

City of San Rafael RDA Successor Agency Budget - Fiscal Year 2021-2022

Personnel Costs				
<u>Position</u>	<u>FTE</u> A	<u>Salary/Benefits</u> B	<u>Total \$\$</u> AxB	<u>Duties / Comments</u>
Finance Director	25%	280,000	70,000	- Review of ROPS - Oversight of all bond covenants and requirements - Preparation and submittal of annual continuing disclosure documents for all bond issues - Interaction with rating agencies and bond insurers as needed
Accounting Manager	15%	233,333	35,000	- All professional accounting work associated with successor agency activities, assets, liabilities, and debts - Preparation for and oversight of the annual audit process - Annual budget process for successor agency-related expenditures
Director of Economic Development	5%	320,000	16,000	- Assistance with parcel maintenance - Maintenance of the successor agency website
TOTAL			121,000	

Contracts / Supplies / Materials			
Contractual Services		17,000	VTD services to assist with preparation of ROPS and other required reporting
Utilities-Liabilities		6,000	
Administrative costs - legal		-	
TOTAL		23,000	

Grand Total Successor Agency Admin Budget - FY 2021/22	144,000
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