

AGENDA FOR
MARIN COUNTY BOARD OF SUPERVISORS
MARIN COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS
MARIN COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF
SUPERVISORS
MARIN COUNTY OPEN SPACE DISTRICT BOARD OF DIRECTORS

Agenda items will be heard at the time specified or later, depending on the progress of the meeting.

The Marin County Board of Supervisors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff and the public are expected to be polite and courteous, and refrain from questioning the character or motives of others. Please help create an atmosphere of respect by not booing, whistling or clapping, by adhering to speaking time limits, and by silencing your cell phone.

AGENDA

Tuesday, July 31, 2018
Board of Supervisors' Chambers, Room 330, Civic Center

- 9:00 a.m. Convene Special Meeting of the Marin County Housing Authority Board of Commissioners**
- 1a. Approval of minutes of the meeting of June 19, 2018.
- 1b. Board of Commissioners' matters.
- 1c. Open time for public expression, up to three minutes per speaker, on items not on the Housing Authority Agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and, generally, may only listen.)*
- 1d. Executive Director's report:
- Golden Gate Village Revitalization update
 - Introduction of interns
 - Community collaboration
- 1e. Authorize the Executive Director to negotiate and execute a contract with Calyptus Consulting Group Inc. to provide procurement consulting services at a maximum total cost not to exceed \$150,000 over the maximum of a five-year term.
Recommended action: Approve.
- 1f. Authorize the Executive Director to negotiate and execute a contract with RightSource Compliance, LLC for Yardi Voyager Software Conversion Project Management and Support Services, for a maximum cost not to exceed \$140,000, to assist in the timely conversion of the Authority's enterprise software to ensure continuity of vital day-to-day operations.
Recommended action: Approve.

- 1g. Authorize the Executive Director to negotiate and execute a contract with Yardi Systems Inc. for the purchase of software license and maintenance services.
Recommended action: Approve.

Adjourn as the Marin County Housing Authority Board of Commissioners

10:00 a.m. Convene Meeting of the Marin County Board of Supervisors

2. Board of Supervisors' matters.
3. Administrator's report.
4. Consent Calendar A (Items CA-1 through CA-12)
("Consent Calendar A" reflects those agenda items that have prior policy approval from the Board. The detail of Consent Calendar agenda items can be found following agenda item 22.)
5. Consent Calendar B (Items CB-1 through CB-2)
("Consent Calendar B" reflects those agenda items requiring 4/5 vote of available members relating to budgetary matters. The detail of Consent Calendar agenda items can be found following agenda item 22.)
6. Youth Presentation: Three St. Vincent's School for Boys youth to address the Marin County Board of Supervisors on what's important to them, including the local availability of age-appropriate activities, living in placement and away from their families, and the looming pressures of approaching adulthood.
7. Open time for public expression, up to three minutes per speaker, on items not on the Board of Supervisors' agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)*
8. Request from the Transportation Authority of Marin ("TAM") to adopt resolution calling for a special election to be consolidated with the November 6, 2018 general election related to the proposed 2018 Marin County Transportation Sales Tax Renewal.
Recommended action: Consider adopting resolution.
9. Hearing: Request from Marin County Parks to conduct a public hearing to continue the Rush Creek Landscaping and Lighting District.
Recommended actions: Conduct hearing and consider adopting resolution confirming the diagram and assessment for the Rush Creek Lighting and Landscaping District.
10. Request from the County Administrator for Board concurrence and adoption of response to 2017-2018 Grand Jury Report: "Homelessness in Marin – A Progress Report" (May 9, 2018).
Recommended actions: Concur in and thereby adopt response; and direct the President to submit the response to the Presiding Judge.

11. Request from the County Administrator for Board concurrence and adoption of response to 2017-2018 Grand Jury Report: "Body-worn Cameras and Marin Law Enforcement: Follow-Up Report" (May 24, 2018).
Recommended actions: Concur in and thereby adopt response; and direct the President to submit the response to the Presiding Judge.
12. First Reading: Ordinance amending Chapter 5.95 of the Marin County Code, Rental Housing Dispute Resolution, to simplify the eligibility criteria and clarify certain provisions that define Good Faith participation in the program.
Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for August 7, 2018, at 10:30 a.m.
13. First Reading: Ordinance amending Marin Personnel Management Regulation ("PMR") Section 1.2 to include the Deputy Director of Fire.
Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for August 7, 2018, at 10:30 a.m.

10:30 a.m.

