



# City of Larkspur

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July 15, 2020

Lucy Dilworth, Foreperson  
Marin County Civil Grand Jury  
3501 Civic Center Drive, Room #275  
San Rafael, CA 94903

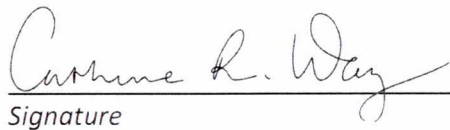
Foreperson Dilworth:

At its regular meeting on July 15, 2020, the City Council reviewed the report "Cyberattacks: A Growing Threat to Marin Government, dated May 11, 2020. The report calls for a response from the City of Larkspur to findings 3, 4, 5, 6, 7, 8, 9 and 10 (F3, F4, F5, F6, F7, F8, F9, F10) and recommendations 4, 5, 6, 7, 8, and 9 (R3, R4, R5, R6, R7, R8, R9).

Please see the attached for the response from the City.

Should the members of the Grand Jury require any additional information, please contact City Manager Dan Schwarz at 415-927-5110 or [dschwarz@cityoflarkspur.org](mailto:dschwarz@cityoflarkspur.org).

Catherine Way  
Mayor, Larkspur

  
\_\_\_\_\_  
Signature

07/15/2020  
\_\_\_\_\_  
Date

## RESPONSE TO GRAND JURY REPORT FORM

**Report Title:** "CYBERATTACKS: A GROWING THREAT TO MARIN GOVERNMENT"

**Report Date:** May 11, 2020

**Agenda Date:** July 15, 2020

**Response by:** Catherine Way

**Title:** Mayor, City of Larkspur

### FINDINGS:

- We agree with the findings numbered F7, F8
- We disagree wholly or partially with the findings numbered F3, F4, F5, F6, F9, and F10

### RECOMMENDATIONS:

- Recommendations numbered N/A have been implemented.
- Recommendations numbered R4, R5, R6, and R9 have not yet been implemented, but will be implemented in the future.
- Recommendations numbered N/A have been partially implemented, and remaining parts will be implemented in the future.
- Recommendations numbered R7, R8 have been partially implemented, other parts will be implemented in the future, and parts require further analysis.
- Recommendations numbered N/A will not be implemented because they are not warranted or are not reasonable.

## FINDINGS AND RESPONSES

***F3. Transparency is lacking regarding cybersecurity because past breaches have not been publicly disclosed, and city and town councils have not facilitated public discussion of cybersecurity issues.***

Disagree. The City of Larkspur has not experienced a security breach that would require public disclosure. The City of Larkspur will not comment on findings concerning other cities and towns. Therefore, the City of Larkspur cannot agree with the portions of the finding concerning other municipalities.

***F4. Most elected officials in Marin's cities and towns are not sufficiently engaged in ensuring robust cybersecurity policies and procedures are in place.***

Disagree. This is a general statement concerning most elected officials in Marin cities and towns. The City of Larkspur will not comment on the findings asserting practices of other cities and towns. Therefore, the City of Larkspur cannot agree with the portions of the finding concerning other municipalities.

***F5. County and municipal officials and managers have been generally unaware of breaches that have occurred outside their own agencies in Marin and therefore have not felt the need to collaborate on measures to improve cybersecurity.***

Disagree partially. The City of Larkspur has not consistently been made aware of breaches outside of our agency. However, issues of cybersecurity have been discussed by the Marin Managers Association.

***F6. Municipalities have been lax in following FBI guidance that cybersecurity breaches be reported to federal law enforcement.***

Disagree. The City of Larkspur has not experienced a cybersecurity breach that would have been required to be reported to federal law enforcement. The City of Larkspur will not comment on findings concerning other cities and towns. Therefore, the City of Larkspur cannot agree with the portions of the finding concerning other municipalities.

***F7. Marin's cities and towns have not made a concerted effort to standardize around a common set of best practices with respect to cybersecurity.***

Agree. The City of Larkspur agrees more can be done to share cybersecurity best practices. While the strategy and approach to cybersecurity in Marin cities and towns have not been standardized amongst all jurisdictions, most of the cities and towns utilizing the MIDAS network share the network security protocols in place for MIDAS. The City of Larkspur will work with the recently formed Marin Information Security Collaboration (MISC) between Marin County regional agencies to develop and share best practices for cybersecurity.

***F8. The Marin County Council of Mayors & Councilmembers has not made cybersecurity a priority, which has minimized the awareness and engagement of elected officials in cybersecurity matters.***

Agree. However, individual Councils and/or Councilmembers may be aware and engaged in cybersecurity. The City of Larkspur will not comment on the findings asserting practices of other