

AGENDA FOR
MARIN COUNTY BOARD OF SUPERVISORS
MARIN COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS
MARIN COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF
SUPERVISORS

Agenda items will be heard at the time specified or later, depending on the progress of the meeting.

The Marin County Board of Supervisors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff and the public are expected to be polite and courteous, and refrain from questioning the character or motives of others. Please help create an atmosphere of respect by not booing, whistling, or clapping, by adhering to speaking time limits, and by silencing your cell phone.

AGENDA

Tuesday, August 7, 2018
Board of Supervisors' Chambers, Room 330, Civic Center

9:00 a.m. Convene as the Marin County Housing Authority Board of Commissioners

- 1a. Board of Commissioners' matters.
- 1b. Open time for public expression, up to three minutes per speaker, on items not on the Housing Authority Agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and, generally, may only listen.)*
- 1c. Executive Director's report
- 1d. Authorize the Executive Director to negotiate and execute a contract with Kaslofsky & Associates to provide community revitalization outreach and facilitation services.
Recommended action: Approve.
- 1e. Authorize the Executive Director to negotiate and execute a contract with RightSource Compliance, LLC for YARDI Voyager software conversion project management and support services for a maximum cost not to exceed \$140,000.
Recommended action: Approve.
- 1f. Adopt resolution adopting a Section 3 and Disadvantaged Business Enterprises as well as Women-owned Business Enterprises policy to maximize opportunities for participation in the performance of contracts awarded by the Housing Authority.
Recommended action: Adopt Resolution 05-2018.
- 1g. Authorize the Executive Director to adopt Golden Gate Revitalization Community Objectives.
Recommended action: Approve.

Adjourn as the Marin County Housing Authority Board of Commissioners

9:30 a.m. Convene as the Marin County Board of Supervisors

2. Special Presentation: Poetry Reading.
3. Presentation of "Employee of the Month" Award, July 2018, to Wesley Hill, Principal Systems Analyst in the Information Services and Technology Department.
4. Board of Supervisors' matters and informational updates concerning regional Board assignments.
5. Administrator's report.
6. Consent Calendar A (Items CA-1 through CA-8)
("Consent Calendar A" reflects those agenda items that have prior policy approval from the Board. The detail of Consent Calendar agenda items can be found following agenda item 17.)
7. Consent Calendar B (Items CB-1 through CB-2)
("Consent Calendar B" reflects those agenda items requiring 4/5 vote of available members relating to budgetary matters. The detail of Consent Calendar agenda items can be found following agenda item 17.)
8. Open time for public expression, up to three minutes per speaker, on items not on the Board of Supervisors' agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)*
9. Request from the Department of Health and Human Services to authorize the President to approve submission of the County's application to join the World Health Organization ("WHO") Global Network of Age-Friendly Cities and Communities and the AARP Network of Age-Friendly Communities.
Recommended action: Approve.
10. Request from the Community Development Agency to authorize President to execute contract with Marin Housing Authority in an amount not to exceed \$450,000, for a two-year continuation of the Landlord Partnership Program; and review the scope of work for a proposed agreement with Community Land Trust Association of West Marin ("CLAM"), in an amount not to exceed \$50,000, for a two-year continuation of the Real Community Rentals Program.
Recommended action: Approve.
11. First Reading: Ordinance amending Chapter 5.95 of the Marin County Code, Rental Housing Dispute Resolution, to simplify the eligibility criteria and clarify certain provisions that define Good Faith participation in the program.
Recommended actions: Conduct first reading and schedule merit hearing for August 21, 2018.

10:30 a.m.

12. Hearing: Ordinance amending Marin Personnel Management Regulation (“PMR”) Section 1.2 to include the Deputy Director of Fire.

Recommended actions: Conduct public hearing and consider adopting ordinance.

13. Appointments:

a. Disaster Council

One term expiration for a Schools representative. An application has been received from incumbent Michael Grant.

Recommended action: Make one (1) appointment.

b. Youth Commission

Twenty term expirations. Recommended appointments by the Youth Leadership Institute are as follows: Lizbeth Mendieta Alvarado, Katarina Ament, Loughlin Browne, Diego Chavarria, Ruby Raye Clarke, Joshua (Josh) Espulgar-Rowe, Talia Green, Adam Guggenheim, Ava Francis-Hall, Jordyn Huff, Elise Lamarre, Kenyamarie Mahone, Francesca McLaughlin, Dhruv Pareek, Clarissa Ramirez, Rohan Sanda, Julia Scharf, Elliott Scheuer, Abigail Smith, Jack Suchodolski, Micherice Tao, Gabriel Ural, and Marlowe Ural.