14. Hearing: Consideration of ordinance establishing a West Marin Transient Occupancy Tax ("TOT") Rate Area and authorizing an election on November 6, 2018 to increase the TOT in the West Marin TOT Rate Area.
Recommended actions: Conduct merit hearing and consider adopting ordinance.
15. Hearing: Ordinance establishing angle parking on a portion of Las Gallinas Avenue, San Rafael.
Recommended actions: Conduct merit hearing and consider adopting ordinance.
16. Request from Human Resources to approve tentative agreement with Teamsters Local 856 Probation Unit for a successor 3-year collective bargaining agreement ("CBA").
Recommended action: Approve.
17. Appointments:
 - a. In-Home Supportive Services ("IHSS")
One vacancy. An application has been received from Daniel Vianueva (Consumer representative). A letter dated July 11, 2018, has been received recommending his appointment.
Recommended action: Make one (1) appointment.
 - b. Library Commission
Five term expirations for District 1, 2, 3, 4, and 5 representatives and one vacancy for a District 4 representative. Applications have been received from Ali Iqbal (District 5, incumbent), Nick Javaras (District 4, incumbent), Margaret Kathrein (District 1, incumbent), and John MacLeod (District 3, incumbent).
Recommended actions: (i) Make four (4) appointments and continue remaining appointments for District 2 and District 4 representatives.

- c. Mental Health Board
One vacancy. An application has been received from Carly Clifford. A letter dated July 10, 2018, has been received from the Mental Health Board recommending her appointment.
Recommended action: Make one (1) appointment.
- d. North Coast Railroad Authority (“NCRA”) Board of Directors
One term expiration for a Marin County representative. An application has been received from A. Gerald Peters (incumbent).
Recommended action: Make one (1) appointment.

Recess as the Board of Supervisors

10:45 a.m. Convene as the Marin County Flood Control and Water Conservation District Board of Supervisors

- 18a. Approval of the minutes of June 19, 2018.
- 18b. Open time for public expression, up to three minutes per speaker, on items not on the Flood Control and Water Conservation District Agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)*
- 18c. Board of Supervisors’ matters.
- 18d. Hearing: Consideration of the Ross Valley Watershed Flood Risk Reduction Program Storm Drainage Fee Update Report, Flood Zone 9.
Recommended actions: Conduct hearing, consider any protests received and adopt the Flood Zone 9 Fee Update Report.
- 18e. Request to adopt resolution adopting the Marin County Flood Control and Water Conservation District Flood Safety Plan.
Recommended action: Adopt resolution.
- 18f. Authorize President to execute First Amendment to option to purchase agreement for real property at 634 San Anselmo Avenue, with GPK Marin Real Estate, LLC.
Recommended action: Approve.
- 18g. Authorize the President to execute a funding cost share agreement with the City of San Rafael for the Corrillo Drive Pipe Rehabilitation and Gate Installation Project and approve related budget actions.
Recommended action: Approve.
- 18h. Request to approve budget adjustments as detailed in staff report dated July 31, 2018.
Recommended action: Approve.

Recess as the Marin County Flood Control and Water Conservation District Board of Supervisors

12:00 p.m. Convene Special Meeting of the Marin County Open Space District Board of Directors (in Room 326)

Convene in Open Session

19. Convene in Closed Session

- a. Conference with real property negotiator pursuant to California Government Code Section 54956.8 on the matter as follows: Real Property Address: 2778-2820 Novato Boulevard, unincorporated Novato; Agency Negotiator: Eric Lueder, Chief Real Property Agent; Real Property Owner: Calmar, a general partnership; Owner's Representative: Jay Garlick; Real Property Negotiator: Jay Garlick; Under Negotiation: Price and terms of acquisition.
- b. Conference with real property negotiator pursuant to California Government Code Section 54956.8 on the matter as follows: Real Property Address: 1299 Olema Bolinas Road, Bolinas, APN 188-140-04; Agency Negotiator: Eric Lueder, Chief Real Property Agent; Real Property Owner: Steven H. Silvani Living Trust and Helen E. Silvani; Owner's Representative: Steven Silvani; Real Property Negotiator: Steven Silvani; Under Negotiation: Price and terms of acquisition.

Reconvene in Open Session (in Room 326)

Announcement from Closed Session.

Adjourn Special Meeting of the Marin County Open Space District Board of Directors

Reconvene as the Marin County Board of Supervisors (in Room 326)

20. Closed Session:

- a. Conference with legal counsel regarding existing litigation pursuant to California Government Code Section 54956.9(d)(1). Name of Case: *San Geronimo Advocates, et al. vs. County of Marin, et al.* Marin County Superior Court, Case No. CIV 1704467.
- b. Conference with legal counsel regarding anticipated litigation pursuant to California Government Code Section 54956.9(d)(2). Number of potential cases: one.

1:30 p.m. Reconvene in Open Session

Announcement from Closed Session.

21. First Reading: Ordinance establishing certain requirements for short-term rentals by adding Chapter 5.41 to the Marin County Code related to required notice of short-term rentals.

Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for August 7, 2018, at 10:30 a.m.

