



INTERAGENCY REFERRAL OF PLANNING APPLICATION
1028 Sir Francis Drake LLC Design Review
Project ID P3203

June 23, 2021

The Marin County Planning Division is requesting that public agencies with regulatory authority over the 1028 Sir Francis Drake LLC Design Review to provide us with written comments on the project **Thursday, July 8, 2021**. The applicant for the project is Pacific Design Group, and the property is located at 1028 Sir Francis Drake Blvd., Kentfield, further identified as Assessor's Parcel 071-132-29.

The applicant requests Design Review approval to construct an approximately 99-square-foot addition and a retaining wall on a developed lot located in the community of Kentfield. The approximately 99 square feet of addition, in combination with the existing 2,506 floor area, would result in a floor area ratio of 42.46 percent on the 6,135 square foot lot. The proposed addition would reach a maximum height of 11 feet above surrounding grade and would be created by enclosing existing space under roof overhang. The exterior walls would have the following setbacks: 46 feet six inches from the west front property line; seven feet six inches from the northern side property line; 30 feet six inches from the east rear property line; and over 50 feet from all other property lines. Other site improvements entailed in the proposed development include at grade walkway and other general site improvements.

Design Review approval is required pursuant to Marin County Code Section 22.42.020 because the proposed project would occur on a site located in a Planned District and entails physical improvements otherwise not exempt under Section 22.42.025.

DECISIONMAKER FOR THIS APPLICATION: Agency Director

Zoning: OP (Planned Office)

Countywide Plan Designation: OC (Office Commercial/ Mixed-Use)

Community Plan: Kentfield Community Plan

PROPERTY OWNER: 1028 Sir Francis Drake LLC | Attn: Piers Barry
1028 Sir Francis Drake Blvd., Kentfield, CA 94904
Phone: (626) 422-0607 | E-Mail: piersbarry@gmail.com

APPLICANT: Pacific Design Group, Inc.,
265 Magnolia Ave., STE 2 | Larkspur, CA 94939
Phone: (415) 927-9500 | E-Mail: architects@pacificdesigngroup.com

In your response to this referral, please provide the following information:

1. Indicate whether the application materials contain enough information for you to determine whether the applicant can readily comply with your agency's standards.

2. If the application does not contain enough information for you to determine whether the project can readily comply with your agency's standards, please list the information that you will need to make this determination.
3. If the application contains sufficient information for your review, please indicate whether the project is feasible as proposed or needs substantial modifications to comply with your agency's standards.
4. If the project needs to be substantially modified to comply with your agency's standards, please describe the scope of those modifications.

In your response, please indicate whether you would like to impose requirements on the project. We will forward your comments to the applicants/owners so they are aware of your agency's requirements.

Please respond to this transmittal by **Thursday, July 8, 2021**.

Please contact me at (415) 473-2755 or ibereket@marincounty.org if you have any questions. Thank you.

Immanuel Bereket
Senior Planner