



To: Victoria Harrison, Foreperson Pro tem  
Marin County Civil Grand Jury  
3501 Civic Center Drive, Room 275  
San Rafael, California 94903

REPORT TITLE: Grand Jury Report 2015-16 Website Transparency Report Card Brining Marin County Local Governments to Light

REPORT DATE: March 17, 2016

SRD AGENDA DATE: April 19, 2016

RESPONSE BY: Strawberry Recreation District Board of Directors

**RECOMMENDATIONS:**

We agree with the recommendations in R1 and R2  
We are working to implement recommendations

Some of the Recommendations in R1 have not all yet been implemented (see detail)

Signed:

Peter Teese  
Board of Directors Chair Person  
Strawberry Recreation District



To: Victoria Harrison, Foreperson Pro tem  
Marin County Civil Grand Jury  
3501 Civic Center Drive, Room 275  
San Rafael, California 94903

RE: 2015-16 Website Transparency

To whom it may concern,

Strawberry Recreation District is a small recreation special district serving 5000 residents in the Strawberry community. Unfortunately, the SRD resources are limited with a current full time staff. In 2010, due to budget constraints, SRD eliminated the full time administrative assistant therefore all inquiries and correspondence are directed to the main telephone line (415)383-6494 and Admin@strawberryrec.org email which is maintained by a Recreation Coordinator and General Manager.

In addition to the website, SRD communicates with the residents through direct mail of an annual booklet, postcards and tri-folds which include a majority of the information itemized in this audit. All other and additional information is made available through the SRD Main Office or through 3rd party websites including the Marin County Elections Department, LAFCO, and the State Controller's public website.

#### **FINDINGS**

We agree with the finding for sections: R1, and R2 and detail under checklist items Meetings, Contracts, Public Records, Elected Officials

We disagree partially with the finding in checklist items: Overview, Administrative Officials, District Specific as the information is available on the website under "About Us" and upper and lower tabs and submitted a detail to the Grand Jury in January 2016.

#### **RECOMMENDATIONS**

**R1** Recommendations have been implemented relating to the initial guidelines.

Detail: Recommendations to post the Budget, and Revenue Sources have not yet been implemented, but will be implemented in the future and are planned to be added by August 2016.

Recommendation to post board and staff "biographies" will not be implemented.

Recommendation to post the Audit is under consideration. Audits and Budgets will remain available through the Public Records Act guidelines and at the SRD Main Office.

SRD reviews financial information as well as contracts at Public Open Session Board Meetings. Line item budget detail is reviewed each April and May as part of the SRD financial and budget process, procedure and policies.

There is no contract information posted when there are no current contract opportunities to report. When applicable SRD does provide additional information on the website under the "about us" and "employment opportunity" tabs.

**R2** SRD will file and keep updated its Statement of Facts with California State Secretary of State and the Marin County Clerk

The SRD website, recommendations and Grand Jury Report were placed on a SRD agenda and discussed in a public open meeting on April 19, 2016. The Board of Directors provided direction to staff to maintain the current website making changes when funding is available or when appropriate and in line with the SRD strategic plan.

SRD does not have funding currently available to significantly change the current website layout and content however the organization will continue to make adjustments and efforts consistent with best practices when feasible. Some small changes and updates were made in December and early 2016. SRD is a smaller district with limited funding, always looking to make things easier and more accessible for the public and always have our doors open.

For any further questions or clarifications please contact Leanne Kreuzer, SRD General Manager.

Respectfully submitted,

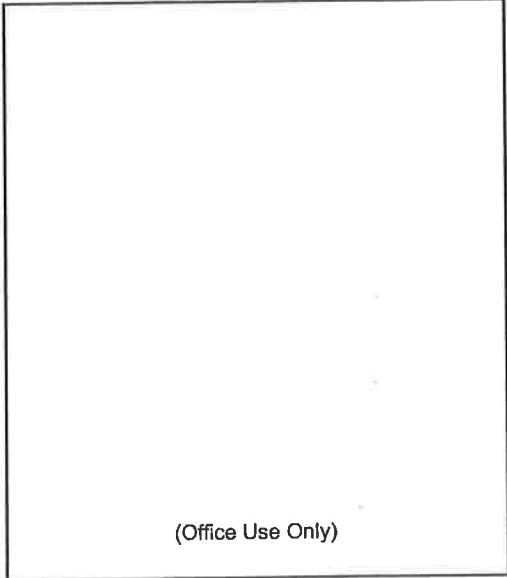
Peter Teese  
Board of Directors Chair Person  
Strawberry Recreation District

Strawberry Recreation District | 118 East Strawberry Dr. | Mill Valley, CA 94941-2594  
<http://www.strawberry.marin.org> | T: (415) 383-6494 | F: (415) 383-6635



State of California Secretary of State

STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)



Instructions:

- 1. Complete and mail to: Secretary of State, P.O. Box 942870, Sacramento, CA 94277-2870 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8 1/2" X 11" page, one sided and legible.

New Filing [ ] Update [x]

Legal name of Public Agency: Strawberry Recreation District

Nature of Update:

County: Marin County

Official Mailing Address: 118 East Strawberry Drive

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): Chair

Name: Peter Teese Address: 118 East Strawberry Drive, Mill Valley, CA 94941

Secretary or Clerk (Indicate Title): Secretary

Name: Cale Nichols Address: 118 East Strawberry Drive, Mill Valley, CA 94941

Members:

Name: Peter Teese Address: 118 East Strawberry Drive, Mill Valley, CA 94941

Name: Cale Nichols Address: 118 East Strawberry Drive, Mill Valley, CA 94941

Name: Pam Bohner Address: 118 East Strawberry Drive, Mill Valley, CA 94941

Name: Jeff Francis Address: 118 East Strawberry Drive, Mill Valley, CA 94941

Name: Sylvia Moreno Address: 118 East Strawberry Drive, Mill Valley, CA 94941

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME Strawberry Recreation District

ADDRESS 118 East Strawberry Drive

CITY/STATE/ZIP Mill Valley, CA 94941

July 10, 2016

Date

Handwritten signature of Peter Teese

Signature

Handwritten signature: Peter Teese Chair SKD

Typed Name and Title