

Strawberry Design Review Board
118 E. Strawberry Drive, Mill Valley, CA 94941
November 16, 2015

SUMMARY

I. The meeting was called to order at 7:35pm

Members present were:

Julie Brown
Penna Omega
Barbara Rowe
Joe Sherer
Isis Spinola-Schwartz, Chair

II. Open Time:

Guests present were offered time for public comments. There were no issues presented.

III. Administration:

1. Approval of Minutes November 2, 2015: Joe Sherer reminded us all that when a vote is taken, the name and vote of each member present should be listed. Penna agreed to make this change. Barbara Rove moved this change to the minutes. Joe Sherer seconded.

Vote:

Brown – yes

Omega - yes

Rowe – yes

Sherer – yes

Spinola-Schwartz – yes

New copy of minutes will be sent to county Planning Dept and to SDRB.

2. Procedure for presentation of Seminary Project proposal:

The County Planning Department and the SDRB have received documents provided by North Coast Land Holdings for development of the Golden Gate Baptist Theological Seminary property. Agenda, date, location and recording of meeting (professional note-taker and/or video) issues were discussed:

- a. Agenda: Isis had spoken with Planner Jeremy Tejirian. He and Planner Heidi Scoble will be present. Jeremy will speak for 10

minutes giving an overview. Architect Mark Cavagnero will present the project in 10 minutes. Public will be invited to speak; individuals 3 minutes and those representing groups speak 5 minutes each. Board will confer considering project completion and merits.

- b. Location of community meeting of SDRB: Strawberry Recreation District is requiring a signed rental agreement for use of the gym. SDRB is appointed by the Board of Supervisors but Bd. of Sup's lawyer says they will not take responsibility for the rental agreement. If it is not possible to meet in the Strawberry Recreation gym, board members are researching the use of Strawberry Point School or other locations. One suggestion was the Bd. of Sups room at Civic Center but all felt that was too far away for the community and should be a last choice. Barbara will contact Strawberry Rec Board Chair Peter Teese. Julie will contact Strawberry Point School. Audio-visual equipment will be needed.
- c. Date: The hope is to get confirmation on location and plan meeting for Dec. 7. If not, then Dec. 14.
- d. Recording: County will not pay for professional note-taker (approx \$500). Audio recording or video are being considered. Isis will talk with Jeremy about that.

IV. Agenda Items:

1. Expansion of deck at Harbor Point clubhouse.

Applicant: Eric Spletzer

Planner: Heidi Scoble

Recommendation: Accept Application

Eric Spletzer presented the project to the board and audience. The board discussed aspects of sound level from deck, lighting and planting under deck. There were no speakers from the community. The project will go to BCDC for further review.

Motion made by Joe Sherer: To accept application as presented with the following conditions:

- a) **Any new lighting comes back for SDRB review, and**
- b) **No change in hours of usage.**

Vote:

Julie Brown - yes

Penna Omega - yes

Barbara Rowe - yes
 Joe Sherer - yes
 Isis Spinola-Schwartz, Chair – yes

2. Shaw Design Review for 57 Shell Road, Mill Valley

Applicant: Ann Bool

Planner: Tammy Taylor

Recommendation: Continue to a future meeting.

Comments to Planner: Property owner was not present. Neighbors had some concerns and had not yet met with owner or applicant to voice them. Neighbor Jet Manfredi had sent letter to planner but that letter had not been forwarded to SDRB. Applicant Ann Bool is very willing to discuss concerns with owner and neighbors to reach agreement and return to SDRB at future meeting.

Motion: To Continue the project to a future meeting. Motion made by Barbara Rowe, seconded by Joe Sherer. Vote:

Julie Brown - yes
 Penna Omega - yes
 Barbara Rowe - yes
 Joe Sherer - yes
 Isis Spinola-Schwartz, Chair – yes

Presentation:

Ann Bool presented the project of tear-down of house and cottage and replacement. Correction of Transmittal Letter to state new house will be 2922 sq. ft. Plan to take down large oak tree and place two new trees east of oak tree location. Parking for new cottage will be a pad west of driveway.

Four neighbors were present from three households. Cliff Treais of 59 Shell Rd. Jet and Maddy Manfredi of 58 Meadow Dr. (directly behind property in City of Mill Valley). Letter was read from Cristina and Mario Barrios of 53 Shell Rd. Concerns included:

- a) Removal of large, old oak tree
- b) Placement of new trees – loss of view.
- c) No story poles for new cottage
- d) Paint color of new house – too stark white.
- e) Drainage

SDRB discussed and asked for:

- 1) Complete landscape plan
- 2) Review of east fence vs. property line. Is fence coming down?
- 3) Story poles for cottage needed.

Ann Bool made note of these comments of SDRB and neighbors and will follow-up and return for review.

V. Meeting adjourned at 9:15pm.

Minutes provided by Barbara Rowe

Strawberry Design Review Board meets 1st and 3rd Mondays at 7:00pm at the Strawberry Recreation Center on the first floor. Agenda is available several days before meeting at:

<http://www.marincounty.org/depts/cd/divisions/planning/boards-commissions-and-public-hearings/drb/strawberry-drb>

If there are no agenda items scheduled, meeting will be cancelled.