



February 14, 2017

Jay Hamilton-Roth, Foreperson
Marin County Civil Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94903

RE: 2015-16 "Web Transparency Report Card: Bringing Marin County's Local Governments to Light"

Dear Mr. Hamilton-Roth:

We are responding to your letter to Mayor Hoertkorn dated February 1, 2017, requesting the status of the implementation of recommendation R1 for the above-referenced Grand Jury report.

The Town has tried to comply with the Grand Jury's recommendations to the best of our ability. We have added additional information to our website on many of the items listed in the Grand Jury's recommendations. However, there are still some items the Town does not currently have or will not have:

- "Contracts". As we have stated in previous correspondence, when there is a request for proposals or bidding opportunities, they are posted on the website on the [Public Works Capital Projects page](#) along with submittal instructions.
- Our "Elected Officials" do not receive any compensation or benefits, as stated on the [Town Council page](#). Our employee's contracts, salary schedules, and organizational chart are listed on the [Human Resources page](#).
- Regarding the "Financial Reserves Policy" we had previously indicated would be established, the Town may decide to establish a policy with the next budget cycle. We are prudent in our financial decision-making and financial practices, and need to determine whether a "Financial Reserves Policy" is helpful or not in continuing to be financially prudent. Should the Council decide to establish a policy, it will be posted on the [Finance page](#) of our website.

We hope this satisfies any further concerns the Grand Jury has regarding our website transparency, and merits a higher grade than originally received. Please give me a call at (415) 453-1453 ext. 107, if you have any questions.

Sincerely,

Joe Chinn
Town Manager

cc: Mayor Hoertkorn