

**MARINWOOD COMMUNITY SERVICES DISTRICT**

**775 Miller Creek Road, San Rafael, CA 94903-1323**

**Phone: (415) 479-7751 - Fax: (415) 479-7759**

May 11, 2016

Victoria Harrison, Foreperson Pro tem  
Marin County Grand Jury  
3501 Civic Center Drive, Room #275  
San Rafael, CA 94903

Re: Marinwood CSD Grand Jury Report Response

Foreperson Pro tem Harrison,

Please find the included response from Marinwood Community Services District Board of Directors to the recent Grand Jury report "*2015-15 Web Transparency Report Card, Bringing Marin County's Local Governments to Light*"

The included response was discussed and approved by the Marinwood Community Services District Board of Directors during open session at their regular meeting conducted May 10, 2016.

Sincerely,



Eric Dreikosen  
District Manager  
Marinwood Community Services District

**RESPONSE TO GRAND JURY REPORT**

Report Title: 15-16 Marin Web Transparency Report

Report Date: 3/10/16

Agenda Date: 5/10/16

Response by: Justin Kai Title: Board President

**FINDINGS**

- I (we) agree with the findings numbered: \_\_\_\_\_
- I (we) disagree *partially* with the findings numbered: \_\_\_\_\_
- I (we) disagree *wholly* with the findings numbered: \_\_\_\_\_

(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

**RECOMMENDATIONS**

- Recommendations numbered R2 and R3 have been implemented.  
(Attach a summary describing the implemented actions.)
- Recommendations numbered R1 have not yet been implemented, but will be implemented in the future.  
(Attach a timeframe for the implementation.)
- Recommendations numbered \_\_\_\_\_ require further analysis.  
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered \_\_\_\_\_ will not be implemented because they are not warranted or are not reasonable.  
(Attach an explanation.)

Date: 5/10/16 Signed: 

Number of pages attached 1

**Marinwood Community Serviced District**  
**Response to Grand Jury Report “2015-2016 Marin Web Transparency”**  
*Discussed and Approved in Open Session on May 10, 2016*

Link to Report: <http://www.marincounty.org/~media/files/departments/gj/reports-responses/2015/webtransparencyada--final.pdf?la=en>

The Marinwood Community Services District Board of Directors and staff recognize the importance of a current, informative website to effectively communicate with the public and engage our constituents. We would like to thank the members of the Grand Jury for conducting a thorough examination of Marin County public agencies' websites and to assure our constituents that we will use Grand Jury's Web Transparency Checklist Criteria and recommendations to improve transparency of our website as we undertake a major update of [www.marinwood.org](http://www.marinwood.org)

**Recommendations Implemented:**

*R2. The agency should file and keep updated its Statement of Facts with the California Secretary of State and the Marin County Clerk as required by California Code §53051.*

District Manager filed an updated Statement of Facts on March 25, 2016 with the California Secretary of State (via U.S. Mail) and the Marin County Clerk (in person).

*R3. The agency should update its website to include information of the annual compensation of its elected officials, officers and employees; and this information should also be submitted to the Controller, as required by Sections 12463 and 53909 of the California Government Code.*

The following elements have already been included on [www.marinwood.org](http://www.marinwood.org):

- a) Board Directors page includes a revised paragraph adding more succinct language stating that MCSD Directors serve without compensation.
- b) Information on district employee compensation previously has been and will continue to be submitted annually to the California State Controller's Office. A link to the Government Compensation in California page has been included on the District website. Additionally, detailed information regarding individual employee compensation has been readily accessible within the District Budget's posted on our website.

**Recommendations Scheduled:**

*R1. The agency should improve its web transparency score to “B-“ (or better), by updating its website and submitting the appropriate self-audit form. The form may be obtained by emailing: [grandjury-audit@marincounty.org](mailto:grandjury-audit@marincounty.org)*

It is the opinion of the Marinwood Board of Directors that not all of the items listed under each category of the Grand Jury checklist are applicable to our District. In example, Marinwood currently has no requests for proposals and associated bidding opportunities. However, we do appreciate the Grand Jury checklist as whole and have begun to implement many of the suggestions.

Recommendation 1 will be further addressed this calendar year as Marinwood Community Services District undergoes a major website update already initiated by the Board of Directors and the District Manager prior to the Grand Jury investigation and report. The Grand Jury's Web Transparency Checklist together with the Special District Leadership Foundation's District Transparency Certificate of Excellence website requirements will serve as guidelines in our website improvement project. Upon completion of this project, MCSD will request the self-audit form from the Grand Jury.