



BOARD OF TRUSTEES

Daniel Durkin
Sarah Mueller
Andrea Pierpont
Sally Relova
Maya Tuve

May 25, 2016

The Honorable Kelly V. Simmons
Presiding Judge
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4900

Mr. John Mann, Foreperson
Marin County Civil Grand Jury
3501 Civic Center Drive, Room #275
San Rafael, CA 94903

Dear Judge Simmons and Mr. Mann:

Attached to this letter are the requested responses from the Larkspur-Corte Madera School District to the Marin Civil Grand Jury Report: ***2015-16 Web Transparency Report Card: Bringing Marin County's Local Governments to Light.***

We support the Grand Jury's emphasis on transparency by public agencies, including school districts. It is always our intention to make information requested by the public or required by law available in the most efficient way possible. This response, in accordance with law, was presented at our Board meeting on May 25, 2016. A copy of the agenda is attached.

The District has reviewed its website using the self-evaluation form provided by the Grand Jury and appreciates having the checklist as a guide for future improvement. While most of the information not found by the Grand Jury is posted on the website now, it is noted there may be one or two areas of the website that require improved organization to increase ease of use.

Valerie Pitts, Ed.D.
Superintendent

230 Doherty Drive, Larkspur, CA 94939

415.927.6960 / Fax 415.927.6964

www.lcmschools.org

Larkspur-Corte Madera School Dist - trans

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Finally, any additional changes to the website require thoughtful consideration and increased staff time. Implementation of such changes may take several months depending on our current website capabilities and budget available to dedicate the resources needed. We will communicate with the Grand Jury in writing when a review is completed.

Sincerely,

A handwritten signature in cursive script, appearing to read "Valerie Pitts".

Valerie Pitts, Ed.D.
Superintendent

Attachments

**Responses to the 2015-16 Marin County Civil Grand Jury Report
2015-16 Web Transparency Report Card:
Bringing Marin County's Local Governments to Light**

Responses from the Larkspur-Corte Madera School District

R3: The agency should update its website to include information of the annual compensation for its elected officials, officers, and employees and this information should also be submitted to the Controller, as required by Sections 12463 and 53909 of the California Government Code.

Response: Agree

Our District is committed to transparency and believes that providing information as efficiently as possible with an exceptional level of integrity is key.

In order to maintain accuracy and consistent reporting, the state's *Transparent California* website (<http://transparentcalifornia.com/>) has been added to the District's website to satisfy the request for compensation of elected officials, officers, and employees, including the Superintendent.

RESPONSE TO GRAND JURY REPORT

Report Title: 2015-16 Web Transparency Report Card
Report Date: 5/25/16
Agenda Date: 5/25/16
Response by: Valerie Pitts Title: Superintendent

FINDINGS

- I (we) agree with the findings numbered: F3
- I (we) disagree *partially* with the findings numbered: _____
- I (we) disagree *wholly* with the findings numbered: _____

(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered _____ require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 5/25/16 Signed: 

Number of pages attached _____

230 Doherty Drive, Larkspur, CA 94939

Board of Trustees:
Andrea Pierpont, President
Sally Relova, Vice President
Maya Tuve, Clerk
Daniel Durkin
Sarah Mueller

Superintendent: Valerie Pitts, Ed.D.

The mission of the Larkspur-Corte Madera School District Board of Trustees and staff is to develop literacy, critical thinking and an enthusiasm for learning within each student by offering a rich, rigorous, relevant and engaging curriculum and through a collaborative partnership with parents and community.

BOARD OF TRUSTEES

Regular Board Meeting of May 25, 2016

5:00 p.m. – Closed Session

Hall Middle School (Conference Room)
200 Doherty Drive
Larkspur, CA 94939

6:00 p.m. – Open Session

Hall Middle School Library
200 Doherty Drive
Larkspur, CA 94939

AGENDA

**Estimated
Time**

- 5:00 p.m. **I. CALL MEETING TO ORDER (Board President)**
- 5:01 p.m. **II. APPROVAL OF CLOSED SESSION AGENDA**
- 5:02 p.m. **III. PUBLIC COMMENTS ON CLOSED SESSION AGENDA**
- 5:03 p.m. **IV. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON ANY OF THE FOLLOWING ITEM(S)**
- (a) With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957: Public Employees – Leave Requests
 - (b) With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957.6: Negotiations
 - (c) With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54956.8 Conference with Real Property Negotiators. Property: District Owned Parking Lot, 200 Doherty Drive, Larkspur. Agency Negotiators: Valerie Pitts, Negotiating Parties: LCMSD and The Arkites Association, Inc. Under Negotiation: Price and Terms of Payment.
- 6:00 p.m. **V. RECONVENE TO OPEN SESSION**
- Announcement of Reportable Action Taken in Closed Session
- 6:01 p.m. **A. PERSONS WISHING TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA**

6:05 p.m.

