

Bidders Conference

CDBG AND HOME PROGRAMS
2019-20 GRANT CYCLE

Wednesday, October 17, 2018



Photo Credit: Jeff Wong

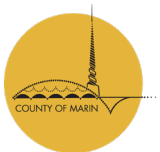


Community Development Agency
Housing and Federal Grants Division
3501 Civic Center Drive, Suite 308
San Rafael, CA 94903
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Agenda

OCTOBER 17, 2018

- Welcome & introductions
- Program overview
- Local priorities
- Review Application
- Q&A

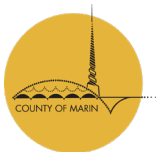


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2019-20 Funding Cycle

APPLICATION AND REVIEW TIMELINE

- Application open – **October 15, 2018**
- Bidders Conference for potential applicants – **October 17, 2018**
- West Marin presentation to potential applicants – **October 24th, 2018**
- Application closes - **November 16, 2018**
- Countywide Priority Setting Committee Application Workshop – **February 7, 2019**
- Novato City Council Hearing – **March 12, 2019**
- San Rafael City Council Hearing – **March 18, 2019**
- Countywide Priority Setting Committee Public Hearing – **April 4, 2019**
- Board of Supervisors Public Hearing – **May 7, 2018**

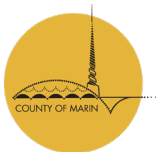


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Federal Grants Program

OVERVIEW

- **Community Development Block Grant (CDBG)**
 - Federal funds provide assistance for a wide range of community development needs:
 - Ensure decent affordable housing
 - Provide services to the most vulnerable in our communities
 - Activities that benefit low- to moderate-income persons
- **HOME Investment Partnership Program (HOME)**
 - Increase the supply of decent, affordable housing to low-and very low-income households

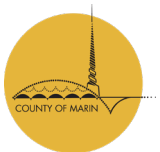


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Federal Grants Program

OVERVIEW CONTINUED

- 2018-19 Funding Cycle
 - CDBG - \$1,493,285
 - HOME - \$833,212
- CDBG
 - Administration – up to 20% of annual entitlement + program income
 - Public Service – up to 15% of annual entitlement + program income
 - Housing Projects – minimum of 40% of net grant
 - Capital Projects or Housing – remaining 25% of net grant
- HOME
 - Administration – up to 10% of annual entitlement + program income
 - Community Housing Development Organization (CHDO) – minimum of 15%
 - Housing Acquisition, Rehabilitation, and/or Development – remaining 75% of net grant

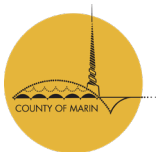


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Federal Grants Program

ESTIMATES BASED ON 2018-19 FUNDING

- CDBG -Estimated Funding for 2019-20
 - \$1,493,285
- CDBG
 - Public Service – up to 15% of annual entitlement + program income
 - \$310,885
 - Grants are typically between \$10,000 - \$30,000
 - Housing Projects – minimum of 40% of net grant
 - \$553,259
 - Rants vary form \$10,000 - \$150,000
 - Capital Projects or Housing – remaining 25% of net grant
 - \$451,967– capital
 - Grants range between \$10,000 - \$150,000

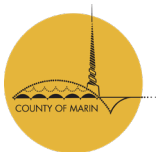


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CDBG Funding Priorities

ESTABLISHED BY PSC FOR PUBLIC SERVICES

- Priorities established for CDBG **public service category** to enhance National Objectives and address increased demand for funding from organizations meeting local baseline thresholds.
 - 2018-19
 - Applications requested **\$742,137**
 - Funds available for distribution **\$310,885**
 - Extreme diversity of qualifying projects

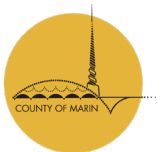


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CDBG Local Funding Priorities

FOR PUBLIC SERVICE FUNDS

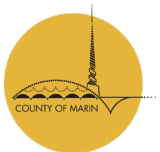
- Funding priority for CDBG public services dollars:
 - Basic health services
 - Senior services
 - Fair housing services and Legal services
 - Childcare and Parenting Services
- Other types of services can apply, however, these services will be prioritized.



