

AGENDA FOR
MARIN COUNTY BOARD OF SUPERVISORS
MARIN COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS

Agenda items will be heard at the time specified or later, depending on the progress of the meeting.

The Marin County Board of Supervisors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff and the public are expected to be polite and courteous, and refrain from questioning the character or motives of others. Please help create an atmosphere of respect by not booing, whistling or clapping; by adhering to speaking time limits; and by silencing your cell phone.

AGENDA

Tuesday, February 13, 2018
Board of Supervisors' Chambers, Room 330, Civic Center

9:00 a.m. Convene Special Meeting of the Marin County Housing Authority Board of Commissioners

- 1a. Approval of minutes of the meeting of January 9, 2018.
- 1b. Board of Commissioners' matters.
- 1c. Open time for public expression, up to three minutes per speaker, on items not on the Housing Authority Agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and, generally, may only listen.)*
- 1d. Executive Director's report:
 - Self-Sufficiency Graduation Awards
 - Update on Golden Gate Village Revitalization
 - Announcement of Awards Recently Received
- 1e. Request to adopt resolution approving the Section 8 Management Assessment Program (SEMAP) Certification for Fiscal Year 2017.
Recommended action: Adopt Resolution 02-2018.

Adjourn as the Marin County Housing Authority Board of Commissioners

10:00 a.m. Convene as the Board of Supervisors

2. Presentation of "Employee of the Month" Award, January 2018, to Angelo de la Fuente, Technology Systems Specialist III in the Health and Human Services Department.
3. Board of Supervisors' matters and informational updates concerning regional Board assignments.
4. Administrator's report.

5. Consent Calendar A (Items CA-1 through CA-10)
("Consent Calendar A" reflects those agenda items that have prior policy approval from the Board. The detail of Consent Calendar agenda items can be found following agenda item 17.)
 6. Consent Calendar B (Items CB-1 through CB-3)
("Consent Calendar B" reflects those agenda items requiring 4/5 vote of available members relating to budgetary matters. The detail of Consent Calendar agenda items can be found following agenda item 17.)
 7. Request from Supervisor Connolly for presentation from the Interact Club of St. Isabella on their Music and Memory program with Alzheimer's patients.
 8. Open time for public expression, up to three minutes per speaker, on items not on the Board of Supervisors' agenda. *(While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)*
 9. Request from Supervisor Connolly to adopt resolution proclaiming February 14-21, 2018, as National Condom Week.
 10. Request from the Department of Public Works to approve an additional one-month rent relief for all County aviation business leases, ground leases and County hangar leases at the Gness Field Airport, related to the extended runway closure associated with the runway reconstruction project.
Recommended action: Approve.
 11. First Reading: Ordinance amending Title 19 of the Marin County Code updating the County's green building requirements.
Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for February 27, 2018, at 10:30 a.m.
 12. First Reading: Ordinance establishing speed limits on portions of Horseshoe Hill Road, Bolinas.
Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for February 27, 2018, at 10:30 a.m.
- 10:30 a.m.**
13. Hearing: Consideration of resolution establishing fees for the processing of medical cannabis delivery-only retailer applications and licenses.
Recommended actions: Conduct hearing and consider adopting resolution.
 14. Appointments:
 - a. County Service Area ("CSA") #18 Advisory Board – Las Gallinas
One term expiration. An application has been received from incumbent Joyce Clements.
Recommended action: Make one (1) appointment.

b. County Service Area (“CSA”) #20 Advisory Board – Indian Valley, Domingo Canyon

One term expiration. An application has been received from incumbent Ron Witzel.

Recommended action: Make one (1) appointment.

c. Disaster Council

Six term expirations. Applications have been received from incumbent Frank Cox (District 1 representative), Michael McDermott (District 2 representative), incumbent Anne Sands (District 4 representative), Lisa Santora (Health & Human Services representative), incumbent Eric Steger (Public Works representative), and from incumbent Catherine Way (Marin County Council of Mayors and Councilmembers (“MCCMC”) representative).

Recommended actions: Make six (6) appointments.

15. Closed Session:
Conference with legal counsel regarding anticipated litigation pursuant to California Government Code Section 54956.9(d)(2). Number of potential cases: one.

1:30 p.m. Reconvene in Open Session

Announcement from Closed Session.

