Body Art Plan Review Checklist

☐ To scale drawing or sketch of business which includes:
  ☐ General layout of the business and/or body art space
  ☐ Location of procedure area(s)
  ☐ Location of restroom(s)
  ☐ Location of sink(s)
  ☐ Location of lighting and intensity
  ☐ Location of sharp container(s) and size of container(s)
  ☐ Location of trash can(s)
  ☐ Location of furniture used during procedures (i.e. reclining chairs) and material of manufacture

☐ Description of materials used on walls, floors & ceiling (i.e. sealed cement, latex paint, etc.)

For on-site sterilization only

☐ Location of sterilization room including:
  ☐ Location of sink(s)
  ☐ Storage area(s)
  ☐ Description of materials used on floors, walls and ceilings
  ☐ Location and intensity of lighting
  ☐ Location of autoclave or other sterilization/cleaning equipment

☐ Manufacturer product information for all sterilization and cleaning equipment (i.e. ultrasonic)
☐ Name of laboratory to be used for monthly biological testing
☐ Manufacturer product information of Class V instigator to be used for load monitoring
Documentation Requirements (informational only)

☐ Infection Prevention and Control Plan (IPCP) be reviewed at minimum, annually or when IPCP is changed or updated.

☐ All staff must be trained on the IPCP at least annually, or when the IPCP has changed, or employee tasks are changed

☐ All training documents must be kept for 3 years

☐ A record of purchase for all single-use items must be kept for 90 following the items use

On-site sterilization only

☐ Monthly biological indicator monitoring test results must be kept for 3 years

☐ Sterilization cycle logs must be kept for 3 years [119315(b)(5)]