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Local Thresholds For Funding

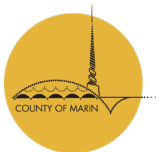
- Affirmatively Further Fair Housing:
 - To promote fair housing and to empower and give special assistance to groups that have historically been disadvantaged
 - Take assertive steps aimed at reversing historical trends and discriminatory patterns.
- Serve Members of the Protected Classes:
 - Race, color, religion, sex, handicap, familial status, national origin
- Prioritize fewer applications and recipients



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Affirmative Marketing

- All agencies are required to provide their services to all communities that would be eligible.
- Complete Affirmative Marketing Plan
 - Identify who is underrepresented among clients; and
 - Market to those least likely to apply for your services
- Maintain records of affirmative marketing

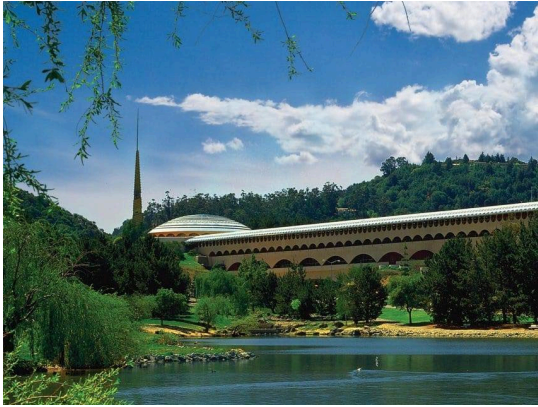


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Federal Grants Program

APPLICATION

3 Planning Areas:



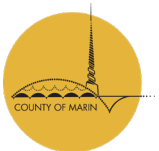
- County Other



- Novato



- San Rafael



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Process & Timeline

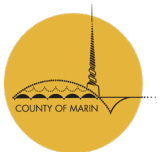
- 3 Planning Areas
- Based on where your clients are rather than where your agency is located
- Application should indicate share of services in each area. For example:
 - Novato 25%, San Rafael 50% and County other 25% or
 - County other 100%



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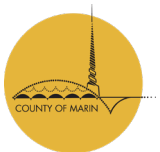
Eligible Activities (CDBG Public Services)

- Employee salaries for the service being provided
 - Must only be time spent actively working for/on/with the CDBG funded project
 - Pro-rata is NOT eligible
- Food for activities that are an essential component of the service provided
 - i.e. lunches for children at after school program



Eligible Activities (CDBG Housing/Capital)

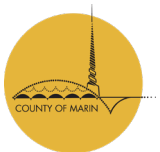
- Acquisition of property
- Rehabilitation of existing housing or community resource, for example:
 - Accessibility improvements
 - Roof replacement
- Serve low-income households



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Ineligible Activities (CDBG)

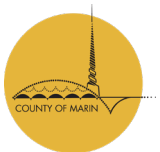
- Services given to individuals who are not low income.
- Rehabilitation projects only allow for materials to be purchased that will go directly into the project. (i.e., funds to buy a nail, but not a hammer)
- New housing construction (CDBG funds)



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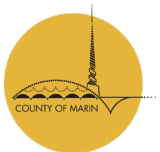
Federal Requirement: NEPA: Environmental Reviews

- Environmental reviews must be up-to-date on *all projects* funded through CDBG
 - Review lasts 5 years, if project does not change
 - Applies to both Public Service and Housing/Capital projects
- Must be completed *before* any funds can be spent
 - Spending prior to an Environmental Review by the agency cannot be reimbursed
- If any mitigation is required by NEPA it is the responsibility of the grantee to correct.



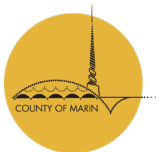
Federal Requirements: Davis Bacon Act

- Davis Bacon Act requires that prevailing wages (fair wages) are paid to all contractors.
 - It is the responsibility of the funding recipient to ensure their contractor/s pays prevailing wages.
 - If Davis Bacon is not completed, the County cannot reimburse any invoices until it is provided.
- Davis Bacon does not apply to the following:
 - Work performed by the owner/operator
 - Work on a single family home
 - Contracts under \$2,000



Application - *What's New?*

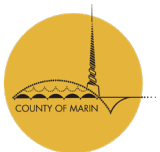
- Budget template for **all projects**
 - Public services
 - Housing/capital
- An applicant can submit **one** application per category
 - For example, 1 application for Public Services and 1 application for Capital
- Public Services – local priorities established
 - Basic health services
 - Senior services
 - Fair housing services and Legal services
 - Childcare and Parenting Services
- Other types of services can apply, however, these services will be prioritized.



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Application- deadline

- Applications are due by *November 16*
- Please email to: federalgrants@marincounty.org
- Mailing address/physical address (if dropping off application):
County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Federal Grants
- Applications must be complete, please contact us if you need assistance



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Questions?

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Genevieve Hahn Kerr ghahnkerr@marincounty.org

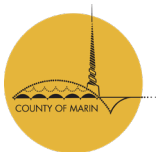
(415) 473.6695

Debbi La Rue dlarue@marincounty.org

(415) 473.7309

Leelee Thomas lthomas@marincounty.org

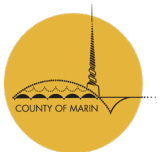
(415) 473.6697



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Application- Review

- Review application
- Budget template



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Thank You

LEELEE THOMAS, PLANNING MANAGER
LTHOMAS@MARINCOUNTY.ORG

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