

June 7, 2016

The Honorable Kelly V. Simmons
Presiding Judge
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4900

Victoria Harrison, Foreperson Pro tem
Marin County Civil Grand Jury
3501 Civic Center Drive, Room #275
San Rafael, CA 94903

Dear Judge Simmons and Mr. Mann:

Attached to this letter are the requested responses from the Reed Union School District to the Marin Civil Grand Jury Report: **2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light.**

We support the Grand Jury's emphasis on transparency by public agencies, including school districts. It is always our intention to make information requested by the public or required by law available in the most efficient way possible. This response, in accordance with law, was presented at our Board meeting on June 7, 2016. A copy of the agenda is attached.

The district has reviewed its website using the self-evaluation form provided by the Grand Jury and appreciates having the checklist for future reference. While some of the information not found by the Grand Jury is posted to the website, it was previously noted to the Grand Jury that our entire website is being improved to increase ease of use.

Finally, any changes to the website require thoughtful consideration and increased staff time. Implementation of such changes may take months depending on our current website capabilities and budget available to dedicate the resources needed.

Sincerely,



President of the Board



Nancy Gyle
Superintendent

Responses to the 2015-1026 Marin County Civil Grand Jury Report
*2015-16 Web Transparency Report Card:
Bringing Marin County's Local Governments to Light*

Responses from the Reed Union School District

R1: The agency should improve its web transparency score to "B-" (or better), by updating its website and submitting the appropriate self-audit form. The form may be obtained by emailing: grandjury-audit@marincounty.org.

Response: Partially Agree

We support transparency and will make efforts to continue to improve the website in a thoughtful, systematic way. As noted in our transmittal letter, some of the information the Grand Jury did not find is in fact on the website as part of our Board meeting agendas; however, the district does have an interest in reviewing the organization of the website to ensure that information is easily assessable. The District will not be resubmitting a self-audit form to the Civil Grand Jury when updates to our website have been complete.

R3: The agency should update its website to include information of the annual compensation of its elected officials, officers and employees; and this information should be submitted to the Controller, as required by Sections 12463 and 53909 or the California Government Code.

Response: Partially Agree

The School Accountability Report Cards posted to our website include compensation information for certificated school employee classifications. In addition to this resource we may add the link to Transparent California website (<http://transparentcalifornia.com>) to the District's website. Reed Union School District is in compliance with submitting information to the State Controller's office.

The Reed Union School District Board of Trustee members do not receive compensation for their service to the District. We will consider including this information on our website.

Reed Union School District

Agenda

REGULAR MEETING

June 7, 2016, 6:00 PM

Closed Session: 5:00pm District Office Conference Room

Open Session: 6:00 pm Staff Development Center

Bel Aire School

277 Karen Way

Tiburon, CA 94920

Phone: (415) 381-1112

Fax: (415) 384-0890

A. Convene to Open Session/Public Meeting - 5:00 PM

B. Public Comment on Closed Session Items

C. Recess to Closed Session to Consider and/or Take Action Upon

C.1. Public Employee Performance Evaluation, Pursuant to Government Code 54957
Superintendent

C.2. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957

C.3. Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9.

D. Convene in Open Session - 6:00 PM

E. Pledge of Allegiance

F. Roll Call

G. Report from Closed Session

H. Board Special Presentation

I. Student recognitions for their accomplishments in the annual Margie Burke Speech Competition and the Phillips Writing Contest.

Quick Summary:

The Board of Trustees of the Reed Union School District has implemented a plan to regularly recognize students for their achievements. The Board will honor Del Mar Middle School students for their accomplishments in the Margie Burke Speech Competition and the Phillips Writing Contest.

