



Marin County Fire Department

33 Castle Rock • PO Box 518 • Woodacre CA, 94973
(415) 499-6717 Fax (415) 499-7820

DUE DATE _____

BUSINESS ADDRESS _____

BUSINESS NAME _____ BUSINESS PHONE _____

MANAGER _____ HOME PHONE _____

OWNER _____ HOME PHONE _____

Fill out the top portion of this form. Walk through your business and circle **Yes**, **No** or **NA** for each of the inspection questions. A **“No”** indicates a violation and requires corrective action. **Make any necessary correction.** Once the form is complete, print your name and then sign it. Return a copy in the attached envelope. **Refer to the enclosed Self-Inspection Program Guidelines if you require additional information on any item.** If you need further assistance, please call the Marin County Fire Prevention Bureau at 499-6566.

Fire Extinguishers & Fire Protection Systems

- Y N NA A. Adequate number of Fire Extinguishers (see guidelines)
Y N NA B. Fire Extinguishers properly serviced and tagged by a state licensed contractor
Y N NA C. Properly mounted, not blocked by storage or equipment
Y N NA D. Access to standpipes, fire hose, sprinkler valves, hydrants and fire lanes free of obstructions
Y N NA E. All smoke detectors tested and serviced annually
Y N NA F. All commercial cooking equipment, hoods, ducts free from grease and clean
Y N NA G. Commercial cooking equipment hood fire protection systems properly tagged and serviced by a state contractor

General Requirements & Housekeeping

- Y N NA A. Address on outside of building visible from the street
Y N NA B. Driveways, alleys, exterior area free of obstructions and waste materials
Y N NA C. No combustible storage in equipment rooms
Y N NA D. Maintain thirty-six inches (36”) of clearance around heating producing devices and equipment
Y N NA E. No kerosene type heaters and portable propane heating/cooking devices/equipment in business occupancy
Y N NA F. Highest level of storage is a minimum of two feet (2’) from the ceiling and eighteen inches (18”) below the lowest portion of the sprinkler heads
Y N NA G. All holes in walls, ceiling tiles, attic access tiles repaired and replaced

Exiting Requirements

- Y N NA A. All exits, hallways, stairs, walkways and doorways free of obstructions and storage at all times
Y N NA B. All exits remain unlocked during business hours

Flammable Liquids & Hazardous Materials Requirements

- Y N NA A. Amount of flammable liquid stored not in excess of ten gallons (10 gal)
Y N NA B. Flammable liquids stored in their original containers and labeled
Y N NA C. Compressed gas cylinders properly secured and labeled

Electrical Requirements

- Y N NA A. No extension cords used in place of permanent wiring
Y N NA B. No electrical cords attached to or extended through walls, ceilings, floors or doors
Y N NA C. No electrical wiring frayed, worn or spliced
Y N NA D. Cover plates on all electrical outlets, switches and junction boxes
Y N NA E. Front of electrical breaker panel has a thirty in (30”) area free of obstructions.

ADDITIONAL COMMENTS: _____

I have conducted the fire safety inspection of my business and found all inspection items in compliance with the above checklist. Any deficiencies noted during my inspection have been corrected as of this date.

(Print Name)

(Signature)

Date

Check box if you want the Fire Department to perform a formal fire inspection instead of self-inspection.