16. Appointments:

Personnel Commission

One At Large term expiration (Lawrence Kaplan). On January 23, 2018, the Board of Supervisors nominated Alan Furman, William Lamb, James Peavey, and Jo Prabhu to be interviewed.

Recommended actions: Conduct interviews and make one appointment.

2:30 p.m.

17. First Reading: Ordinance regarding posting signs identifying short-term rentals.

Recommended actions: Request clerk to read ordinance by title only and schedule merit hearing for March 13, 2018, at 1:30 p.m.

CONSENT CALENDAR A (Items CA-1 through CA-10)

("Consent Calendar A" reflects those agenda items that are routine in nature and/or consistent with past policy direction and will be considered under Agenda Item #5. All matters listed on the consent calendar will be acted upon by a single vote of the Board unless Board members or the public request specific items be discussed and/or removed from the Consent Calendar for separate consideration.)

CA-1. Board of Supervisors:

- a. Request for In Memoriam adjournments as requested by Board Members during Board of Supervisors' matters.
b. Approval of minutes of the meetings of January 9, 23, and 30, 2018.

- c. Appointments: Request to schedule the following appointments:
 - i. Aviation Commission
Schedule ratification of an appointment by the Novato City Council to the Aviation Commission for a date to be determined for one term expiration (Richard Beach, incumbent).
 - ii. Disaster Council
Schedule appointment for March 13, 2018 for one term expiration (Ed Schulze, incumbent).
 - iii. Tam Design Review Board
Schedule appointments for March 13, 2018 for two term expirations (Andrea Montalbano and April Post, incumbents).
 - d. Request from Supervisor Sears to adopt resolution commending Robert Bunce on his 39 ½ years of service to the Tamalpais Community Services District.
 - e. Request from Supervisors Rodoni and Arnold to adopt resolution commemorating the January 1, 2018 merger of the Novato Youth Center and the Novato Human Needs Center, forming “North Marin Community Services”.

- CA-2. Community Development Agency:
 - a. Authorize President to execute Second Addendum to agreement with Ballard and Watkins Construction Services, increasing the amount by \$200,000 for a new contract amount not to exceed \$449,000, for providing overflow inspection services on an as-needed basis.
 - b. Request to (i) approve a loan in the amount of \$1,100,000 from the Marin County In-Lieu Housing Trust fund (Housing Trust) to Resources for Community Development (“RCD”) for the development of the property located at 2626 Sir Francis Drake Boulevard, Fairfax, contingent on an award of tax credits; and (ii) authorize President, subject to County Counsel review, to execute corresponding documents.

- CA-3. County Administrator:
Request to adopt resolution appointing Thomas M. Bruen as Hearing Officer for Local Enforcement Agency (“LEA”) proceedings for a period of two years, to serve in the event a hearing officer is needed.

- CA-4. Cultural Services:
Request to (i) accept the Marin Convention and Visitors Bureau 2017 Annual Report and 2018 Work Plan; and (ii) authorize President to execute agreement with the Marin Convention and Visitors Bureau for provision of visitor services. (Funds for the program are from the two percent assessment applied by the Marin County Tourism Business Improvement District.)

- CA-5. Fire:
Request to approve the following personnel adjustments: (a) add 1.0 FTE fixed-term Fire Captain; (b) add 1.0 FTE Fire Engineer offset by the deletion of a vacant 1.0 FTE Firefighter Paramedic; and (c) add 1.0 FTE Administrative Services

Manager offset by the deletion of a vacant 1.0 Administrative Services Officer; as detailed in staff report dated February 13, 2018.

CA-6. Health and Human Services:

NOTE: Agreements in items CA-6a – CA-6c are renewals of existing agreements that were included in and funded in the FY 2017-18 budget.

