



**San Rafael
Sanitation
District**

111 Morphew Street
PO Box 151560
San Rafael, CA 94915-1560

Telephone 415 454-4001
Facsimile 415 454-2270

Board of Directors

Gary O. Phillips, Chairman
Maribeth Bushey, Secretary/Director
Katie Rice, Director

District Manager/District Engineer

Doris Toy, P.E.

June 9, 2016

The Honorable Judge Kelly V. Simmons
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4988

Re: Grand Jury Report: **“2015-16 Web Transparency Report Card: Bringing Marin County’s Local Governments to Light”**

Honorable Judge Kelly Simmons:

We are forwarding to you the following documents:

- Duplicate original of Resolution No. 16-1139 adopted by the San Rafael Sanitation District on June 9, 2016, approving and authorizing the Chairman to execute the District’s response; and
- Original of the “Response to Grand Jury Report Form,” executed by the District Chairman on June 9, 2016, together with Attachment “A”.

Please contact Doris Toy, the SRSD District Manager/District Engineer, at 485-3484 if you have any questions.

Sincerely,

GARY O. PHILLIPS
Board Chairman
San Rafael Sanitation District

GOP/ch

Attachments

cc: Doris Toy, District Manager/District Engineer (with enclosures)
Jack F. Govi, Assistant County Counsel (with enclosures)

SAN RAFAEL SANITATION DISTRICT

RESOLUTION NO. 16-1139

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN RAFAEL SANITATION DISTRICT
APPROVING AND AUTHORIZING THE CHAIRMAN TO EXECUTE
THE SAN RAFAEL SANITATION DISTRICT'S RESPONSE TO
THE 2015-2016 MARIN COUNTY CIVIL GRAND JURY REPORT ENTITLED
"2015-16 WEB TRANSPARENCY REPORT CARD:
BRINGING MARIN COUNTY'S LOCAL GOVERNMENT TO LIGHT"**

WHEREAS, pursuant to Penal Code Section 933, a public agency which receives a Grand Jury Report addressing aspects of the public agency's operations must comment on the findings and recommendations contained in the Report in writing within ninety (90) days to the Presiding Judge of the Superior Court with a copy to the Foreperson of the Grand Jury; and

WHEREAS, Penal Code Section 933 specifically requires that the "governing body" of the public agency provide said response; and, in order to lawfully comply, the governing body must consider and adopt the response at a noticed public meeting pursuant to the Brown Act; and

WHEREAS, the Board of Directors of the San Rafael Sanitation District has received and reviewed the 2015-2016 Marin County Civil Grand Jury Report dated March 10, 2016, entitled "2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light" and has agendized it for this meeting for a response.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Directors of the San Rafael Sanitation District hereby:

1. Approves and authorizes the Chairman to execute the San Rafael Sanitation District's response to the 2015-2016 Marin County Civil Grand Jury Report entitled "2015-16 Web Transparency Report Card: Bringing Marin

**DUPLICATE
ORIGINAL**

County's Local Governments to Light," a copy of which is attached hereto and incorporated herein.

2. Directs the District Secretary to forward the District's response to the Grand Jury Report to the Presiding Judge of the Marin County Superior Court and to the Foreperson of the Marin County Civil Grand Jury.

PASSED AND ADOPTED at a regular meeting of the San Rafael Sanitation District Board of Directors held on the 9th day of June, 2016, by the following vote, to wit:

AYES: Director Bushey, Chairman Phillips

NOES: None

ABSENT/ABSTAIN: Director Rice

SAN RAFAEL SANITATION DISTRICT



Gary O. Phillips, Chairman

ATTEST:



Maribeth Bushey, Secretary

RESPONSE TO GRAND JURY REPORT FORM

Report Title: *2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light*

Report Date: March 10, 2016

Public Release Date: March 17, 2016


Response by: June 10, 2016

FINDINGS

- I (we) agree with the findings numbered: N/A
- I (we) disagree wholly or partially with the findings numbered: N/A
(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R1, R3 have been implemented.
(Attach a summary describing the implemented actions.) **See Attachment A.**
- Recommendations numbered N/A have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered N/A require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered N/A will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 6/9/16 Signed: 
GARY O. PHILLIPS, Board Chairman
San Rafael Sanitation District

Number of pages attached 6 (including this page)

ATTACHMENT "A"

RESPONSE FROM THE SAN RAFAEL SANITATION DISTRICT TO GRAND JURY REPORT "2015-16 WEB TRANSPARENCY REPORT CARD: BRINGING MARIN COUNTY'S LOCAL GOVERNMENTS TO LIGHT"

Recommendations:

R1: The agency should improve its web transparency score to "B-" (or better), by updating its website and submitting the appropriate self-audit form. The form may be obtained by emailing: grandjury-audit@marincounty.org.