B. COMMUNICATIONS

1. Board Reports and Correspondence
2. Superintendent's Reports and Recognitions
 - LCMTA, CSEA, and SPARK Reports
 - Principals Reports
 - Parcel Tax Committee

C. STRATEGIC PRIORITIES

6:20 p.m.

Priority: Foster healthy, inclusive, respectful, and safe learning environments....

3. Discussion: Healthy Kids Survey Results
4. Discussion: School Site Safety Reports and Hall Middle School Culture

6:20 p.m.

Priority: Inspire students to maximize their potential through an inquiry-based curriculum....

5. Discussion: Instructional Minutes and Bell Schedules 2016-17

7:00 p.m.

Priority: Sustain the fiscal integrity and stability of the district (continued).

6. Discussion: Transportation Report
7. Discussion: Local Control Accountability Plan Goals and Aligned General Fund Budget Draft 2016-17

Priority: Communicate effectively and consistently through open, accessible methods....

8:00 p.m.

D. GOVERNANCE TEAM ISSUES/PLANNING

8. Discussion: Grand Jury Report Response
9. Discussion: Policies Review - Board Policy and Administrative Regulation 3516 – Emergencies and Disaster Preparedness Plan
10. Discussion: Board Goals and Self Reflection

8:10 p.m.

E. CONSENT CALENDAR (The purpose of the Consent Calendar is to group items which may be approved routinely. A Board Member or member of the audience may request removal of an item for discussion).

A Roll Call Vote should be taken if the Consent Calendar includes Resolutions.

11. Monthly Warrants Reports 2015/16 – Batches 75 - 81
12. Personnel Action Report 2015/16-10
13. Minutes of the Regular Meeting of April 20, 2016
14. BP and AR 6154 – Homework
15. BP, AR and E 5117 – Interdistrict Attendance
 - BP and AR 5118 – Open Enrollment Act Transfers
 - BP 5119 – Students Expelled from Other Districts
 - BP and AR 5121 – Evaluation of Student Achievement
 - BP and AR 5123 – Promotion-Acceleration-Retention
 - BP and AR 5125 – Student Records
 - BP and AR 5125.1 – Release of Directory Information
 - AR 5125.2 – Withholding Grades, Diploma or Transcripts

AR 5125.3 – Challenging Student Records
BP and AR 5126 – Awards for Achievement
BP 5131.1 – Bus Conduct
BP 5131.2 – Bullying
BP 5131.5 – Vandalism and Graffiti
BP and AR 5131.6 – Alcohol and Other Drugs
Classified Salary Schedule

8:15 p.m.

F. FUTURE BOARD AGENDA ITEMS

Public Hearing: Local Control Accountability Plan 2016-17 (June)
Calendar: date change for Yom Kippur
Draft 2016-17 Budget (Standing Item)
Policies Review (Standing Item)
Digital Citizenship Curriculum (June)
Approval of Tentative Bargaining Agreements (June)
Single Plans for Student Achievement and School Site Survey Results (June 15 and June 22)
Public Hearings: Local Control Accountability Plan (June 15 and June 22)
Consolidated Application (June - Consent)
Resolutions for V. Pitts and Y. Hawkins - Authorization to Sign on Behalf of the Board (June 22)
Benchmark Assessments Report (June 22)
Food Service Contract (June 22)
Community Discussion: District Shared Services and Consolidation

8:20 p.m.

G. FUTURE BOARD MEETING DATE(S)

June 15 and June 22

8:25 p.m.

VI. ADJOURNMENT (The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 10:00 p.m. unless extended to a specific time determined by a majority of the Board.)

The Board of Trustees welcomes participation by the public. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. The Board will limit the public comment period on any single item to 20 minutes. Members of the public are invited to submit comments in writing. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent's Office at 415-927-6960. Any documents related to an agenda item for open session of a regular board meeting and distributed less than 72 hours before the meeting may be inspected at the District Office, 230 Doherty Drive, Larkspur, CA 94939.

(Entire board packet on www.lcmschools.org/Board of Trustees/Meetings/2015 - 2016 Meeting Packets)