Bidders Conference

CDBG AND HOME PROGRAMS
2019-20 GRANT CYCLE

Wednesday, October 17, 2018

Photo Credit: Jeff Wong
Agenda

OCTOBER 17, 2018

• Welcome & introductions
• Program overview
• Local priorities
• Review Application
• Q&A
2019-20 Funding Cycle

APPLICATION AND REVIEW TIMELINE

• Application open – October 15, 2018
• Bidders Conference for potential applicants – October 17, 2018
• West Marin presentation to potential applicants – October 24th, 2018
• Application closes - November 16, 2018
• Countywide Priority Setting Committee Application Workshop – February 7, 2019
• Novato City Council Hearing – March 12, 2019
• San Rafael City Council Hearing – March 18, 2019
• Countywide Priority Setting Committee Public Hearing – April 4, 2019
• Board of Supervisors Public Hearing – May 7, 2018
Federal Grants Program

OVERVIEW

• Community Development Block Grant (CDBG)
  o Federal funds provide assistance for a wide range of community development needs:
    ▪ Ensure decent affordable housing
    ▪ Provide services to the most vulnerable in our communities
    ▪ Activities that benefit low- to moderate-income persons

• HOME Investment Partnership Program (HOME)
  o Increase the supply of decent, affordable housing to low-and very low-income households
Federal Grants Program

OVERVIEW CONTINUED

• 2018-19 Funding Cycle
  o CDBG - $1,493,285
  o HOME - $833,212

• CDBG
  o Administration – up to 20% of annual entitlement + program income
  o Public Service – up to 15% of annual entitlement + program income
  o Housing Projects – minimum of 40% of net grant
  o Capital Projects or Housing – remaining 25% of net grant

• HOME
  o Administration – up to 10% of annual entitlement + program income
  o Community Housing Development Organization (CHDO) – minimum of 15%
  o Housing Acquisition, Rehabilitation, and/or Development – remaining 75% of net grant
Federal Grants Program

ESTIMATES BASED ON 2018-19 FUNDING

• CDBG -Estimated Funding for 2019-20
  o $1,493,285

• CDBG
  o Public Service – up to 15% of annual entitlement + program income
    ▪ $310,885
    ▪ Grants are typically between $10,000 - $30,000
  o Housing Projects – minimum of 40% of net grant
    ▪ $553,259
    ▪ Grants vary from $10,000 - $150,000

  o Capital Projects or Housing – remaining 25% of net grant
    ▪ $451,967 – capital
    ▪ Grants range between $10,000 - $150,000
CDBG Funding Priorities

ESTABLISHED BY PSC FOR PUBLIC SERVICES

- Priorities established for CDBG public service category to enhance National Objectives and address increased demand for funding from organizations meeting local baseline thresholds.
  - 2018-19
    - Applications requested $742,137
    - Funds available for distribution $310,885
    - Extreme diversity of qualifying projects
CDBG Local Funding Priorities

FOR PUBLIC SERVICE FUNDS

• Funding priority for CDBG public services dollars:
  
  o Basic health services
  o Senior services
  o Fair housing services and Legal services
  o Childcare and Parenting Services

• Other types of services can apply, however, these services will be prioritized.
Local Thresholds For Funding

• Affirmatively Further Fair Housing:
  o To promote fair housing and to empower and give special assistance to groups that have historically been disadvantaged
  o Take assertive steps aimed at reversing historical trends and discriminatory patterns.

• Serve Members of the Protected Classes:
  o Race, color, religion, sex, handicap, familial status, national origin

• Prioritize fewer applications and recipients
Affirmative Marketing

- All agencies are required to provide their services to all communities that would be eligible.

- Complete Affirmative Marketing Plan
  - Identify who is underrepresented among clients; and
  - Market to those least likely to apply for your services

- Maintain records of affirmative marketing
Federal Grants Program

APPLICATION

3 Planning Areas:

- County Other
- Novato
- San Rafael
Process & Timeline

• 3 Planning Areas

• Based on where your clients are rather than where your agency is located

• Application should indicate share of services in each area. For example:
  
  o Novato 25%, San Rafael 50% and County other 25% or
  
  o County other 100%
Eligible Activities (CDBG Public Services)

- Employee salaries for the service being provided
  - Must only be time spent actively working for/on/with the CDBG funded project
  - Pro-rata is NOT eligible
- Food for activities that are an essential component of the service provided
  - i.e. lunches for children at after school program
Eligible Activities (CDBG Housing/Capital)

• Acquisition of property

• Rehabilitation of existing housing or community resource, for example:
  
  o Accessibility improvements

  o Roof replacement

• Serve low-income households
Ineligible Activities (CDBG)

- Services given to individuals who are not low income.

- Rehabilitation projects only allow for materials to be purchased that will go directly into the project. (i.e., funds to buy a nail, but not a hammer)

- New housing construction (CDBG funds)
Federal Requirement: NEPA: Environmental Reviews

- Environmental reviews must be up-to-date on *all projects* funded through CDBG
  - Review lasts 5 years, if project does not change
  - Applies to both Public Service and Housing/Capital projects
- Must be completed *before* any funds can be spent
  - Spending prior to an Environmental Review by the agency cannot be reimbursed
- If any mitigation is required by NEPA it is the responsibility of the grantee to correct.
Federal Requirements: Davis Bacon Act

• Davis Bacon Act requires that prevailing wages (fair wages) are paid to all contractors.
  o It is the responsibility of the funding recipient to ensure their contractor/s pays prevailing wages.
  o If Davis Bacon is not completed, the County cannot reimburse any invoices until it is provided.

• Davis Bacon does not apply to the following:
  o Work performed by the owner/operator
  o Work on a single family home
  o Contracts under $2,000
Application - *What’s New?*

- Budget template for **all projects**
  - Public services
  - Housing/capital

- An applicant can submit **one** application per category
  - For example, 1 application for Public Services and 1 application for Capital

- Public Services – local priorities established
  - Basic health services
  - Senior services
  - Fair housing services and Legal services
  - Childcare and Parenting Services

- Other types of services can apply, however, these services will be prioritized.
Applications are due by *November 16*

Please email to: [federalgrants@marincounty.org](mailto:federalgrants@marincounty.org)

Mailing address/physical address (if dropping off application):
  - County of Marin
  - 3501 Civic Center Drive #308
  - San Rafael, CA 94903
  - Attn: Federal Grants

Applications must be complete, please contact us if you need assistance
Questions?

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Application- Review

- Review application
- Budget template
Thank You

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Photo Credit: Jeff Wong