MEETING MINUTES
910 Irwin St., San Rafael, CA 94901
Monday, August 24th, 2014

In Attendance: Vaughan, Nick, Henry, Sarah, Hector, Rose, Ethan, Juan, Ruby, Leah, Tara, Alejandra, Abby, Danielle, Bilal, Elizabeth, Josh, Ben

Absent:

| 6:30pm – Meeting Called to Order | Meeting was called to order by Kiely at 6:34 PM
| 1) Call to order/Roll call; Approval of Agenda | No minutes, updates, old business, etc.
| 2) Time for public expression (3 minute limit p/p) | Public Expression
| Vaughan shared a science experiment that involved burning alcohol | Vaughan shared a science experiment that involved burning alcohol
| Abby shared strange behavior of her 16 yr. old cat | Abby shared strange behavior of her 16 yr. old cat
| Bilal - a puppet show at school | Bilal - a puppet show at school
| Ruby shared her experience at Ashland Shakespeare | Ruby shared her experience at Ashland Shakespeare
| Ethan talked about eating a bacon, mac and cheese pie | Ethan talked about eating a bacon, mac and cheese pie
| Josh talked about a teacher who does not given much homework | Josh talked about a teacher who does not given much homework
| Tara math test 2nd day of school | Tara math test 2nd day of school
| Henry sign on a hill | Henry sign on a hill
| Juan methane experiment | Juan methane experiment
| Liza English teacher reminds her of Kiely in her attention to gender balance | Liza English teacher reminds her of Kiely in her attention to gender balance
| Alejandro culture comparison (Bolivian revolution, youth leadership, etc.) | Alejandro culture comparison (Bolivian revolution, youth leadership, etc.)
| Ben started playing the piano | Ben started playing the piano
| Hector on his way to adulthood – cashed his first check 😊 | Hector on his way to adulthood – cashed his first check 😊
| Vaughn read through the agenda (most Commissioners had reviewed it) | Vaughn read through the agenda (most Commissioners had reviewed it)
| Kiely emphasized how important it is to read the minutes. If she does not feel that they are being read, we will re-institute a secret word | Kiely emphasized how important it is to read the minutes. If she does not feel that they are being read, we will re-institute a secret word

Ben arrived at 6:39 PM

| 6:40pm – 7:00pm – Welcome/Opening | Introductions: name, school, grade, district
| | Icebreaker – People to People
| | o Lively, interactive activity to get to know each other (likes, dislikes, similarities, differences)
| | o They shared out some of what they learned about each other.
| | Read group agreements popcorn style (Ethan elaborated on what it means to ‘close the loop’; ouch, oops, sorry – decided to adopt a wait until the person speaking is allowed to finish their sentence before the ouch is thrown out.)

| 7:00pm – 8:10pm – New | Based on retreat evaluations reflecting the desire to learn
Business

- Marin County Data Game
- Advisory Committees for Next Year
- Officer Committee Positions and Brainstorm
- Roberts Rules of Order Practice

more about Marin demographics, Kiely decided to run through the Data Jeopardy Game

- More data to come in future meetings
- Reflections – we are healthy, but rank high in terms of binge drinking and prescription drugs, interesting that ESL learners rank the lowest in graduation rate.
- Majority learned something new.

### Advisory Committees Sign-Up

- **Education Equity (6)**
  - Alejandro
  - Leah
  - Ben
  - Hector
  - Bilal
  - Henry

- **ATOD (6)**
  - Abby
  - Juan
  - Vaughan
  - Ruby
  - Danielle
  - Josh

- **Food Justice (6)**
  - Ethan
  - Tara
  - Sarah
  - Liza
  - Rose
  - Nick

**Commissioners were given the 4 existing officer descriptions to review**

- Only Chairperson and Secretary are required for larger Commission
- Government Affairs and Media Community Relations Officer are optional and at the discretion of MCYC
- Officers are members of the cabinet and must attend cabinet meeting TBD by Officers and Kiely
- Kiely gave examples of how each position functions in real life – responsibilities, distribution of facilitation, setting expectations high, moderating
  - Co-chairs: co-facilitation, setting the tone & expectations, covering all meetings
  - Secretary: taking minutes, calendaring, organizing meetings, etc.
- Vaughan moved that there be 2 co-chairs this year, Abby seconded the motion
  - Ben spoke in favor, sharing how they covered for each other
  - Ruby spoke to how facilitation sharing played out last year

**Motion was carried by all 18 members of**
Ruby moved to keep all 4 cabinet positions, Juan seconded the motion.

- Motion was carried by 17, with 1 (Tara) abstaining

- Kiely explained that elections will take place at the next meeting and those running will be able to pitch their desire to be voted in.
- Clarified that Officers of MCYC and the Advisory Committees are all part of the Cabinet and required to attend Cabinet meetings.
- If you are an Officer and decide to resign, you need to write and submit a formal letter.
- Kiely let Commissioners know that they will be briefed on the work and accomplishments during the ’14-’15 term.
- Reviewed and referenced Roberts Rules of Order Cheat Sheet
  - Don’t need to follow Roberts Rules or the Brown Act during Advisory Committee meetings

| 8:10 – 8:15 – Announcements | • Updated roster will be given out next week.  
  ➢ Youth Roster  
  ➢ New Meeting Space |
|-----------------------------|-------------------------------------------------|
|                            | • Please put fellow commissioners’ contact info in your phone  
  ➢ New Meeting Space at Dominican  
  | • Thank you Ethan and your mom for the snacks  
  | • All release info has been submitted  
  | • Discussed the logistics of this change  
  | • Everything will be thoroughly outlined in an upcoming email from Kiely  
  | • Political Science department students will be partnering with us and giving some level of support to the Advisory Committees.  
|                            | • No announcements. |

| 8:15-8:25 Clean Up |

| 8:25-8:30 Closing and Adjourn | Next Meeting is September 14th at Dominican University-Edgehill Mansion  
  Bilal motioned to adjourn, Ruby seconded; unanimous vote to pass. |

### Additional Notes:

**TO DO:**

1) Email out:
   - minutes to MCYC  
   - Updated calendar  
   - Come prepared (or not) with why you want to be elected as an officer for the Commission or Advisory Committee