

Name:

TOT Certificate Number:

County of Marin, State of California
Transient Occupancy Tax Return
TRANSIENT OCCUPANCY TAX GUIDELINES

Owners, operators, authorized agents and property managers are required to submit this tax return form and pay the corresponding tax pursuant to Marin County Ordinance 3.05 and California Revenue and Taxation Code 7280-7283.51.

Web resources: www.marincounty.org/tot

- 1. Report total gross rent for occupancy of rooms (including rents from all online platforms (i.e. Homeaway, VRBO, Airbnb, etc.) cleaning fee and exempt room rental receipts.** Report all room rents collected during the month, including Airbnb rent and exemptions. Include all fees such as cleaning fees, extra person fee, resort fee, etc. Consideration for a room is the value, in monetary terms, paid or exchanged for the room by a guest, whether in the form of monies, labor, services or materials or the face value of a gift certificate or coupon purchased from the Hotel. If zero rents, enter zero.
- 2. Subtract: Airbnb Rent Adjustment:**
Enter gross rents paid directly to Airbnb from your guest. Enter the sum of the Gross Earnings Report found on Airbnb's website. Airbnb Gross Earnings report is required to support the adjustment. The Gross Earnings Report must add up to the amount reported on Line 2 (Gross Earnings with \$0 occupancy tax shall be reported and paid at 10%). Instructions to obtain an Airbnb Gross Earnings Report can be found on www.marincounty.org/tot
- 3. Subtract: Rents on rooms occupied 31 days or more**
Enter gross rents of guest who have paid in advance for 31 consecutive days or longer and whose tenancy may not be terminated in less than 30 days. Guest who have not paid in advance for 31 or more consecutive days must pay the tax on the 30 days of occupancy. The 31st day and consecutive days following are not subject to the tax and should be entered on line 3.
- 4. Subtract: Exemption: Foreign Government Employee**
Exemptions for an officer or employee of a foreign government are allowed only when the operator completes a Tax Exemption form available on the website.
- 5. Net Taxable Rent Receipts:** Subtract the amounts from line 2-4 from the amount on line 1.
- 6. Tax Rate:** County of Marin's TOT rate is 10% **Tax Rate for West Marin eff. January 1, 2019 is 14%**
- 7. Net Tax due:** Multiply the amount on line 5 by 10% (0.10) or 14% (0.14) for West Marin Operators
- 8. Penalty 1:** Any TOT operators who fails to file a tax return by the due date shall pay a penalty of 10% of the tax due (line 7 x 0.10). TOT returns are due on or before the last day of the month following the close of each month.
Penalty 2: If the return is still not filed within 31 days of the due date, a second penalty of an additional 10% of the tax is due (line 7 x 0.10)
- 9. Interest :**The interest rate is half of 1% per month from the delinquent date to payment date.
Interest calculations: Amount on Line 7 x .005 x _____ (Number of months late beginning with the delinquency date)
- 10. Total Amount Due (sum of lines 7,8,9):** Add the amounts on line 7, 8 and 9. This is the amount due to the County of Marin when you file your return.

Due date is the last day of the month following the close of the reporting period. Returns received or postmarked after the due date are subject to delinquent penalties and interest.

Checks Payable to Marin County Tax Collector
 Mail to: Marin County Tax Collector
 Attn: Transient Occupancy Tax
 PO BOX 4220 San Rafael, CA 94913

Property Owner Name:	Phone Number:
Parcel Number:	TOT#:
I declare under penalty of perjury that the above is true and correct.	
Date _____	Signed _____ Title _____



For Official Use:			
Total Payment: _____	Check# _____	HC Review: _____	Ref. ID# _____
Supporting Documents: _____	Date Received: _____	Staff Initials: _____	

Name:

TOT Certificate Number:

January 1 – January 31, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

February 1 – February 28, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

March 1 – March 31, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

April 1 – April 30, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

May 1 – May 31, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

June 1 – June 30, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

July 1 – July 31, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

August 1 – August 31, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

September 1 – September 30, 2017

1. Total Gross Rents for Room Rental: _____1
2. Less Airbnb Rents: _____2
(Attach Gross Earnings Report)
3. Less Rents on Rooms Occupied more than 30 days: _____3
4. Less Foreign Government Employee Exemption (Claims Attached): _____4
5. Net Taxable Receipts: _____5
6. Tax Rate (10%): x .10 _____6
7. Net Tax Due: _____7
8. Penalty: + _____8
9. Interest: + _____9
- 10.Total Amount Due: _____10

Name:

TOT Certificate Number:

October 1 – October 31, 2017

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

November 1 – November 30, 2017

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

December 1 – December 31, 2017

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

January 1 – January 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

February 1 – February 28, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

March 1 – March 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

April 1 – April 30, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

May 1 – May 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

June 1 – June 30, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): x .10 _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

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July 1 – July 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

August 1 – August 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

September 1 – September 30, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

October 1 – October 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

November 1 – November 30, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

December 1 – December 31, 2018

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

West Marin Tax Rate Increase to 14%, effective January 1, 2019

January 1 – January 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

February 1 – February 28, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

March 1 – March 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7 Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

Name:

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April 1 – April 30, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

May 1 – May 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

June 1 – June 30, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

July 1 – July 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

August 1 – August 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

September 1 – September 30, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

October 1 – October 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

November 1 – November 30, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

December 1 – December 31, 2019

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10.Total Amount Due: _____ 10

Name:

TOT Certificate Number:

January 1 – January 31, 2020

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10. Total Amount Due: _____ 10

February 1 – February 29, 2020

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10. Total Amount Due: _____ 10

March 1 – March 31, 2020

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10. Total Amount Due: _____ 10

April 1 – April 30, 2020

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10. Total Amount Due: _____ 10

May 1 – May 31, 2020

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10. Total Amount Due: _____ 10

June 1 – June 30, 2020

- 1. Total Gross Rents for Room Rental: _____ 1
- 2. Less Airbnb Rents: _____ 2
(Attach Gross Earnings Report)
- 3. Less Rents on Rooms Occupied more than 30 days: _____ 3
- 4. Less Foreign Government Employee Exemption (Claims Attached): _____ 4
- 5. Net Taxable Receipts: _____ 5
- 6. Tax Rate (10%): **x .10 OR .14** _____ 6
- 7. Net Tax Due: _____ 7
- 8. Penalty: + _____ 8
- 9. Interest: + _____ 9
- 10. Total Amount Due: _____ 10