



**SANTA VENETIA COMMUNITY PLAN ADVISORY COMMITTEE
Summary Minutes**

Thursday, May 2, 2013
7:00-9:00 pm
Marin County Civic Center, Room 315
3501 Civic Center Drive
San Rafael, CA 94903

Members Present

Jane Brand
Giselle Block
Jackie Garcia
Russ Greenfield
Mary Hanley
Roger Heller
Bonnie Monte
Gary Robards

Staff

Jack Liebster, Planning Manager
Christine Gimmler, Senior Planner
Suzanne Thorsen, Planner

1. Welcome

Staff welcomed the Advisory Committee members and introductions followed.

2. Review Ground Rules

Staff reviewed draft “ground rules” addressing the roles and responsibilities of staff and committee members as well as basic guidelines related to meeting attendance, conduct, and decision making. Committee members suggested that the role of the community as a whole should also be identified. Staff will modify the ground rules accordingly.

3. Select Chair and Vice Chair

Staff recommended that the Advisory Committee appoint a Chair and Vice Chair to serve as the primary contacts between the group and staff and to act as spokespersons for the committee and community meetings and public hearings. After discussion, the committee recommended Giselle Block as Chair and Bonnie Monte as Vice Chair.

4. Review of Draft Community Plan Schedule

Staff discussed the proposed community plan schedule which includes a dozen advisory committee meetings and four larger community workshops over a fourteen month period. Based on the preliminary schedule, a draft of the Santa Venetia Community Plan would be completed and ready for consideration by the Planning Commission and Board of Supervisor’s by the summer of 2014. Committee members noted that important community outreach deadlines (such as the publish dates for the bi-monthly Santa Venetia Neighborhood Association newsletter, “The Communicator”) should also be noted on the schedule. Staff will modify the schedule accordingly.