notes		
5210800		Utilities (Budget)	\$5,000	\$5,000	\$0	0.00%	
	5210810	Utilities-Electricity -->	4,200	4,200	0	0.00%	PG&E and Propane Gas + Propane Tank Rental (STB)
	5210835	Utilities-Water -->	800	800	0	0.00%	Water
5210900		MAINTENANCE & REPAIR SVCS EQUIP (Budget)	\$950	\$950	\$0	0.00%	
	5210935	Maint & Repair Svcs- Office Equipment -->	950	950	0	0.00%	Sentry Alert (\$800)+Equip Repairs(\$150)
5211100		MAINT & REPAIR SVCS -LAND & BLDG (Budget)	\$500	\$900	\$400	80.00%	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	500	900	400	80.00%	Minor Repairs & Constructions
5211200		RENT & OPERATING LEASES (Budget)	\$34,550	\$34,550	\$0	0.00%	
	5211270	Rent & Operating Leases-Office Space -->	34,550	34,550	0	0.00%	Albert K. Engel-Monthly Rent
5211400		TRAVEL-EXP (Budget)	\$185	\$185	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	185	185	0	0.00%	Employee Reimb. Expenses
5211600		Countywide Dues & Memberships (Budget)	\$8,304	\$8,719	\$415	5.00%	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	8,304	8,719	415	5.00%	
5220100		OFFICE SUPPLIES (Budget)	\$1,617	\$1,617	\$0	0.00%	
	5220110	Office Supplies -->	765	765	0	0.00%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	650	650	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	150	150	0	0.00%	Printing
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800		Misc Supplies (Budget)	\$3,950	\$1,450	-\$2,500	-63.29%	
	5220827	Misc Supplies - Household Supplies -->	200	200	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	1,250	1,250	0	0.00%	Combined Materials Budget (Net Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	2,500	0	-2,500	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		EQUIPMENT OTHER (Total Budget)	\$375	\$0	-\$375	-100.00%	
	5220917	Equipment Other-Misc Technology Purchases	\$375	\$0	-\$375	-100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		LVA Computer Equipment (Budget Only)	\$4,200	\$7,650	\$3,450	82.14%	Technology Replacement Plan FY 12/13 (Pg T-1)
Services and Supplies (5200000 series) Total			\$67,426	\$68,816	\$1,390	2.06%	
Total Direct Operating Cost			\$132,736	\$134,126	\$1,390	1.05%	

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