Response: *Implemented:* SRSD has improved and updated its webpage. The self-audit form has also been submitted on-line.

R3: The agency should update its website to include information of the annual compensation of its elected officials, officers, and employees; and this information should also be submitted to the Controller, as required by Sections 12463 and 53909 of the California Government Code.

Response: *Implemented:* SRSD has updated its webpage to include information on the annual compensation of its Board members and staff. Since the District contracts with the City of San Rafael for its employees, the City of San Rafael submits the staff information to the Controller. Please see the attached for a copy of the Government Compensation in California (GCC) webpage in regard to Sanitation staff. In addition, the District does file with the Controller's Office in regard to its Board members. Please see the attached GCC webpage in regard to the San Rafael Sanitation District. Please note that as directed by the Controller's Office, Board members are considered independent contractors who do not receive a "salary" that is reportable. Therefore, the amount for compensation is indicated as zero.



Controller Betty T. Yee
California State Controller's Office

Government Compensation in California

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Sanitation ([San Rafael](#)) **2014**

Select another department to view details:

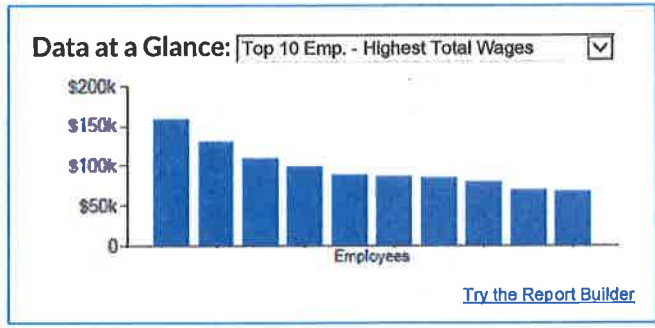
17 employees

\$77,036 average wages
in this department

\$47,609 avg. retirement & health cost
in this department

\$1,309,619 total wages
paid by this department

\$809,345 total retirement & health cost
paid by this department



For more information go to <http://www.cityofsanrafael.org/hr-home/>

Last Updated: 12/15/2015

Other Positions in this Department

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Position <input type="checkbox"/>	Department <input type="checkbox"/>	Total Wages <input type="checkbox"/>	Total Retirement & Health Cost <input type="checkbox"/>
District Manager/Engineer-Srsd	Sanitation	\$157,945	\$93,226
Senior Civil Engineer - Srsd	Sanitation	\$130,609	\$75,991
Sewer Maintenance Superintendent	Sanitation	\$108,943	\$70,718
Sewers Supervisor	Sanitation	\$99,448	\$50,819
Sewer Lead Maintenance Worker	Sanitation	\$87,951	\$52,608
GIS Analyst II	Sanitation	\$87,212	\$50,416
Sewer Lead Maintenance Worker	Sanitation	\$85,272	\$54,351
Construction Inspector- Srsd	Sanitation	\$79,704	\$36,798
Sewer Maintenance Worker II	Sanitation	\$68,692	\$47,724
Sewer Maintenance Worker II	Sanitation	\$66,998	\$41,270
Administrative Assistant III	Sanitation	\$65,868	\$47,138
Sewer Maintenance Worker II	Sanitation	\$61,723	\$49,199
Sewer Maintenance Worker II	Sanitation	\$60,920	\$49,199
Sewer Maintenance Worker II	Sanitation	\$60,539	\$49,199
Sewer Maintenance Worker II	Sanitation	\$48,209	\$20,435

Assistant Civil Engineer-Srsd	Sanitation	\$32,126	\$16,617
Assistant Civil Eng - Land Develop.	Sanitation	\$7,460	\$3,637

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San Rafael Sanitation District ([Marin County](#)) **2014**

Select a department to view details:

5 employees

\$0 average wages in this special district

\$0 avg. retirement & health cost in this special district

\$0 total wages paid by this special district

\$0 total retirement & health cost paid by this special district

Data at a Glance: Top 10 Emp. - Highest Total Wages

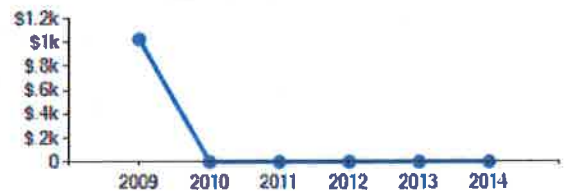


Click a bar for more information

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Activity: [Waste Disposal Enterprise](#)

Historical Data: Average Wages



Hover over a data point for more information

This entity has not provided a website link.

Last Updated: 2/23/2016

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Report: Employees

Filter by: Total Wages Min Max [Apply](#) | [Reset](#)

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Position	Department	Total Wages	Total Retirement & Health Cost
Director	Board	--	--
Director	Board	--	--
Director	Board	--	--
Alternate	Board	--	--
Alternate	Board	--	--

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