

**DISTRICT BOARD**

Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION

Mark R. Williams,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

April 29, 2016

The Honorable Judge Kelly V. Simmons
Marin County Superior Court
P.O. Box 4988
San Rafael, CA. 94913-4988

Victoria Harrison, Foreperson Pro tem
Marin County Grand Jury
3501 Civic Center Drive, Room #275
San Rafael, CA. 94903

Re: Las Gallinas Valley Sanitary District Response to the Marin County Civil Grand Jury Report: 2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light

Dear Honorable Kelly and Ms. Harrison,

Please find the Las Gallinas Valley Sanitary District's (District) response regarding the Marin County Civil Grand Jury Report: 2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light

F2. Inspecting the Marin County Clerk's Roster of Public Agencies, the Grand Jury discovered a majority of local agencies out of compliance per California Government Code §53051 (no filings or outdated filings).

The District has researched and confirmed that the last Statement of Facts form submitted to the Secretary of State was January 31, 2013. The District also confirmed it has been several years since a copy of the Statement of Facts Roster of Public Agencies was sent to the Marin County Clerk.

R2. The agency should file and keep updated its Statement of Facts with the California Secretary of State and the Marin County Clerk as required by California Code §53051.

The District has completed the Statement of Facts Roster of Public Agencies form and sent it to the California Secretary of State on April 7, 2016. A copy of the filed document has been received from the Secretary of State and forwarded to the Marin County Clerk's office.

District Staff has incorporated a procedural change to ensure that the Statement of Facts Roster of Public Agencies Form is filed with the Secretary of State each time there is a change in Board officers or members and a copy of that filed document is delivered to the Marin County Clerk.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Williams', with a long horizontal flourish extending to the right.

Mark Williams
General Manager

Cc: Judy Schriebman, Board President
LGVSD Board members
Dave Byers, District Counsel

RESPONSE TO GRAND JURY REPORT

Report Title: 2015-16 Web Transparency Report Card

Report Date: 3/10/16

Agenda Date: 4/28/16

Response by: Mark Williams Title: General Manager

FINDINGS

- I (we) agree with the findings numbered: F2
- I (we) disagree *partially* with the findings numbered: _____
- I (we) disagree *wholly* with the findings numbered: _____

(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R2 have been implemented.(Attach a summary describing the implemented actions.)
- Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered _____ require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 4/29/16 Signed: Mark Williams

Number of pages attached 3

USGALL WAS SAULT DIST → TRANS



State of California
Secretary of State

STATEMENT OF FACTS
ROSTER OF PUBLIC AGENCIES FILING
(Government Code section 53051)

FILED
Secretary of State
State of California
APR 12 2016
(Office Use Only)

Instructions:

- 1. Complete and mail to: Secretary of State, P.O. Box 942870, Sacramento, CA 94277-2870 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8 1/2" X 11" page, one sided and legible.

New Filing [] Update [x]

Legal name of Public Agency: Las Gallinas Valley Sanitary District

Nature of Update: New Board President - Judy Schriebman

County: Marin

Official Mailing Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): President

Name: Judy Schriebman Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Secretary or Clerk (Indicate Title): District Secretary

Name: Teresa Lerch Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Members:

Name: Russell Greenfield Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Name: Megan Clark Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Name: Rabi Elias Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Name: Craig K. Murray Address: 300 Smith Ranch Road, San Rafael, CA. 94903

Name: Address:

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME Teresa Lerch
ADDRESS 300 Smith Ranch Road
CITY/STATE/ZIP San Rafael, CA. 94903

April 7, 2016

Date

Handwritten signature of Teresa Lerch

Signature

Teresa Lerch, District Secretary

Typed Name and Title

RECEIVED

APR 21 2016