



May 19, 2016

Ms. Victoria Harrison, Foreperson Pro tem
Marin County Civil Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94901

Dear Ms. Victoria Harrison, Foreperson Pro tem:

This letter is a response from the Board of Directors of the Bel Marin Keys Community Services District (BMKCSD) to the Marin County Civil Grand Jury's March 10, 2016 report entitled, "**2015-2016 Web Transparency Report Card-Bringing Marin County's Local Government to Light.**" The BMKCSD Board approved this response at its meeting of May 19, 2016.

The BMKCSD appreciates the opportunity to respond to your report. The report is well organized and highlights the primary issues, and opportunities to improve transparency in local agencies' websites. The BMKCSD agrees with Findings F1-F3, as stated in the report. Findings F4 and F5 are items within the County's purview and direction so no position by the BMKCSD is taken.

The BMKCSD has begun implementing Grand Jury recommendations R1, R2 and R3 in the normal course of governing our District. R 1 suggests that, "*the agency should improve its web transparency score to "B-" (or better), by updating its website and submitting the appropriate self-audit form.*" The District is in the process of implementing and updating the District website and will of course be submitting the appropriate self-audit form. We anticipate the self-audit to be completed by June 30, 2016, which should bring our score card to a grade "B-" level. The District will add additional enhancements to be implemented and bring the site to a higher rating over the coming months.

R2 states, "*the agency should file and keep updated its Statement of Facts with the California Secretary of State and the Marin County Clerk as required by California Code §53051.*" The District has routinely filed the Statement of Facts with State of California on a yearly basis. The District submitted a copy in April 2016 the Statement of Facts with the County of Marin. The District will update the County Clerk's office on a yearly basis should that be a requirement of the Clerk's office moving forward. This information will also be available on the District's website.

The honorable Judge Kelly V. Simmons
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R3 states, "*the agency should update its website to include information of the annual compensation of its elected officials, officers and employees; and this information should also be submitted to the Controller, as required by Sections 12463 and 53909 of the California Government Code.*" The District has submitted the report to the State Controller's office on a yearly basis and will begin posting said report on the District's website as part of our overall updates.

With regards to R4 and R5 these items lie within the County of Marin's scope for implementation changes. The District remains committed to supplying any additional information that would be of assistance to the County of Marin to fulfill these recommendations.

Thank you for your focus on this important issue and for this opportunity to respond to your 2015-2016 Web Transparency Report Card report. Should you have any questions please feel free to contact me at (415) 883-4222.

Sincerely,

Bel Marin Keys Community Services District



Noemi Camargo-Martinez
District Manager

CC: BMKCSD Board of Directors
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