

Ross Valley Sanitary District

2960 Kerner Blvd., San Rafael, CA 94901
Tel. (415)259-2949 Fax (415)460-2149

June 6, 2016

The Honorable Judge Kelly V. Simmons
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913

Victoria Harrison
Foreperson Pro tem
Marin County Civil Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94903

Dear Foreperson Pro tem:

Thank you for your recent report, the *2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light*. As instructed, the Ross Valley Sanitary District has considered the Civil Grand Jury's findings and three recommendations and at their May 18, 2016 meeting, instructed staff to submit the District's response, enclosed.

Already, the District has found the Report to be helpful in improving its website's transparency and usefulness. Please see the enclosed Recommendation implementation sheet for the District's completed and planned actions.

Please feel free to contact me should you have any questions about the District's response to the Report. I may be reached at 415-259-2949.

Sincerely,

Greg Norby
General Manager

Board Members:

Michael Boorstein, President
Thomas Gaffney, Secretary
Mary Sylla, Treasurer
Pamela Meigs
Frank Egger

General Manager:

Greg Norby

Serving the Communities of:

Fairfax *Larkspur*
Greenbrae *Ross*
Kentfield *San Anselmo*
Kent Woodlands *Sleepy Hollow*

RESPONSE TO GRAND JURY REPORT

Report Title: 2015/16 Web Transparency Report Card

Report Date: 3/17/16

Agenda Date: 5/18/16

Response by: Greg Norgy Title: General Manager

FINDINGS

- I (we) agree with the findings numbered: ALL
- I (we) disagree *partially* with the findings numbered: n/a
- I (we) disagree *wholly* with the findings numbered: n/a


(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R2 and R3 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered R1 have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered n/a require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered n/a will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 5/19/16 Signed: _____

Number of pages attached 1

 Mary Brown
 Clerk of the Board
 415.259.2949
 X202

2015-16 Web Transparency Report Card

Recommendation Responses from Ross Valley Sanitary District

Recommendation #1: Improve web transparency score to “B-“(or better), by updating its website and submitting the appropriate self-audit form. *The District is completing the self-audit form and will submit by June 10, 2016. Improvements will be made to increase the District’s overall score.*

Recommendation #2: File and keep updated its Statement of Facts with the California Secretary of State and the Marin County Clerk as required by California Code Section 530151. *The Form has been completed will be filed with the State and County Clerk.*

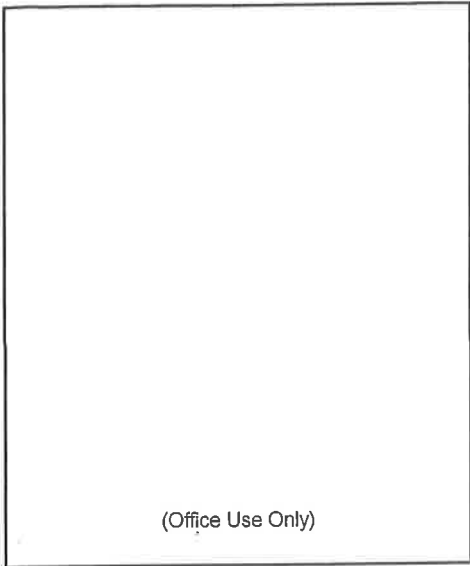
Recommendation #3: Update its website to include information of the annual compensation of its elected officials, officers, and employees; and this information should also be submitted to the Controller, as required by Sections 12463 and 53909 of the California Government Code. *Compensation information has been updated on the District’s website, including information regarding annual reimbursement to committees or groups to which the Board assigns its own membership (Form 806). This information is being submitted to the State Controller’s Office.*

copy



State of California Secretary of State

STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)



(Office Use Only)

Instructions:

1. Complete and mail to: Secretary of State,
P.O. Box 942870, Sacramento, CA 94277-2870 (916) 653-3984
2. A street address must be given as the official mailing address or as
the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8½" X 11" page, one sided and legible.

New Filing Update

Legal name of Public Agency: Sanitary District No. 1 of Marin County (dba Ross Valley Sanitary District)

Nature of Update: _____

County: County of Marin

Official Mailing Address: 2960 Kerner Boulevard, San Rafael, CA 94901

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): President

Name: Michael Boorstein Address: c/o 2960 Kerner Boulevard, San Rafael, CA 94901

Secretary or Clerk (Indicate Title): Secretary

Name: Thomas Gaffney Address: c/o 2960 Kerner Boulevard, San Rafael, CA 94901

Members:

Name: Mary Sylla Address: c/o 2960 Kerner Boulevard, San Rafael, CA 94901

Name: Pamela Meigs Address: c/o 2960 Kerner Boulevard, San Rafael, CA 94901

Name: Frank Egger Address: c/o 2960 Kerner Boulevard, San Rafael, CA 94901

Name: _____ Address: _____

Name: _____ Address: _____

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME [Sanitary District No. 1 of Marin County]

ADDRESS 2960 Kerner Blvd.

CITY/STATE/ZIP [San Rafael, CA 94901]

May 19, 2016

Date

Approved per Board meeting by Board

Signature

Michael Boorstein, Board Clerk
Michael Boorstein, President

5/18/2016

Typed Name and Title