



**San Rafael
Sanitation
District**

111 Morpew Street
PO Box 151560
San Rafael, CA 94915-1560

Telephone 415 454-4001
Facsimile 415 454-2270

Board of Directors

Gary O. Phillips, Chairman
Maribeth Bushey, Secretary/Director
Katie Rice, Director

District Manager/District Engineer

Doris Toy, P.E.

July 6, 2017

The Honorable Judge Kelly V. Simmons
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4988

Re: Grand Jury Report: **“Overcoming Barriers to Housing Affordability”**

Honorable Judge Kelly Simmons:

We are forwarding to you the following documents:

- Duplicate original of Resolution No. 17-1152 adopted by the San Rafael Sanitation District on June 22, 2017, approving and authorizing the Chairman to execute the District’s response; and
- Original of the “Response to Grand Jury Report Form,” executed by the District Chairman on June 22, 2017, together with Attachment “A”.

Please contact Doris Toy, the SRSD District Manager/District Engineer, at 485-3484 if you have any questions.

Sincerely,

GARY O. PHILLIPS
Board Chairman
San Rafael Sanitation District

GOP/ch

Attachments

cc: Doris Toy, District Manager/District Engineer (with enclosures)
Jack F. Govi, Assistant County Counsel (with enclosures)

RESPONSE TO GRAND JURY REPORT FORM

Report Title: *Overcoming Barriers to Housing Affordability*

Report Date: April 6, 2017

Public Release Date: April 12, 2017

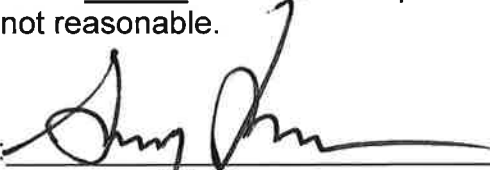
Response by: July 12, 2017

FINDINGS

- I (we) agree with the findings numbered: N/A
- I (we) disagree wholly or partially with the findings numbered: N/A
(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R5 have been implemented.
(Attach a summary describing the implemented actions.) **See Attachment A.**
- Recommendations numbered N/A have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered R5 require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the Grand Jury report.)
- Recommendations numbered N/A will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 7/10/17 Signed: 
GARY O. PHILLIPS, Board Chairman
San Rafael Sanitation District

Number of pages attached 2 (including this page)

ATTACHMENT "A"

RESPONSE FROM THE SAN RAFAEL SANITATION DISTRICT TO GRAND JURY REPORT "OVERCOMING BARRIERS TO HOUSING AFFORDABILITY"

Recommendations:

R5: Each utility district should adopt waivers for hook-up fees for low income housing projects and accessory dwelling units.

Response: For accessory dwelling units, a waiver *has been implemented*. The San Rafael Sanitation District (SRSD) recognizes that the cost to develop housing is a barrier. Currently, SRSD does not charge a connection fee for an accessory dwelling unit that is within the footprint of the house and/or connected to the house lateral. However, if the dwelling unit has a separate lateral connection to the sewer main, the District charges a discounted "connection fee." For Fiscal Year 2017-18, the discounted rate is the \$1,441.36 administrative fee compared to the \$3,469.22 connection fee for a single dwelling unit.

For low income housing projects, the District will *require further analysis*. Within the next six months, the District will discuss this matter with its legal counsel and consider whether the District shall also offer some type of connection fee waiver for low income housing projects.