

SLEEPY HOLLOW FIRE PROTECTION DISTRICT
1040 Butterfield Road
San Anselmo, California
94960

Directors

Richard C. Shortall, Jr., President
Thomas J. Finn, Secretary
Christopher J. Warner., Treasurer

June 10, 2016

Hand Delivered

The Honorable Kelly V. Simmons, Presiding Judge
Marin County Superior Court
c/o Marin County Civil Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, California 94930

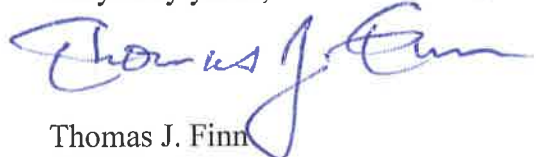
Re: Responses to Grand Jury Report - 2015-16 Web Transparency Report Card:
Bringing Marin County's Local Governments to Light (the "Report")

Dear Judge Simmons:

Enclosed please find the Sleepy Hollow Fire Protection District's (SHFPD) responses to the recommendations made in the Report. The SHFPD website has been, or is in the process of being, updated to include all recommendations that pertain to our Special District.

Please do not hesitate to contact me if the Civil Grand Jury should have any questions regarding these responses.

Very truly yours,



Thomas J. Finn
Director & Secretary

Enclosure

cc: SHFPD Board of Directors

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT
RESPONSE TO GRAND JURY REPORT**

Report Title: *2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light*

Report Date: March 10, 2016

Agenda Date: June 13, 2016

Response by: Thomas J. Finn Title: Director/Secretary

FINDINGS

- I (we) agree with the findings numbered: F1, F3, F4, and F5.
- I (we) disagree *partially* with the findings numbered:
- I (we) disagree *wholly* with the findings numbered:
(Attach a statement specifying any portion of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendation numbered R1 has been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered R2 and R3 have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered ____ require further analysis.
(Attach an explanation and the parameter or scope of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the agency when applicable. This timeframe shall not exceed six months from the date of publication of the Grand Jury Report)
- Recommendations numbered _____ will not be implemented, because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: June 10, 2016

Signed: _____



Number of pages attached: 1

**ATTACHMENT TO SLEEPY HOLLOW FIRE PROTECTION DISTRICT
RESPONSE TO GRAND JURY REPORT**

- Recommendation numbered R1 has been implemented.

Summary: Under the <http://shfpd.org/transparency> tab, we have added the information regarding Overview, Budgets, Meetings, Elected and Appointed Officials, Audits, Contracts, Public Records, and Revenue Sources to our website. Any recommended information not yet included will be added to the website not later than July 1, 2016.

- Recommendations numbered R2 and R3 have not yet been implemented, but will be implemented in the future.

Timeframe: See Summary above. In addition, the District's required Statement of Facts will be filed not later than July 1, 2016. The annual compensation information will be added to the website and submitted to the Controller not later than July 1, 2016.

- Recommendations numbered ____ require further analysis.
(Attach an explanation and the parameter or scope of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the agency when applicable. This timeframe shall not exceed six months from the date of publication of the Grand Jury Report)
- Recommendations numbered ____ will not be implemented, because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: June 10, 2016

Signed: _____

