



## Marin County Architectural Commission

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**MEETING:** Tuesday, December 8, 2015 9:00 A.M – 11:00 A.M.

**LOCATION:** Marin County Civic Center, Suite 308A, San Rafael Contact William Kelley @ 473-6556

<b>Members:</b>	John Fordice	Licensed Architect <b>--Present</b>
Vice Chair	Marty Zwick	Licensed Architect <b>--Present</b>
Chair	Bruce King	Licensed Professional Engineer <b>--Present</b>
	Terry Nordbye	Licensed Contractor <b>--Absent</b>
	Colin Alley	Public Member <b>--Present</b>

### Minutes

*Convene Marin County Architectural Commission --@ 9:05 A.M.*

- I. Call to Order and roll call
  - a) Public comment period **--None**
  - b) Additions to the agenda and approval of agenda – **Motion by CA, 2<sup>nd</sup> by MZ to approve agenda as submitted. Approved by all members present.**
  - c) Approval of minutes from 11/3/15 meeting -- **Motion by CA, 2<sup>nd</sup> by MZ to approve minutes as corrected to address spelling error. Approved by all members present.**
- II. Election of officers for 2016
  - a) Election of Chair -- **Nomination by CA, 2<sup>nd</sup> by JF for Bruce King to serve as 2016 Chair. Approved by all members present.**
  - b) Election of Vice Chair -- **Nomination by CA, 2<sup>nd</sup> by JF for Marty Zwick to serve as 2016 Vice-Chair. Approved by all members present.**
- III. Bylaw status report. – **Bill Kelley reported that bylaws were on the BOS 12/8/16 Consent Agenda for ratification.**
- IV. Review and discussion of DRAFT Application Form for Commission use. – **Commissioners reviewed the form and discussed suggested several revisions for subsequent review and approval at a future meeting.**
- V. Discussion with County Counsel regarding in-perpetuity designations of architectural significance. – **Bill Kelley announced that counsel was unable to attend due to meeting conflicts. Commissioners discussed and agreed to postpone this agenda item until further notice.**
- VI. Meeting schedule
  - a) Next meeting date – **Tuesday, January 12, 2016 9:00 – 11:00 A.M.**
  - b) Proposed agenda – **Revised application form review, and discuss the formation of a local registry for architecturally significant structures.**

*Adjourn Marin County Architectural Commission -- @ 11:04 A.M.*



If you require American Sign Language interpreters, assistive listening devices, or other accommodations to participate in this meeting, you may request them by calling (415) 473-4381 (Voice) 473-3232 (TDD/TTY) for the California Relay Service or e-mailing [disabilityaccess@marincounty.org](mailto:disabilityaccess@marincounty.org) at least **four working days** in advance of the event. Copies of documents are available in accessible formats upon written request.