22. First Reading: Ordinance amending Sections 3.05.130, 3.05.150 of the Marin County Code, and adding Section 3.05.135 related to the Marin County Uniform Transient Occupancy Tax program in the Department of Finance to provide more

effective remedies for the department to ensure compliance related to collection and remittance of TOT for all operators.

Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for August 7, 2018, at 1:30 p.m.

CONSENT CALENDAR A (Items CA-1 through CA-12)

("Consent Calendar A" reflects those agenda items that are routine in nature and/or consistent with past policy direction and will be considered under Agenda Item #4. All matters listed on the consent calendar will be acted upon by a single vote of the Board unless Board members or the public request specific items be discussed and/or removed from the Consent Calendar for separate consideration.)

- CA-1. Assessor Recorder County Clerk:
Request to approve two-year 1.0 FTE Personnel Analyst II (0325) position to support human resources needs, including recruitment and employee and labor relations.

- CA-2. Board of Supervisors:
 - a. Request for In Memoriam adjournments as requested by Board Members during Board of Supervisors' matters.
 - b. Appointments: Request to schedule the following appointments for August 21, 2018:
 - i. Disaster Council
One vacancy for an Emergency Medical Services Administrator due to the retirement of Miles Julihn.
 - ii. Mental Health Board
One vacancy due to the resignation of Deborah Berenboim.
 - c. Request from Supervisor Connolly to adopt resolution proclaiming August 2018 as "Child Support Awareness Month".
 - d. Request from Supervisor Connolly to adopt resolution recognizing the 30th anniversary of Sister City relationship between San Rafael and Lonate Pozzolo, Italy.

- CA-3. Community Development Agency:
 - a. Effective August 12, 2018, to approve the following cost-neutral personnel adjustments in the Current Planning Program: (i) add 1.0 FTE Senior Planner; and (ii) delete 1.0 FTE Planner, as detailed in staff report dated July 31, 2018.
 - b. Request to approve the following cost-neutral personnel adjustments: (i) add 1.0 FTE Principal Systems Analyst to Information Services and Technology ("IST"); (ii) delete vacant 1.0 FTE GIS Manager from the Community Development Agency ("CDA"); (iii) transfer 1.0 FTE Senior GIS Analyst and the incumbent (Position #02730001) from CDA to IST; as detailed in staff report dated July 31, 2018.

CA-4. County Administrator:

- a. Request to adopt resolution extending the sunset date to August 15, 2022, for 20 advisory boards, commissions, and committees, as identified in staff report dated July 31, 2018.
- b. At the request of Supervisors Connolly, Rice, Sears, Rodoni, and Arnold to forego one-time \$500 payment and authorize a one-time \$1,000 General Fund transfer to the County library system.
- c. Authorize President to execute agreement with Marin Economic Forum in the amount of \$150,000, to provide matching funds to support MEF's development efforts.

CA-5. Finance:

- a. Request to adopt resolution (i) authorizing temporary transfer of funds, in an amount not to exceed \$200,000, to the Marin City Community Services District; and (ii) authorizing additional transfer of funds, in an amount not to exceed \$150,000, for meeting obligations of the District.
- b. Request to adopt resolution authorizing temporary transfer of funds, in an amount not to exceed \$485,148, to the Nicasio School District, for meeting obligations incurred for maintenance purposes.
- c. Request to adopt resolution authorizing temporary transfer of funds, in an amount not to exceed \$10,609,109, to the Dixie Elementary School District, for meeting obligations incurred for maintenance purposes.
- d. Request to adopt resolution authorizing temporary transfer of funds, in an amount not to exceed \$6,616,637, to the Kentfield School District, for meeting obligations incurred for maintenance purposes.
- e. Request to authorize temporary transfer of funds, in an amount not to exceed \$3,205,000, to the San Rafael High School District, for meeting obligations incurred for the District's 2002 Series B debt service obligations due August 1, 2018.

CA-6. Fire:

- a. President to execute Memorandum of Understanding ("MOU") with the Ross Valley Fire Department, in an amount not to exceed \$295,583, to provide contract administrative services as outlined in staff report dated July 31, 2018.
- b. Request to approve the addition of 1.0 FTE Deputy Director Fire position as detailed in staff report dated July 31, 2018.

CA-7. Health and Human Services:

NOTE: Agreements in items CA-7a – CA7e are renewals of existing agreements that were included in and funded in the FY 2017-18 budget.