The annual Margie Burke Speech Tournament for all Marin County middle school 6th, 7th and 8th grade students was held on Saturday, April 30, 2016. This competition is in honor of former Ross PTA member, Margie Burke, who was well know for being a champion of public speaking in public schools, as a means of empowering Marin County youth as well as a tool for preserving free speech

and democracy. This is the largest middle school speech tournament in the County. Each school may send up to twenty-five students to the tournament. Each student may enter up to three events, choosing from:

1. DRAMATIC INTERPRETATION
2. IMPROMPTU SPEECH
3. ORIGINAL PROSE & POETRY

The Board of Trustees recognizes the following students for their achievement in the Margie Burke Speech Competition:

Siena Blair - Bronze in **Dramatic Interpretation and Impromptu Speech**

Max Costa - Silver in **Impromptu Speech**

Baraq Lipshitz - Bronze in 7th grade **Impromptu Speech**

Skylar Strotz - Silver for **Original Prose and Poetry** and Silver in **Persuasive Speech**

Kellen O'Donnell - Bronze in 7th grade **Impromptu Speech** and Silver for 7th Grade **Persuasive Speech**

Each year the Rotary Club of Tiburon sponsors a writing contest in the name of Catherine Coffin Phillips, author of five scholarly books on California history and wife of one of California's prominent financial pioneers. The contest is for Marin County students who are in the 6th, 7th, and 8th grade.

This year, 4 Del Mar middle school students were recognized for their outstanding essays. Winners received cash prizes from the Rotary Club of Tiburon.

The Board of Trustees recognizes the following students for their achievement in the Phillips Writing Contest:

Hermine Heier - 3rd place 6th Grade

Arianna Ayaz - Honorable Mention 6th Grade

Skylar Strotz - Honorable Mention Overall

Charles Tantum - Honorable Mention Overall

J. Approval of Agenda

K. Public Comment

L. Approval of Minutes of the May 17, 2016 Regular Meeting

Attachments:

Public attachment - Minutes 5.17.16

M. Approval of Consent Agenda

M.1. Approval of Personnel Report

Attachments:

Public attachment - Personnel Report #661

M.2. Approval of Resolution No.16 - 2015/16, Authorization to Sign on Behalf of the Board for 2016/17.

Attachments:

Public attachment - Resolution 16-2015/16 Authorization to Sign on Behalf of the Board

M.3. Approval of renewal of the contract for services with Choice Lunch including the Meal Price List for Students for 2016 - 2017.

Attachments:

Public attachment - Choice Lunch Contract

Public attachment - Exhibit A Meal Price List for Students for 2016-2017

Quick Summary:

Approval of renewal of the contract with Choice Lunch including the Meal Price List for Students for 2016 - 2017. The existing contract as well as the Meal Price List for Students (Exhibit A) are attached herein.

M.4. Disposal of Surplus or Obsolete Equipment or Instructional Materials

Attachments:

Public attachment - Reed School Library Surplus

Quick Summary:

The attached list of outdated/surplus curriculum items at Reed School will be disposed of according to Board Policy.

M.5. Approval of agreement for professional services with Dannis Woliver Kelley for the 2016-2017 school year.

Attachments:

Public attachment - DWK Contract 2016-2017

M.6. Approval of Agreement with Pearson Education, Inc. for Participation in the Pearson System of Courses Math Pilot Study at Del Mar Middle School.

Attachments:

Public attachment - 1 Pearson System of Courses Proposal

Public attachment - 2 Pearson MOU

Public attachment - 3 Pearson Conflict of Interest Disclosure Statement

M.7. Approval of Cisco Meraki Equipment Lease Purchase Agreement Number PUB 15456

Attachments:

Public attachment - Cisco Financing Agreement

Quick Summary:

This is the lease agreement for the purchase of equipment for the network upgrade that was agreed upon at the May 17th Board meeting. This is a 5 year lease with 0% finance charges.

M.8. Approval of Statement of Work with Sigmanet

Attachments:

Public attachment - Sigmanet Quote

Public attachment - Sigmanet Statement of Work

Quick Summary:

The Sigmanet Statement of Work outlines the installation of all new network hardware equipment and the configuration thereof. The total financial impact will be \$805,285.37. This vendor has been approved under the California Multiple Awards Schedule (CMAS) contract. This item is being recommended for financing under Board Agenda item M.7. Work is scheduled to begin on condition of contract approval during the summer recess 2016.