Recommended actions: Make ten (10) District appointments, ten (10) At-Large Appointments, and three (3) alternates, as recommended by the Youth Leadership Institute.

Recess as the Board of Supervisors

10:35 a.m. Convene as the Marin County Flood Control and Water Conservation District Board of Supervisors

14a. Open time for public expression, up to three minutes per speaker, on items not on the Flood Control and Water Conservation District Agenda. (*While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.*)

14b. Board of Supervisors’ matters.

14c. District Engineer’s report.

14d. Request to authorize President to execute Second Addendum to agreement with Environmental Science Associates, Inc., (“ESA”) in the amount of \$180,000 for a total contract amount not to exceed \$580,968, for the preparation of an Environmental Impact Report (“EIR”) for the San Anselmo Flood Risk Reduction Project within Flood Control Zone 9, Ross Valley Watershed.

Recommended action: Approve.

14e. Closed Session:

Conference with legal counsel regarding anticipated litigation pursuant to California Government Code Section 54956.9(d)(2). Number of potential cases: one.

Reconvene in Open Session

Announcement from Closed Session.

Adjourn as the Marin County Flood Control and Water Conservation District Board of Supervisors

Reconvene as the Marin County Board of Supervisors

- 15. Closed Session:
Conference with legal counsel regarding existing litigation pursuant to California Government Code Section 54956.9(d)(1). Name of Case: *San Geronimo Advocates, et al. vs. County of Marin, et al.* Marin County Superior Court, Case No. CIV 1704467.

1:30 p.m. Reconvene in Open Session

Announcement from Closed Session.

- 16. Hearing: Ordinance establishing certain requirements for short-term rentals by adding Chapter 5.41 to the Marin County Code related to required notice of short-term rentals.

Recommended actions: Conduct public hearing and consider adopting ordinance.

- 17. Hearing: Ordinance amending Sections 3.05.130, 3.05.150 of the Marin County Code, and adding Section 3.05.135 related to the Marin County Uniform Transient Occupancy Tax program in the Department of Finance to provide more effective remedies for the department to ensure compliance related to collection and remittance of TOT for all operators.

Recommended actions: Conduct public hearing and consider adopting ordinance.

CONSENT CALENDAR A (Items CA-1 through CA-8)

("Consent Calendar A" reflects those agenda items that are routine in nature and/or consistent with past policy direction and will be considered under Agenda Item #6. All matters listed on the consent calendar will be acted upon by a single vote of the Board unless Board members or the public request specific items be discussed and/or removed from the Consent Calendar for separate consideration.)

CA-1. Board of Supervisors:

- a. Request for In Memoriam adjournments as requested by Board Members during Board of Supervisors' matters.
- b. Approval of minutes of the meetings of July 10 and 17, 2018.
- c. Appointments: Request to schedule the following appointments for September 11, 2018:
Kentfield Planning Advisory Board
Schedule appointments for two term expirations (Elizabeth Freeman and John Mann, incumbents).

- d. Request to adopt resolution ratifying revisions to Conflict of Interest Code submitted by the Marin Emergency Radio Authority.
- e. Request from Supervisor Rodoni to adopt resolution proclaiming the week of August 12-18, 2018, as “National Health Center Week.”

CA-2. Finance:

- a. Request to approve temporary transfer of available funds within the County Treasury, in an amount not to exceed \$12,000,000, to accommodate Teeter Plan interim financing of the buyout of the June 30, 2018, tax delinquencies.
- b. Request to adopt resolution authorizing temporary transfer of funds, in an amount not to exceed \$22,029,252, to the San Rafael High School District, for meeting obligations incurred for maintenance purposes.
- c. Request to adopt resolution authorizing temporary transfer of funds, in an amount not to exceed \$17,856,535, to the San Rafael Elementary School District, for meeting obligations incurred for maintenance purposes.
- d. Request to adopt resolution authorizing temporary transfer of funds, in an amount not to exceed \$20,000,000, to the Marin Community College District, for meeting obligations incurred for maintenance purposes.

CA-3. Health and Human Services:

NOTE: Agreement in item CA-3a is a renewal of an existing agreement that was included in and funded in the FY 2018-19 budget.

