Marin County Architectural Commission  
Authority MCC 19.04.028

MEETING: Monday, October 12, 2015 9:00 A.M – 11:00 A.M.
LOCATION: Marin County Civic Center, Suite 308A, San Rafael  Contact William Kelley @ 473-6556

Members:  
John Fordice Licensed Architect - Present  
Vice Chair Marty Zwick Licensed Architect- Absent  
Chair Bruce King Licensed Professional Engineer- Present  
Terry Nordbye Licensed Contractor- Present  
Colin Alley Public Member- Present  

Minutes

Convene Marin County Architectural Commission

I. Call to Order and roll call – 9:06 A.M. Board Members John Fordice, Bruce King, Terry Nordbye, Colin Alley and Ex-officio Bill Kelly, Present. Absent: Marty Zwick
   a) Public comment period – There was no one present from the public to speak
   b) Additions to the agenda – There was no additional items for the agenda. A motion was made by Colin Alley and seconded by John Fordice to approve the agenda. All in favor of those present.
   c) Approval to the minutes of October 1, 2015 minutes – A motion was made by John Fordice and seconded by Terry Nordbye to approve the minutes. All in favor of those present.

II. Review updated DRAFT bylaws. – The DRAFT bylaws were reviewed and discussed with proposed language changes to be included in the next revision for Commission review and possible action at a future meeting.

III. Discuss development of an application form for use by the public when presenting their project to the Commission for determination – Commissioners discussed the CDA Supplemental Building Permit Application form as a template for developing an application form to meet the needs of the Architectural Commission.

IV. Meeting schedule
   a) Next meeting date – Tuesday, November 3, 2015, 10:00 A.M. - Noon
   b. Proposed agenda – Further discussion on bylaws and meet with County Counsel.

A motion was made by Colin Alley and seconded by Bruce King to adjourn the meeting at 11:00 A.M. All in favor of those present. Adjourn Marin County Architectural Commission.