N. Items Removed from Consent Agenda

O. Information Items

O.1. Reports from the Administrative Team

Quick Summary:

Principals Mary Niesyn, Patti Purcell and Alan Vann Gardner will recap the high points and major accomplishments at their school during the 2015-2016 school year.

O.2. Reports from PTA and The Foundation for Reed Schools

O.3. Information from the Board of Trustees

O.4. Report from the Superintendent

P. Public Comment

Q. Trustee Considerations

Q.1. Discussion and action on plan to purchase technology devices for the 2016-2017 school year.

Quick Summary:

This is a continuation of the discussion held at the May 17, 2016 meeting, wherein Trustees decided to bring the purchase of devices back to the June 7 meeting for further discussion and

review.

New student devices and cases for the 2016-17 year amount to a total of \$291,408.16. Leased over three years, the first year lease payment total is \$93,402.72. Director of Technology, Evan McKay will give an update on the actual numbers of devices required for purchase for the 2016-17 school year.

Q.2. PUBLIC HEARING 2016-17 Local Control Accountability Plan Report

Attachments:

Public attachment - LCAP 6.2.16

Quick Summary:

In accordance with state regulations governing the Local Control Accountability Plan (LCAP), the Board will hold a Public Hearing. At this time members of the public may address the Board with comments on the District's LCAP plan for 2016-17.

Q.3. PUBLIC HEARING on Proposed 2016 - 2017 Budget

Attachments:

Public attachment - Adopted Budget 2016-17

Quick Summary:

In accordance with state regulations related to the Local Control Accountability Plan, districts are required to hold a PUBLIC HEARING on the proposed budget for the coming year at the same meeting at which the PUBLIC HEARING is held on the LCAP Report.

The Board will hold another PUBLIC HEARING on the proposed budget at the next regular meeting, June 21, 2016, at which time the Board will also vote to adopt the 2016-2017 Budget.

Q.4. Approval of Resolution No.17-2015/16 (Education Protection Account)

Attachments:

Public attachment - EPA Worksheet

Public attachment - Resolution 17-2015/16 EPA

Quick Summary:

The creation of the Education Protection Account (EPA) by Proposition 30 not only impacts cash flow patterns but also has an accountability component. Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions:

- The spending plan must be approved by the governing board during a public meeting
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended

In addition, there will now be a requirement for the annual financial audit to include verification that the EPA funds were used as specified by Proposition 30. If EPA funds are not expended in accordance with the requirements of Proposition 30, civil or criminal penalties could be incurred. The source of this information is from The Fiscal Report, School Services of California, publication date: 3-22-2013

The district's spending plan is as follows: All Education Protection Account (EPA) funds received in 2012-13 and through 2018-19 will be used solely to support instruction and instructional-related services.

Q.5. Responses to the 2015 - 2016 Marin County Civil Grand Jury Report "2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light"

Attachments:

Public attachment - Responses to the 2015-16 Marin County Civil Grand Jury

Q.6. Approval of Revised Contract with Belvedere Tiburon Child Care Center. The term of this agreement runs from August 1, 2016 until July 31, 2021.

Attachments:

Public attachment - Revised BTCCC Lease

Q.7. Approval of NetXperts contract Amendment #1

Attachments:

Public attachment - E-Rate Contract Amendment #1

Quick Summary:

This is an amendment to the contract approved at the May 17th regular Board Meeting.

In order to expedite the project, the Reed Union School District requests NetXperts move forward with the contract based on the 60% funding that is in place. E-Rate determination notification may not be received until Fall of 2016 which could hinder the completion of the project for the beginning of the 2016-17 school year.

If E-Rate does not fund the remaining 40% of the project, Reed Union School District agrees to pay NetXperts in full with Net 30 terms and completion of the project. Financial impact in the event that E-Rate funding is not approved will be \$59,193.20.

R. Conclusion