- a. Authorize President to execute FY 2018-19 agreement with Jewish Family & Children's Services, in an amount not to exceed \$156,000, for the Older Adult Prevention & Early Intervention (“PEI”) Program.
- b. Authorize President to execute FY 2018-19 agreement with Youth Leadership Institute, in an amount not to exceed \$79,566, for the School Based Prevention and Early Intervention Program.
- c. Authorize President to execute amendment to agreement with Locum Tenens.com, LLC, increasing the hourly rate from \$210 to \$230 to provide psychiatric services on a temporary basis. (There is no change to the \$226,800 contract amount.)

CA-4. Human Resources:

Notice of a tentative agreement with the International Alliance of Theatrical Stage Employees (“IATSE”), Local 16 for a successor 3-year collective bargaining agreement (“CBA”). Approval to authorize agreement will be sought at the August 21, 2018, Board of Supervisors’ meeting.

CA-5. Information Services and Technology:

Authorize President to execute amendment to the agreement with Velowerks, increasing the contract amount by \$14,275 for a total contract amount of \$132,655, and extending the term to August 31, 2018, for technical expertise for Sitecore upgrade and Web in the Cloud for Disaster Recovery.

CA-6. Probation:
Authorize President to execute agreement with Performing Stars of Marin, in the amount of \$92,942, for the Phoenix Project to provide services for youth and adults on probation as well as at risk for involvement in the justice system.

CA-7. Public Works:

- a. Approve request from the Bolinas Community Center for temporary closure of Wharf Road in Bolinas on Monday, September 3, 2018, from 10:00 a.m. to 6:30 p.m., for the annual Labor Day Celebration.
- b. Request to accept report of award of contract for the 2018 Central Region Road Rehabilitation Project (Project No. 2018-01).
- c. Request to approve the following actions related to the 2018 Road Sealant Project: (i) approve plans and specifications; (ii) direct the clerk to advertise the Notice to Contractors; and (iii) authorize Public Works Director to award the construction contract to the lowest responsible bidder (Project No. 2018-04).
- d. Request to approve the following actions related to the Marin County Free Library – Novato Library HVAC Replacement Project: (i) approve plans and specifications; (ii) direct the clerk to advertise the Notice to Contractors; and (iii) authorize Public Works Director to award the construction contract to the lowest responsible bidder (Project No. 54LBP01U/Project No. CAP 18-5403).
- e. Request to schedule public hearing for August 21, 2018, at 10:30 a.m. to consider approval for a Mill Valley Refuse Service requested rate increase of 17.54% (comprised of a 14.05% increase request by the company and a 3.49% increase related to a new regulatory compliance fee) for the unincorporated Southern Marin franchise service areas.
- f. Request to schedule public hearing for September 11, 2018, at 10:30 a.m. for consideration of formation of the Ridgewood Avenue Permanent Road Division.
- g. Request to approve temporary closure of South Ridgewood Road in Kentfield, adjacent to #154, for one day to allow Pacific Gas & Electric Co. (“PG&E”) to replace a utility pole.

CA-8. Sheriff:

- a. Request from the Sheriff’s Office of Emergency Services (“OES”) to apply for the Emergency Management Performance Grant (“EMPG”) FY 2018 and to adopt resolution establishing Authorized Agents.
- b. Request to approve the cost-covered addition of a 1.0 FTE Sheriff’s Sergeant assigned to the Northern California Regional Intelligence Center, to facilitate regional communication among Northern California law enforcement agencies.

CONSENT CALENDAR B (Items CB-1 through CB-2)

("Consent Calendar B" reflects those agenda items requiring 4/5 vote of available members relating to budgetary matters.)

- CB-1. Health and Human Services:
Request to (a) accept \$10,000 award from the California Endowment to support substance use prevention for Marin County Youth; and (b) approve related budget actions as detailed in staff report dated August 7, 2018.
- CB-2. Parks:
Request to approve the following actions related to Slope Stabilization Project (at APN 025-192-01): (a) approve plans and specifications; (b) direct the Clerk to advertise the Notice to Contractors; (c) authorize the Director of Marin County Parks to award the contract on terms and conditions in the contract, in an amount not to exceed \$172,700; (d) approve a construction contingency in the amount not to exceed \$17,270; and (e) approve related budget actions as detailed in staff report dated August 7, 2018.