

**MEASURE W WEST MARIN TRANSIENT OCCUPANCY TAX RATE AREA  
OVERSIGHT COMMITTEE**


(MWWM TOT Oversight Committee)

Annual Public Meeting

November 9, 2020; 4:00pm

([Zoom link here](#) or call in 669 900 9128; meeting ID: 839 9045 5278; passcode: 801377 )

*The County of Marin encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. Committee members, staff and the public are expected to be polite and courteous.*

- 1) **Call to Order**
- 2) **Approve Agenda** (Action Item)
- 3) **Select a 2020-21 Chair and Vice-Chair:** (Action Item)
- 4) **Public Comment:** Open time for public expression, up to three minutes per speaker, on items not on the Agenda. *(While members of the public are welcome to address the Committee, under the Brown Act, Committee members may not deliberate or take action.)*
- 5) **Committee Bylaws** (Information Item); Staff and committee members to review bylaws that govern the purpose and function of the committee.  
[Bylaws](#) 
- 6) **Suggest establishing a 2-year term status requirement for eligibility to serve as Chair or Vice Chair** (Action Item)
- 7) **Presentation by the Director of Finance:** (Information Item)
  - a) 2018-20 Compliance Audit Overview
  - b) Discuss your roles and responsibilities
  - c) Clarify the scope of the audit
  - d) Compliance audit review/Recommend Accept Review (Action Item)
- 8) **Review possible Meeting Schedule** for 2020-21 (Information Item)
- 9) **Select a 2020-21 Chair and Vice-Chair:** (Action Item)
- 10) **Adjournment** (Action Item)

The agenda is available on the Internet at <https://www.xxx> Due to the COVID-19 pandemic, this meeting will not be held in person. For information about participating in the MWWM TOT Oversight Committee meetings via Zoom, see information above or call (415) 473-3246. Individuals who require language translation, special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the staff support for the Committee, **no later than 9:00 a.m.** on the day before the meeting at (415) 473-3246 and/or email [rkutter@marincounty.org](mailto:rkutter@marincounty.org). Sufficient notification will enable the County to make reasonable arrangements for accommodations for this meeting, the materials related to it, and your ability to comment.