- a. Authorize President to execute Data Use Agreement with the California Department of Public Health for investigation of communicable diseases.
- b. Request to authorize President to execute purchase agreement with University of California, San Francisco ("UCSF") School of Nursing for Psychiatric Mental Health Nurse Practitioner ("PMHNP") clinical training in a public mental health setting.
- c. Request to (i) approve FY 2018-19 master fee for service contract, in an amount not to exceed \$3,727,124, for Division of Behavioral Health and

- Recovery Services ("BMRS"), residential substance use service providers; and (ii) authorize the Health and Human Services Director to approve contracts pursuant to the master agreement.
- d. Authorize President to (i) execute FY 2018-19 master agreement, in the amount of \$670,000, to apply to contracts with Behavioral Health and Recovery Services ("BHRS") Recovery Coach/Care Manager providers; and (ii) authorize the Health and Human Services Director to approve contracts pursuant to the master agreement.
 - e. Authorize President to (i) execute FY 2018-19 master agreement, in the amount of \$800,000, to apply to contracts with Behavioral Health and Recovery Services' ("BHRS") sober living environment providers; and (ii) authorize the Director of the Department of Health and Human Services to approve contracts pursuant to this Master Agreement.
 - f. Request to approve cost-covered personnel adjustment in the Odyssey program to mitigate a vacancy created by a long-term leave.
 - g. Request to increase the FY 2018-19 Workforce Innovation and Opportunity Act ("WIOA") Earn and Learn Master Agreement by \$85,000 for a total contract amount of \$235,000, for subsidized employment program agreements with local employers.

CA-8.

Human Resources:

- a. Notice of a tentative agreement with the Marin Association of Public Employees ("MAPE") – General Unit for the Deputy Public Defender classification series. Approval to authorize adjustments will be sought at the August 21, 2018, Board of Supervisors' meeting.
- b. Notice of a tentative agreement with the Teamsters Local 856 Deputy District Attorney Unit for a successor 3-year collective bargaining agreement ("CBA"). Approval to authorize agreement will be sought at the August 21, 2018, Board of Supervisors' meeting.
- c. Effective July 29, 2018, request to establish the classification of Deputy Director of Fire and take related actions as detailed in staff report dated July 31, 2018.
- d. Effective July 28, 2018, request to establish the classification of English as a Second Language ("ESL") Instructor and take related actions as detailed in staff report dated July 31, 2018.
- e. Request to approve revision to the Community Library Specialist and Mobile Library Assistant classifications, as detailed in staff report dated July 31, 2018.
- f. Request to approve benefits modifications for non-represented classes effective July 29, 2018, as detailed in staff report dated July 31, 2018.

CA-9.

Information Services and Technology:

Request to approve purchase renewal of full Office 365 licenses for County staff and lower tiered licenses for seasonal and contingent staff, from Insight Public Sector, in an amount not to exceed \$795,000 annually with an expected inflationary increase in July 2021, as detailed in staff report dated July 31, 2018.

CA-10. Parks:
Authorize President to execute the Notice of Completion for the Lagoon and McInnis Park Staff Facilities Renovation Project.

CA-11. Public Works:

- a. Request to adopt resolution vacating a portion of the Alta Vista Road Right-of-Way, Mill Valley (APNs 049-131-24 and 049-183-09).
- b. Authorize President to execute Tidelands Lease Agreement with 121 Belvedere, LLC, allowing for use of County Tidelands adjacent to 121 Belvedere Avenue, Belvedere.
- c. Request to adopt traffic resolution establishing temporary preferential parking zone on a portion of Sir Francis Drake Boulevard in Kentfield.
- d. Request to approve temporary closure of Corte Morada in Greenbrae, adjacent to #53, for one day to allow Pacific Gas & Electric Co. ("PG&E") to replace a utility pole and transformer.
- e. Request to approve temporary closure of Tioga Lane in Greenbrae, adjacent to #110, for one day to allow Pacific Gas & Electric Co. ("PG&E") to replace a transformer.
- f. Request to approve temporary closure of Laverne Avenue in Mill Valley, adjacent to #334, for one day to allow Pacific Gas & Electric Co. ("PG&E") to replace a deteriorated utility pole.

CA-12. Sheriff:
Request to approve technical adjustments for previously approved agreement with Hexagon Safety and Infrastructure, to add taxes and fees to the software support and maintenance agreement for the Computer Aided Dispatch system used by the Marin County Sheriff's Office.

CONSENT CALENDAR B (Items CB-1 through CB-2)

("Consent Calendar B" reflects those agenda items requiring 4/5 vote of available members relating to budgetary matters.)

CB-1. Community Development Agency:
Request to (a) accept \$49,075 in grant funds from the Environmental Justice Coalition for Water, for outreach and engagement with the communities of Point Reyes Station and Dillon Beach Village to identify water and wastewater management needs; (b) authorize the Community Development Agency to enter into corresponding agreement; and (c) approve related budget adjustments as detailed in staff report dated July 31, 2018.

CB-2. County Administrator:
Request to approve monthly budget adjustments as detailed in staff report dated July 31, 2018.