- a. Authorize President to execute FY 2017-18 agreement with Goodwill Industries, in the amount of \$200,000, to operate a subsidized employment program for participants of the CalWorks Employment Services program.
- b. Authorize President to execute FY 2017-18 agreement with Sunny Hills Services, in an amount not to exceed of \$651,381, to provide mental health services to Transitional Age Youth ("TAY").
- c. Request to (i) authorize President to execute FY 2017-22 Agreement (#17-10328) with the California Department of Public Health, Immunization Branch, in the amount of \$539,340, to conduct a general immunization program; and (ii) authorize the Health and Human Services Director to execute subsequent amendments and related documents.
- d. Authorize President to execute agreement with Intrepid Ascent LLC, in the amount of \$151,000, to provide consultation regarding Whole Person Care program data management.
- e. Authorize President to execute first amendment to FY 2017-18 agreement with the Alzheimer's Disease and Related Disorders Association, increasing the contract amount by \$10,621 for a total contract amount of \$127,058 for services to family caregivers.
- f. Authorize President to execute second amendment to FY 2017-18 agreement with Kristen Gardner, increasing contract amount by \$4,000 for a total contract amount not to exceed \$61,400 and extending the Prevention and Early Intervention ("PEI") section to March 31, 2008, for the implementation and coordination of the Mental Health Services Act PEI and the Innovation plan.

CA-7. Human Resources:

- a. Request to adopt new salary range for Assessment-Recording-County Clerk Supervisor.
- b. Request to approve reclassification of Engineering Technician II (Position #06630002) to Engineering Technician III, and place incumbent at step 4 of salary range, as detailed in staff report dated February 13, 2018.

CA-8. Parks:

Request to approve the following actions related to Stafford Lake Park Trail Bridge, Headcut and Gully Stabilization Project: (i) approve plans and specifications; (ii) direct the Clerk to advertise the Notice to Contractors; (iii) authorize the Director of Marin County Parks to award the contract on terms and conditions in the contract, in an amount not to exceed \$185,000; (iv) approve a construction contingency in the amount not to exceed \$18,500; and (v) approve related budget actions as detailed in staff report dated February 13, 2018.

- CA-9. Public Works:
- a. On behalf of the Bay Area Toll Authority and the Metropolitan Transportation Commission (“MTC”), request to adopt a resolution calling for a special election to place Regional Measure 3, the Bay Area Traffic Relief Plan, on the June 5, 2018, ballot.
 - b. Authorize President to execute first addendums to agreements with the following firms, to perform on-call geotechnical engineering services to support a wide variety of civil engineering projects for the Engineering Division, in a total not-to-exceed amount of \$600,000: (i) agreement with Cal Engineering & Geology; (ii) agreement with Kleinfelder; and (iii) agreement with Miller Pacific Engineering Group.
 - c. Approve intermittent traffic control on Lomita Drive and Cleveland Avenue in Mill Valley during construction of the Marin Municipal Water District’s Fire Flow Improvement Project as detailed in staff report dated February 13, 2018.
 - d. Request to terminate Emergency Declarations of conditions requiring bridge repairs on Lucas Valley Road in San Rafael.

- CA-10. Registrar of Voters:
On behalf of the Board of Trustees of the Dixie School District, request to authorize the Registrar of Voters to provide election services for the special mail-ballot election to be held on May 8, 2018, to renew and increase the rate of a special parcel tax.

CONSENT CALENDAR B (Items CB-1 through CB-3)

("Consent Calendar B" reflects those agenda items requiring 4/5 vote of available members relating to budgetary matters.)

- CB-1 County Administrator:
Request to approve monthly budget adjustments as detailed in staff report dated February 13, 2018.

- CB-2. Health and Human Services:
- a. Request to (i) accept \$95,371 Continuum of Care grant (CA 1553L9T071600) from the Department of Housing and Urban Development (“HUD”); and (ii) approve related budget actions as detailed in staff report dated February 13, 2018.
 - b. Request to approve cost neutral and budget adjustments to address current staffing needs in Adult Social Services, General Administration, and Emergency Medical Services, as detailed in staff report dated February 13, 2018.
 - c. Effective February 25, 2018, request to (i) add 1.0 FTE fixed-term Social Service Unit Supervisor in the Children’s Social Services Program; and (ii) approve related budget actions as detailed in staff report dated February 13, 2018.

CB-3.

Sheriff:

- a. Request to (i) accept Urban Area Security Initiative (“UASI”) grant, in the amount of \$266,775; and (ii) approve related budget actions as detailed in staff report dated February 13, 2018.
- b. Request to (i) accept Department of Homeland Security 2017 Port Security Initiative Grant, in the amount of \$401,002, for the purchase of a new marine patrol boat; and (ii) approve related budget actions as detailed in staff report dated February 13, 2018.