Stinson Beach County Water District

3785 Shoreline Highway, Stinson Beach, CA. 94970
Phone (415)-868-1333 Fax (415)-868-9417

Memorandum

August 9, 2006

THE HONORABLE LYNN DURYEE
MARIN COUNTY SUPERIOR COURT
P.O. BOX 4988
SAN RAFAEL, CA. 94913-4988

SUBJECT: **Agendizing Responses to Grand Jury Reports – Special Districts**

The Honorable Lynn Duryee,

In accordance with Findings "F 1", the Stinson Beach County Water District Board of Directors held a regular public meeting on July 22, 2006 to discuss compliance to California Penal Code Section 933 and the Ralph M. Brown Act. The Grand Jury also requests that the District respond in writing to the Findings and Recommendations contained in a report attached to this letter.

The Grand Jury recommends R 1, that special districts adopt procedures that require responses to Grand Jury reports be placed on the Districts public agendas in compliance with Penal Code 933 and the Ralph M. Brown Act in order to provide opportunity for public discussion. The District Board of Directors has reviewed the recommendations and has agreed to adopt procedures to the Stinson Beach County Water District, Administrative Code section 2.10, Agendas.

With regards to R 2, the District will place all Grand Jury responses on their Public Agendas rather that the consent calendar.

Sincerely,

Richard A. Dinges, General Manager

RESPONSE TO GRAND JURY REPORT FORM

Report Title: ***Agendizing Responses to Grand Jury Reports***

Report Date: **May 26, 2006**

Response by: Richard A. Dinges **Title:** General Manager/Secretary.

Board: Stinson Beach County Water District.

FINDINGS

- I (we) agree with the findings numbered: F1, R1, R2
- I (we) disagree wholly or partially with the findings numbered: _____

  (Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R2 have been implemented.

  (Attach a summary describing the implemented actions.)

- Recommendations numbered R1 have not yet been implemented, but will be implemented in the future.

  (Attach a timeframe for the implementation.)

- Recommendations numbered _____ require further analysis.

  (Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)

- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.

  (Attach an explanation.)

Date: 8/9/06 Signed: Richard A Dinges General Manager / Secretary to the Board

Number of pages attached ____

PUBLIC MEETING AGENDA
STINSON BEACH COUNTY WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

HELD AT THE STINSON BEACH COUNTY WATER DISTRICT OFFICE LOCATED AT 3785 SHORELINE HIGHWAY

SATURDAY, JULY 22, 2006 AT 9:30 A.M.

STINSON BEACH COUNTY WATER DISTRICT, P.O. BOX 245, 3785 SHORELINE HIGHWAY, STINSON BEACH, CA 94970
PHONE: 415-868-1333, FACSIMILE: 415-868-9417
EMAIL: sbcwd@stinson-beach-cwd.dst.ca.us WEBSITE: stinson-beach-cwd.dst.ca.us

A. CALL TO ORDER The presiding officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

B. PUBLIC EXPRESSION Audience members will be invited to speak regarding matters **not** on the agenda; the Board can not act on items brought up at this time. Audience members may speak regarding matters on the agenda at the appropriate time. Speakers may be limited to two minutes each.

C. MANAGER'S REPORT The General Manager may update the Board on current District projects, concerns, and accomplishments.

D. SETTING OF AGENDA The Board may revise or adopt the agenda as presented.

E. APPROVAL OF MINUTES The Board will consider approval of draft minutes of the June 7, June 17, and June 30, 2006 meetings.

F. APPROVAL OF DISBURSEMENTS The Board will consider approval of disbursements for the month of June, 2006 and reimbursement requests for meeting attendance.

G. FINANCIAL STATEMENTS The Board will review the Financial Statements at June 30, 2006.

H. PUBLIC HEARING

1. Consideration/Adoption of a Draft Resolution Directing the Immediate Abatement of a Nuisance for Property Located at 275 Calle del Mar, AP# 195-173-01, Mary Robinson, Owner: The Board will consider directing the abatement of a nuisance posing a health hazard.

2. Consideration/Adoption of Draft Resolution Approving the Fiscal 2005-2006 Capital Improvement Plan: The Board will consider approving the capital improvement plan.

3. Consideration/Adoption of a Draft Resolution Approving the General Manager's Contract: The Board will consider the General Manager's Contract.

I. GENERAL BUSINESS

4. Consideration of a Water Use Charge Reduction Request for Property Located at 127 Seadrift Road, AP# 195-051-17, Garrett Seligman Trust, Owner, Peggy Seligman, Agent: The Board will consider a request to grant a water use charge reduction. This item was continued from June 17, 2006.

5. Review of District Investment Policy: The Board will review the current policy for possible revision.

6. Review of Agendizing Responses to Grand Jury Reports – Special Districts: The Board will review the request.

J. COMMITTEE REPORTS/ INFORMATION REVIEW Members of the Board may report on their respective committees.

K. ADJOURNMENT The Board will consider a motion to adjourn the meeting.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office.

Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SBCWD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted Section 1094.6 of the Code of Civil Procedure generally limiting the time within which the decision may be judicially challenged to 90 days.

Posted	E-mail	Facsimile	US Mail
101 Calle del Mar (Stinson Beach Market)	SBCWD Counsel	SB Fire Dept.	SB Village Association
15 Calle del Mar (Post Office)	The Pt. Reyes Light	Seadrift Assoc.	Mary Robinson
3785 Shoreline Highway (SBCWD Office)	Joe Bender		Garrett and Peggy Seligman
30 Belvedere (SB Community Center)	Jeanne Sherfey		

Timeframe for Implementation to Adopt Recommendation R1

The District will review its Administration Policy to Include Responses to Grand Jury Reports.

September 6, 2006 - District will draft a section and resolution to amend the Districts Administration Code

September 23, 2006 - The District will accept comments regarding the amendment regarding R1

October 21, 2006 - The District amend the policy and adopt the resolution.

November 2006 the policy will be enacted